

CITY OF ANDOVER  
COUNTY OF ANOKA  
STATE OF MINNESOTA

ORD. NO. 513

AN ORDINANCE AMENDING CITY CODE 1-7-3 ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF ANDOVER.

THE CITY COUNCIL OF THE CITY OF ANDOVER HEREBY RESOLVES:

The following permit fees and service charges are hereby established for the year 2021.

**Administration:**

<b>Administrative Fee:</b> (non-project related activity)	15% of total charges for overhead costs
<b>Advertising:</b> Ice Arena Wall Banner – 4x8 Wall Banner – 8x8 Dasher Board – 3x8 In Ice Ad Zamboni – side panel Scoreboard – lighted Scoreboard – non-lighted  Field House Wall Banner – 4x8 Wall Banner – 8x8 Scoreboard – 2x8  Parks Fence Banner	  \$600.00 per year \$1,000.00 per year \$500.00 per year \$1,200.00 per year \$600.00 per year \$1,000.00 per year \$750.00 per year  \$600.00 per year \$1,000.00 per year \$350.00 per year  \$240.00 per a two-year sign agreement
<b>Approval/Recording of Deeds:</b> Abstract & Torrens Properties	\$100.00
<b>Bad Check Fee:</b>	\$30.00
<b>Building Lease Damage Deposit:</b>	\$500.00 (If deposit is used for a repair, it must be made whole for the duration of the lease.)
<b>Canvasser/Solicitor License:</b>	Investigation Fee \$25.00 per individual – 30 day license (Ord 352)
<b>City Code Amendment:</b>	\$500.00
<b>City Publications:</b> Budget Financial Statements Comp Plan	 \$25.00 \$25.00 \$25.00
<b>Compliance Order Appeal</b>	\$50.00
<b>Convenience Fee – Online Permits</b>	3.95% plus \$2.00 (rounded up to the nearest dollar)
<b>Copies:</b> (per sheet) Up to 8 1/2" x 14" Oversize 18"x24" 24"x36" Larger Sizes Surveys Surveys Requested by Owner City Code – paper copy	 \$0.35 \$0.50 \$3.00 \$4.00 \$7.00 \$3.00 \$1.25 \$50.00
<b>Dog Licensing:</b> Yearly License Commercial Kennel (more than 3 dogs) Commercial Kennel Recording Fees Abstract and Torrens Private Kennel (more than 3 dogs) Annual Kennel Renewals	 \$6.00 per year \$380.00 - includes mailing labels  \$100.00 \$200.00 Includes mailing labels \$25.00

<p><b>Facility Use Fees:</b>  Sunshine Park Gazebo Rental  Non-Profit/Service Organizations</p> <p>Park Facilities – Athletic Assns</p> <p>City Hall Front Conference Room  Non-Profit/Service Organizations  For-Profit Orgs/Businesses</p> <p>Council Chambers  Non-Profit/Service Organizations  For-Profit Orgs/Businesses</p> <p>City Hall Lunchroom  Non-Profit/Service Organizations  For-Profit Orgs/Businesses</p> <p>Field Lights</p> <p>Community Center</p> <p>Ice Rental  Prime  Non-Prime</p> <p>Turf Rental  Prime  Non-Prime</p> <p>Field House Rental  Prime  Non-Prime</p> <p>Track  Resident  Non-Resident – Drop-In  Non-Resident – 3 Month  Non-Resident – 6 Month  Non-Resident – 12 Month</p> <p>Activity Packages – Ice, Turf, Field House  Drop-In  Resident – 10 Pass  Resident – 25 Pass  Non-Resident - 10 Pass  Non-Resident – 25 Pass</p> <p>Helmet Rental  Skate Rental  Skate Sharpening</p> <p>Community/Conference Rooms  Local – Non-Profit  Local Business  Resident  Non-Resident  Food/Beverage</p>	<p>\$30.00 per 4-hour period  N/C weeknights after 4:30 p.m. Monday - Friday</p> <p>\$200.00 refundable key/damage/maintenance deposit</p> <p>\$100.00 refundable key/damage/maintenance deposit  \$25.00 + \$100.00 refundable key/damage/maintenance deposit</p> <p>\$100.00 refundable key/damage/maintenance deposit  \$25.00 + \$100.00 refundable key/damage/maintenance deposit</p> <p>\$100.00 refundable key/damage/maintenance deposit  \$25.00 + \$100.00 refundable key/damage/maintenance deposit</p> <p>\$200.00 refundable key/damage/maintenance deposit</p> <p>\$225.00 per hour  \$170.00 per hour</p> <p>\$125.00 per hour  \$100.00 per hour</p> <p>\$60.00 per hour  \$50.00 per hour</p> <p>No Charge  \$2.00  \$59.00  \$99.00  \$179.00</p> <p>\$5.00  \$40.00  \$90.00  \$50.00  \$112.50</p> <p>\$2.00  \$3.00  \$5.00</p> <p>No Charge  No Charge  \$25.00/hr for ½ room; \$45.00/hr for full room  \$35.00/hr for ½ room; \$65.00/hr for full room  \$50.00</p>
<p><b>False Alarm Fine:</b>  Police</p>	<p>\$75.00 fee upon receipt of third false alarm notice at an address in one calendar year. Each additional false alarm after the third is \$75.00.</p>

