

Andover Family Fun Fest – 2023

229 Jackson Street, Suite 137
Anoka, MN 55303

763-767-1122
Vacations@LDVagents.com

Dear Sir or Madam:

Planning for the 27th Anniversary of the Andover Family Fun Fest has begun. This year the Fun Fest will be held on July 7th – 8th, 2023. Community groups will have the opportunity to purchase booth space to promote their organization. We hope that you will consider renting a booth for your organization. Here are the details:

The Fun Fest Hours: Friday, July 7th, 5PM until Midnight and Saturday, July 8th, 10AM until Midnight.

Community Booth Hours: Friday, July 8th, 5PM till 8PM and Saturday 12 noon till 8PM.

Booth set-up: Friday from 11AM to 4:30PM All booths should be ready by 4:30 PM.

Vehicle movement on the grounds is limited for safety purposes. Vehicles will only be allowed on the grounds for a maximum of 30 minutes and will then have to be moved to the parking area. Access to the grounds by car will stop at 4:30 PM.

The cost of booth space is \$65.00, and an additional fee of \$10.00 (\$75.00 total) will be charged if you need electrical hookup. *No refunds for cancellation or in the event of bad weather.*

Guidelines for Community Booths

- A single booth is approximately 10 feet by 10 feet.
- Groups must supply their own tables, chairs, and tent. This is an outdoor event.
- Raffles are not allowed because they require a state gambling license.
- Community Booths cannot sell food or beverage items.
- No money is to be exchanged between you and the visitors to your booth. You may use promotional items to collect information to contact people at a later time for a sale.
- Because the booths are so close to each other, please keep any sound amplification systems to a minimum.
- If you require an above average use of electricity, please let me know in advance so that we can prepare for your needs.
- Your group is responsible for its own insurance as well as the supervision of all children in your group.
- I appreciate you sharing your general booth plans with me; this helps me in booth placement.
- Booths are required to be manned during peak times. Friday from 5pm-8pm and Saturday Noon-8pm. Those who do not comply will not be invited back.

If you would like to secure a spot for your organization please fill out the application. Make checks payable to **Andover Family Fun Fest** and include the completed registration form. **Deadline for registration is June 24th, 2022.** Entries received after June 24th will be charged a \$10.00 late entry fee.

Checks and Registration forms can be mailed to:

Andover Family Funfest
229 Jackson Street, Suite 137
Anoka, MN 55303

Please don't hesitate to call me if you have questions. I will confirm your registration by e-mail. Space is limited and will be given out on a first come first serve basis. (I also give a priority to those groups who are returning from previous years). Hope to see you at the Fun Fest!

Sincerely,

April & Tonya

Community Booths Coordinator's

Email: Vacations@LDVagents.com Phone: 763-767-1122

**Andover Family Fun Fest
July 7th and 8th, 2023**

**Community Booth Application
229 Jackson Street, Suite 137
Anoka, MN 55303
763-767-1122
Vacations@LDVagents.com**

Organization Name: _____

Address: _____

City: _____ Zip Code: _____

Contact Person(s)

Name: _____ Phone: _____ E-mail: _____

Name: _____ Phone: _____ E-mail: _____

Please let us know what you have planned for your booth and indicate if you require special accommodation (no guarantees, but I will do my best to accommodate your needs)

***This is a community booth in order to provide valuable information to the community. There is no money to be exchanged between you and the visitors to your booth. No raffles and no sale of product are allowed at a community booth. You can give promotional products away (no food) and collect visitors' information to contact them at a later time. ***

Deadline for entry is June 24th, 2023. Entries received after June 24th will be charged a \$10.00 late entry fee.

Will you need electrical hook up? _____ yes _____ no

Please include a check made out to the Andover Family Fun Fest
\$65.00 –booth with no electricity \$75.00—booth with electricity
No refunds for cancellation or in the event of bad weather.

Please mail this form along with your check to:
Andover Family Funfest, 229 Jackson Street, Suite 137, Anoka, MN 55303

By signing this agreement, I acknowledge that I have read and will abide by the terms and conditions set forth on this application and attachments.

Signature: _____ Date _____

Date Received: ____/____/____ Amount Received: _____ Check # _____