<b>Fire</b>	\$150.00 fee upon receipt of third false fire alarm notice at an address in one calendar year. Each additional false fire alarm after the third is \$150.00.
<b>Garbage Hauler License:</b>	\$150.00 per year + \$25.00 per truck inspection \$50.00 re-inspections per truck
<b>Horses:</b> Boarding & Stable Fee of Stray Horses by City Impoundment of Horses (city ordered) Transportation (trailer rental)	Per contracted rate + administrative fee Per contracted rate + administrative fee Per contracted rate + administrative fee
<b>Illegal Dumping:</b>	\$100.00 plus the cost of disposal
<b>Interest Charge on Past Due Escrows:</b>	18% annually (if not paid within 30 days of bill date)
<b>Liquor:</b> <u>3.2 % Malt Liquor</u> Off Sale On Sale Temporary On Sale 2:00 a.m. Closing  <u>Intoxicating:</u> Sunday Liquor On Sale Liquor On Sale Wine Off Sale Liquor 2 a.m. Closing Temporary On-Sale Brew Pub On-Sale Brew Pub Off-Sale Small Brewer Off-Sale  <u>Liquor Compliance Violations</u> 1 <sup>st</sup> Violation 2 <sup>nd</sup> Violation 3 <sup>rd</sup> Violation 4 <sup>th</sup> Violation	\$75.00 per year \$200.00 per year \$50.00 – 4 day maximum \$50.00 per year  \$200.00 per year \$5,250.00 per year \$500.00 per year \$200.00 per year \$50.00 per year \$50.00 – 4 day maximum \$300.00 \$300.00 \$300.00  \$750.00 \$1,500.00 \$3,000.00 Suspension or revocation
<b>Maps:</b> Full Size Color Maps 36”x36” Custom GIS Maps	\$15.00 Time and materials
<b>Notary Fee:</b>	\$3.00 per document
<b>Ordinance Violations:</b>	City of Andover, 10 <sup>th</sup> Judicial District Fines for Ordinance Violations - on file with the City Clerk.
<b>Outdoor Food &amp; Beverage Sales/Temp. Retail Food Establishment:</b>	\$25.00 – 10 day license
<b>Outdoor Party Permit Fee:</b> Barricades	\$10.00 \$50.00 refundable damage deposit
<b>Outdoor Promotional Fee-Temporary:</b>	\$100.00 per event
<b>Parking Violations:</b> Street Obstructions: Golf Carts, Motorized Vehicles, Snowmobiles, ATVs, Off-Highway Motorcycles, Abandoned and Disabled Vehicles  Trailer Parking	\$50.00, plus any court-imposed fees and/or surcharges  \$50.00
<b>Peddler License:</b>	\$100.00 – 30 day license
<b>Project Recovery Rate Factor:</b> Engineering Inspection Services City Staff Services (All projects directly related to staff time. All public & private improvement projects.)	2.9 x hourly rate 2.0 x hourly rate
<b>Searches: Special Assessment</b>	\$25.00 each
<b>Therapeutic Massage Establishment **:</b> Single Application Fee Corporate Application Fee Partnership Application Fee Renewal Fee	All fees include investigation fee \$200.00 \$300.00 \$300.00 \$150.00

** Residential Application Requires a Conditional Use Permit	
<b>Therapeutic Massage Therapist:</b>	\$175.00 annually
<b>Tobacco License:</b> Admin & Enforcement	\$250.00
<u>Tobacco Compliance Violations</u>	
1 <sup>st</sup> Violation	\$75.00
2 <sup>nd</sup> Violation within 24 months	\$200.00
3 <sup>rd</sup> Violation within 24 months	\$250.00 in addition to license suspension for not less than 7 days
Individual selling to a minor	\$50.00
<b>Transient Merchant License:</b>	\$50.00 - 7 day license
<b>Tree Trimmer License:</b>	
Commercial License Fee	\$50.00 per year
<b>Vehicle Sales License:</b>	\$105.00 per year

**BUILDING INSPECTION & PERMIT FEES**

**BUILDING PERMIT FEES:**

<b>Valuation Based Building Permit Fees</b> <i>(Fees are to be based on Building Valuation as determined by current State of Minnesota Building Valuation Data and Building Official)</i>	<b>Building Permit</b>	1997 Uniform Building Permit Fee Schedule as Extracted from the 1997 Uniform Building Code, Table No. 1-A		
	<b>Plan Review</b>	If building valuation exceeds \$1,000 and a plan is required to be submitted, a plan review fee of 65% of the building permit fee must be paid in addition to the building permit fee. <i>(Except as per MN Rules 1300.0160, Subp. 5 for similar plans after the first submittal, a 25% plan review fee may be paid)</i>		
<b>Fixed Fee Building Permits</b>	<b>Agricultural Land Use Permit</b>	\$25.00		
	<b>Basement Finish Permit</b>	\$200.00		
	<b>House Moving Permit</b>	\$200.00		
	<b>Roofing, Siding, Window or Door Replacement Permit</b>	\$90.00		
	<b>Demolition Permit</b>	Single Family Dwelling	\$150.00	
		Two-family Dwelling	\$200.00	
		Residential Garage	\$90.00	
		Agricultural Structures	\$90.00	
Multifamily Structures:		1st Two Units            \$200.00 Each Additional Unit    \$50.00		
Commercial/Industrial	\$300.00			
<b>State Surcharge:</b> State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.				

**MECHANICAL PERMIT FEES:**

<b>Fixed Fee Mechanical Permits</b>	<b>New Residential Complete HVAC Combination Permit</b>	\$175.00 <i>(Does not include Gas Fireplaces – permitted separately, see below)</i>	
	<b>Existing Residential Repair/Replacement Mechanical Permit</b>	\$90.00 per Fixture <i>(“Fixture” includes: Heating/Air Conditioning Combination, Air to Air Exchanger, Gas Fireplace, Geo-Thermal Heating/Cooling, Boiler, In-Floor Heating &amp; Boiler, Exhaust Fan, Direct Fired Heater, Unit Heater, Heat Pump and other mechanical equipment)</i>	
	<b>Commercial Mechanical Permit</b>	\$90.00 per Fixture or 1.5% of job valuation, whichever is greater <i>(“Fixture” includes: Furnace, Air Conditioning, Air to Air Exchanger, Gas Fireplace, Geo-Thermal Heating / Cooling, Boiler, In-Floor Heating &amp; Boiler, Exhaust Fan, Direct Fired Heater, Unit Heater, Heat Pump, Commercial Hood, Make-Up Air Unit, and other mechanical equipment)</i>	
	<b>Commercial Mechanical Plan Review</b>	10% of permit fee when job valuation exceeds \$50,000	
	<b>Gas Piping Permit - Not Associated With A Fixture</b>	\$90.00 minimum or \$15.00 per gas opening, whichever is greater	
<b>State Surcharge:</b> State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.			

**PLUMBING PERMIT FEES:**

<b>Fixed Fee Plumbing Permits</b>	<b>New Single Family Residential Plumbing Permit</b>	\$175.00
	<b>Commercial &amp; Residential Plumbing Permit</b>	\$90.00 minimum or \$15.00 per opening or fixture, whichever is greater <i>("Fixture" includes all plumbing fixtures regulated by the Minnesota Plumbing Code; and, "Opening" includes water supply or waste piping installed for a future fixture. )</i>
	<b>Commercial Plumbing Plan Review</b>	Water distribution and drain, waste and vent systems, including interceptors, separators, or catch basins: 26 to 50 drainage fixture units \$250.00 51 to 150 drainage fixture units \$350.00 151 to 249 drainage fixture units \$500.00 250 or more drainage fixture units \$3.00 per drainage fixture unit to a maximum of \$4,000.00
		Interceptor, separator, or catch basin: \$70.00
		Building sewer service only: \$150.00
		Building water service only: \$150.00
		Building water distribution system only, no drainage system: \$5.00 per supply fixture unit or \$150.00 whichever is greater
		Storm drainage system a minimum fee of: \$150.00, or \$50.00 per drain opening, up to a maximum of \$500.00, and \$70.00 per interceptor, separator, or catch basin
		Manufactured home park or campground: 1 to 25 sites \$300.00 26 to 50 sites \$350.00 51 to 125 sites \$400.00 more than 125 sites \$500.00
		<b>Water Heater or Water Softener, New or Replacement</b>
	<b>Gas Piping Permit - Not Associated With A Fixture</b>	\$90.00 minimum or \$15.00 per gas opening, whichever is greater
	<b>Landscape Irrigation System Backflow Preventer Installation</b>	\$60.00
<b>State Surcharge:</b> State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.		

**ELECTRICAL PERMIT FEES:**

<b>RESIDENTIAL – ONE &amp; TWO FAMILY; TOWNHOMES</b>		
<b>New Residential Electrical Service</b>	Per Living Unit, Includes thirty (30) new circuits and/or feeders per service, and three (3) inspection trips.	\$150.00
<b>Existing Residential Electrical Service</b>	<b>Electrical Service Alteration</b> - Includes one (1) inspection trip. (Work Examples Include: Power Supply/Feeder to Separate Structure/Detached Garage, Electrical Service Upgrade / Repair/ Replacement, Riser/Mast, Meter Socket.)	\$45.00
	<b>New Circuits / Feeders, Remodeling, Additions</b> - Includes all circuits / feeders and two (2) inspection trips. (Work Examples Include: Electrical Panel Change-out, Subpanel Addition, Basement Finish Swimming Pool/Spa, Solar Electric, Remodeling and Additions)	\$90.00
	<b>Replacement or Alteration of Hard-Wired Equipment / Appliance</b> - Includes one (1) inspection trip. (Work Examples Include: Water Heater, HVAC/ Furnace/Boiler, Air Conditioning, Baseboard or Radiant Heat, Pumps, Appliances, Machinery and Equipment)	\$45.00
<b>Residential – Additional Circuits/Feeders</b>		\$9.00 each
<b>Residential – Additional Per Inspection Trip Charges</b>		\$45.00 each
<b>Residential – Electrical Work Without A Permit</b>		Double the Permit Fee

<b>MULTIFAMILY / COMMERCIAL / INDUSTRIAL / INSTITUTIONAL</b>		
<b>New Commercial Electrical Service</b>	Per Individual Service; Includes three (3) inspection trips, but NO CIRCUITS OR FEEDERS are included.	\$150.00
<b>Existing Commercial Electrical Service</b>	<b>Electrical Service Alteration</b> - Includes one (1) inspection trip (Work Examples Include: Power Supply/Feeder to Separate Structure OR Tenant Space, Electrical Service Upgrade / Repair / Replacement, Riser/Mast, Meter Socket)	\$80.00
	<b>New Circuits / Feeders, Remodeling, Additions</b> - Includes two (2) inspection trips, but NO CIRCUITS OR FEEDERS are included. (Work Examples Include: Electrical Panel Change-out, Subpanel Addition, Tenant Finish, Swimming Pool/Spa, Solar Electric, Remodeling and Additions)	\$95.00
	<b>Replacement or Alteration of Hard-Wired Equipment / Appliance</b> - Includes one (1) inspection trip. (Work Examples Include: Water Heater, HVAC/ Furnace/Boiler, Air Conditioning, Baseboard or Radiant Heat, Pumps, Appliances, Machinery and Equipment)	\$45.00

<b>Special Commercial Electrical Installations</b>	<b>Multifamily Units With Common Service</b> – Per Apartment or Condominium Unit - Includes one (1) inspection trip. NOTE: 1. Add in one new commercial service above, 2. Add in total number of dwelling units here; 3. Add in total number of circuits below; then 4. Add in total number of expected inspection trip charges below.	\$80.00
	<b>Fire Alarm, Fire Sprinkler Monitoring, Remote Control, Signal Circuit</b> - Less Than 50 Volts Includes all circuits and inspections.	\$45.00
	<b>Traffic Signal</b> -- Includes all circuits and inspections.	\$225.00
	<b>Transformer</b> (Light / Heat / Power) -- includes all circuits and inspections.	\$ 45.00
<b>Commercial – Additional Circuits / Feeders</b>		\$9.00 each
<b>Commercial – Additional Per Inspection Trip Charges</b>		\$45.00 each
<b>Commercial – Electrical Work Without A Permit</b>		Double the Permit Fee

<b>Residential and Commercial Solar Electric / Photo Voltaic Installation Permit Fees</b>  <i><b>NOTE: IN ADDITION TO AN ELECTRICAL PERMIT, A BUILDING PERMIT IS REQUIRED FOR THE INSTALLATION OF A SOLAR ELECTRIC / PHOTO VOLTAIC INSTALLATION</b></i>	0 watts to and including 5,000 watts	\$90.00
	5,001 watts to and including 10,000 watts	\$100.00
	10,001 watts to and including 20,000 watts	\$150.00
	20,001 watts to and including 30,000 watts	\$200.00
	30,001 watts to and including 40,000 watts	\$250.00
	40,001 watts to and including 1,000,000 watts	\$250.00 and \$25.00 for each additional 10,000 watts over 40,000 watts
	1,000,000 watts to 5,000,000 watts	\$2,650.00 and \$15.00 for each additional 10,000 watts over 1,000,000 watts
	5,000,000 watts and larger	\$8,650.00 and \$10.00 for each additional 10,000 watts over 5,000,000 watts

*For the purpose of solar electric/PV permit fees, the watt rating is the total estimated alternating current (AC) energy output of the solar system. The total direct current (DC) energy output is not used.*

*The solar electric/PV permit fees include inverters, modules, panels, combiners, converters, charge controllers, disconnecting means and electrical conductors between the inverter and the ac panel board for stand-alone solar PV systems, or the conductors between the inverter and the service equipment or other power production, distribution and utilization system, such as a utility system and its connected loads, that is external to and not controlled by the solar PV power system.*

*In addition to solar electric/PV permit fees, additional inspection fees may be charged on large-scale projects for additional electrical infrastructure between the inverter output circuit and the electrical production and distribution network. Solar electric/PV permit fees must be calculated according to [Minnesota Statutes 326B.37, subd. 2, 3, 4, and 6, paragraphs \(d\), \(f\), \(j\), and \(k\).](#)*

**State Surcharge:** State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.

**ON-SITE SEWAGE TREATMENT SYSTEM PERMIT FEES:**

<b>Septic System New or Repair</b>	New - At Grade System	\$250.00
	New - Mount or Bed System	\$250.00
	Repair – Existing System	\$200.00
	Pumping	\$20.00

**CONTRACTOR LICENSE FEES:**

	<b>Contractor License Verification Fee</b>	\$5.00
	<b>Contractor License</b>	\$50.00



**SITE DEVELOPMENT FEES:**

	<b>Grading Inspection Fees: (engineering)</b>	1st & 2nd      No Charge 3rd                \$75.00 4th                \$125.00 5th & subseq. \$150.00
	<b>Escrow Inspection Fee</b>	\$50.00 per inspection

**BUILDING DEPARTMENT ESCROWS:**

	<b>As-Built Survey</b>	\$500.00
	<b>Grading &amp; Erosion Control</b>	\$1,500.00
	<b>Topsoil, Seed &amp; Mulch 18 ft. wide (Rural lot)</b>	\$0.09 per sq. ft
	<b>Front Yard Sod or Seed (Urban Lot)</b>	\$2,500.00
	<b>Hydro-seeding (in addition to sod escrow)</b>	\$160.00
	<b>Retaining Wall</b>	\$30.00 per sq. ft.
	<b>Driveway (Urban lot)</b>	\$2,000.00
	<b>Driveway Apron (Rural lot)</b>	\$600.00
	<b>Steps</b>	\$100.00 per riser
	<b>Sidewalk</b>	\$4.00 per sq. ft.
	<b>Garage Floor</b>	\$4.00 per sq. ft.
	<b>Trees</b>	\$750.00
	<b>Swimming Pool Fence</b>	\$1,500.00

**RENTAL HOUSING LICENSE FEES:**

<b>Single-Family Rental Housing License</b> <i>(SEE ORDINANCE)</i>	<b>Two-Year Rental License &amp; Inspection Fee</b>	\$50.00 per unit
<b>Multifamily Rental Housing License</b> <i>(SEE ORDINANCE)</i>	<b>Two-Year Rental License &amp; Inspection Fee - Structure without fire suppression systems</b>	\$75.00 per licensed unit (except owner occupied)
	<b>Two-Year Rental License &amp; Inspection Fee - Structure with fire suppression systems</b>	\$52.00 per licensed unit (except owner occupied)
<b>Single Family &amp; Multifamily</b>	<b>Re-inspection – Fee Per Valid Complaint</b>	\$50.00 per re-inspection
<b>Single Family &amp; Multifamily Reinstatement Fee</b>	<b>License Reinstatement After Revocation, Suspension, Denial or Non-Renewal by the City Council</b>	\$1,000.00 per dwelling unit

**SOBER HOUSE LICENSE FEES:**

<b>Sober House License</b> <i>(SEE ORDINANCE)</i>	<b>One-Year License &amp; Inspection Fee</b>	\$75.00 per unit
<b>Sober House License</b>	<b>Re-inspection – Fee Per Valid Complaint</b>	\$50.00 per re-inspection
<b>Sober House License Reinstatement Fee</b>	<b>License Reinstatement After Revocation, Suspension, Denial or Non-Renewal by the City Council</b>	\$1,000.00 per dwelling unit

## Engineering

<b>Curb Cut Permit &amp; Secondary Driveway:</b>	\$50.00 permit and \$600.00 refundable deposit. <b>Note:</b> Deposit will be refunded once requirements are inspected and approved.
<b>Hold Harmless / Encroachment Agreement Fee:</b>	\$100.00
<b>Fence (Plan Check):</b>	\$35.00
<b>Flood Zone Search/Map:</b>	\$15.00
<b>Illicit Discharge:</b> Grass Clipping Cleanup	\$50.00
<b>Retaining Wall (Plan Check):</b>	\$35.00
<b>Rights-of-Way Permit Fee Structure:</b>	
Annual Registration Fee	\$50.00
Excavation Permit Fee	\$200.00
Per Add'l Excavation (paved area)	\$30.00
Per Add'l Excavation (unpaved area)	\$15.00
Trench Fee	
Underground Utility/Telecom Installation	\$40.00 per 100 L.F.
Directional Boring or Tunneling (in addition to excavation permit fee)	
Underground Utility/Telecom Installation Open Trenching (in addition to excavation permit fee)	\$55.00 per 100 L.F.
Overhead Utility/Telecom Installation (in addition to excavation permit fee)	\$5.00 per 100 L.F.
Obstruction Permit Fee	\$50.00
Permit Extension Fee	\$55.00
Annual Mapping Fee	\$10.00 per Permit (\$0.00 if in the City format)
Delay Penalty (up to 3 days late)	\$60.00
(each day late over 3 days)	Plus \$10.00 per Day
Individual Service Work in the Right-of-Way	\$250.00 annual fee or \$10.00 per service
Work within the ROW without a permit	Double the permit fee
Per Lot Fee (Can be used as an alternative for new developments)	
	<u>Urban</u> <u>Rural</u>
Connexus Energy	\$31.00 per lot      \$35.00 per lot
Reliant Energy	\$39.00 per lot      \$60.00 per lot
Qwest	\$24.00 per lot      \$40.00 per lot
AT & T	\$34.00 per lot      \$47.00 per lot
<b>Special Assessment Costs (Estimated):</b>	See Development Contract Escrows
<b>Street Opening Permit (Sewer &amp; Water):</b>	\$350.00 – Permit & Engineering Inspection
<b>Trail Fee (Bikeway/Pathway):</b>	
Residential	\$900.00 per unit
Internal Trails (New Plats)	Developer's Responsibility
Commercial/Industrial	Developer's Responsibility
Collected pursuant to development contract or Council resolution	
<b>Vacation of Easement</b>	\$200.00 – Includes mailing labels
Recording Fee:	
Abstract and Torrens	\$100.00

**CITY INSTALLED IMPROVEMENTS**

**Part A of Development Contract**

1. Developer's Improvements Costs

- Erosion Control ..... \$750.00
- Tree Protection ..... \$750.00
- Street Sweeping ..... \$1,000.00
- Iron Monuments ..... \$100.00 per Lot
- Grading, Clearing & Grubbing Certification, As-Builts ..... Value of Work Not Completed
- Tree Removal ..... \$1,000.00
- Installation of Street Lights ..... Value of Work Not Completed
- Grading Certification & As-Builts ..... \$2,500.00
- Landscaping Improvements (if required) ..... Value of Work Not Completed
- Sodding of Boulevard (if required in common areas) ..... Value of Work Not Completed
  
- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer's improvements.
  
- The total Developer's Improvement costs (including engineering, legal, and administrative) are then multiplied by 150% to establish the Developer's Security for the project.

**Part B of Development Contract**

1. Developer's Improvements Costs

- Streets & Utilities (Based on Developer's estimated construction cost)..... Value of Work
  
- Trails/Sidewalks.....Value of Work
  
- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer's improvements.
  
- The total Developer's Improvement costs (including engineering, legal, and administrative) are then multiplied by 105% to establish the Developer's Security for the project.

2. Project Security Requirements Prior to Final Street & Utility Plans & Specifications are as follows:

- a. Developer to escrow 6% of estimated construction cost to complete street and utility construction plan, if plans are requested prior to the execution of the development contract. This will be returned to the developer when the development contract is executed. This only applies to urban developments.

**Special Assessment Costs (estimated)**

1. Estimated Construction Costs (costs vary according to project requirements):

- |                          |               |
|--------------------------|---------------|
| ✓ Lateral Sanitary Sewer | ✓ Storm Sewer |
| ✓ Trunk Sanitary Sewer   | ✓ Streets     |
| ✓ Lateral Water Main     | ✓ Sidewalks   |
| ✓ Trunk Water Main       | ✓ Other       |

All project cost estimates are identified within the project feasibility report. The construction cost estimates are based on current industry construction cost standards. The final construction costs are based on competitive bids and final construction quantities.

Development of Street & Utility Feasibility Report.....\$7,500.00

2. Estimated Project Expenses:

- ✓ **Engineering** - The estimate is based upon project size, scope and complexity. The amount assessed is based upon billable hourly rates times project recovery rate factor.
- ✓ **Aerial Mapping** - 1% of Street. The estimate is based upon 1% of the value of the street construction. The final value is based upon 1% of the final street costs.
- ✓ **Administration** - 3%. The estimate is based upon 3% of the estimated construction cost. The final value is based upon 3% of the final construction cost.
- ✓ **Assessing** - 1%. The estimate is based upon 1% of the estimated construction cost. The final value is based upon 1% of the final construction cost.
- ✓ **Legal** - Legal costs will be actual billing.
- ✓ **Easement** - Estimates are project-specific.
- ✓ **Advertising** - Project specific.

- ✓ **City Costs** - Includes inspection and city related project costs.
- ✓ **Street Signs** - The cost is based upon the size of the project. See Signs under the Public Works section for cost determination.
- ✓ **Construction Interest** – Rate is determined at time of project estimate.
- ✓ **Bonding** - 0.5% of total project cost.
- ✓ **Drainage Plan** - 0.3% of street & storm sewer costs.
- ✓ **County Road Improvement Fee (if applicable)** – Project-specific, determined at Preliminary or Final Plat

3. Crack Seal: \$1.00 x sq. yd. of paved street surface.

**DEVELOPER INSTALLED IMPROVEMENTS**

**Part A of Development Contract**

**1. Developer’s Improvements Costs**

- Erosion Control ..... \$750.00
- Tree Protection ..... \$750.00
- Street Sweeping ..... \$1,000.00
- Iron Monuments ..... \$100.00 per Lot
- Grading, Clearing & Grubbing Certification, As-Built ..... Value of Work Not Completed
- Tree Removal ..... \$1,000.00
- Installation of Street Lights ..... Value of Work Not Completed
- Grading Certification & As-Built ..... \$2,500.00
- Landscaping Improvements (if required) ..... Value of Work Not Completed
- Sodding of Boulevard (if required in common areas) ..... Value of Work Not Completed
  
- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer’s improvements.
  
- The total Developer’s Improvement costs (including engineering, legal, and administrative) are then multiplied by 150% to establish the Developer’s Security for the project.

**Part B of Development Contract**

**1. Developer’s Improvements Costs**

- Streets & Utilities (Based on Developer’s estimated construction cost)..... Value of Work
  
- Trails/Sidewalks.....Value of Work
  
- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer’s improvements.
  
- The total Developer’s Improvement costs (including engineering, legal, and administrative) are then multiplied by 105% to establish the Developer’s Security for the project.

**Project Expenses**

**1. Project Expenses – collection of expenses will be outlined in the development contract agreed to before street and utility construction can begin:**

- ✓ **Aerial Mapping** - 1% of Street. The estimate is based upon 1% of the value of the street construction. The final value is based upon 1% of the final street costs.
- ✓ **Administration** - 2%. The estimate is based upon 2% of the estimated construction cost. The final value is based upon 2% of the final construction cost.
- ✓ **Crack Seal** - \$1.00 x sq. yd. of paved street surface.
- ✓ \* **Water Area Charge** – Refer to Water Fees, Page 20
- ✓ \* **Water Connection Fee** - Refer to Water Fees, Page 20
- ✓ \* **Sanitary Sewer Area Charge** – Refer to Sanitary Sewer Fees, Page 19
- ✓ \* **Sanitary Sewer Connection Fee** - Refer to Sanitary Sewer Fees, Page 19
- ✓ \* **Sanitary Sewer Lift Station Connection Fee (if applicable)** – Refer to Sanitary Sewer Fees, Page 19
- ✓ \* **Sanitary Sewer 2<sup>nd</sup> Lift Station Connection Fee (if applicable)** – Refer to Sanitary Sewer Fees, Page 19
- ✓ \* **Sanitary Sewer & Water Main Railroad Crossing Fee** – Refer to Sanitary Sewer Fees, Page 19
- ✓ **County Road Improvement Fee (if applicable)** – Project specific, determined at Preliminary or Final Plat

2. Project Security Requirements Prior to Final Street & Utility Plans & Specifications are as follows:

- a. Developer to escrow 6% of estimated construction cost to complete street and utility construction plan, if plans are requested prior to the execution of the development contract. This will be returned to the developer when the development contract is executed. This only applies to urban developments.

3. City Costs including engineering (design), inspection and City related project costs. The amount of expenses shall be invoiced to the developer as work is completed.

## Fire

<b>Accident Response Fees **:</b>	
Each Fire Engine/Pumper/Tender	\$300.00 per hour
Each Utility Vehicle or Pickup	\$150.00 per hour
Ladder / Aerial Truck	\$545.00 per hour
6-wheel ATV	\$75.00 per hour
Each Firefighter	\$20.00 each, per hour
Chief(s) response	\$135.00 per hour
Fire Marshal response	\$110.00 per hour
** Fees would be charged to the insurance companies of the parties involved. Fire officer would collect information needed to charge on the scene. The resident, should the insurance company not pay, will <u>not</u> be responsible for the charges.	
<b>Copies of Fire Reports:</b>	\$25.00
<b>Building and Fire Re-inspection Fees:</b>	\$100.00 per hour
<b>Burning Permits:</b>	\$30.00
<b>Fire &amp; Pyrotechnics Special Effects:</b>	\$300.00
<b>Gas Pipeline Response Fees **:</b>	
Each Fire Engine/Pumper/Tender	\$300.00 per hour
Each Utility Vehicle or Pickup,	\$150.00 per hour
Ladder / Aerial Truck	\$545.00 per hour
6-wheel ATV	\$75.00 per hour
Each Firefighter	\$20.00 each, per hour
Chief(s) response	\$135.00 per hour
Fire Marshal response	\$110.00 per hour
** This fee would be charged to contractors or sub-contractors who hit properly marked gas lines. Charges would not apply to residents who hit a gas line.	
<b>Home Occupation Inspections:</b>	\$100.00 per hour
<b>Inspection Fees:</b>	
Aboveground Storage Tanks	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Commercial Hood Extinguishing Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Day Care Licensing Inspections	\$50.00 per inspection (includes 1 re-inspection)
Fire Alarm Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Fire Sprinkler Monitoring Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Fire Sprinkler Systems (plan review, permit, inspection, modifications)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
Underground Storage tanks (plan review, install and removal)	Permit Fee – 1.25% of total project value (minimum \$100.00). Plan Review Fee – 65% of permit fee (minimum \$100.00).
<b>Other Inspections as Requested:</b>	\$100.00 per hour
<b>Special Investigation as Requested:</b>	\$100.00 per hour

## Parks

<p><b>Ball Field Usage:</b></p> <p>Adult Rec Play</p> <p>Youth Rec Play</p> <p>Field without Lights (Private Use)</p> <p>Field with Lights (Private Use)</p> <p><u>Rental Equipment for Tournament</u></p> <p>Limer</p> <p>Lime</p> <p>Drag</p> <p>Hose and Nozzle</p> <p>Batter's Box</p> <p><u>Tournaments</u></p> <p>No Field Maintenance/Adult</p> <p>No Field Maintenance/Youth</p> <p>With Field Maintenance/Adult</p> <p>With Field Maintenance/Youth</p>	<p>\$75.00 per team, per season \$10.00 additional, per player, non-resident fee</p> <p>\$0.00 per team, per person \$0.00 additional, per player, non-resident fee</p> <p>Note: Includes the use of fields for both lighted and non-lighted</p> <p>\$15.00 per hour or \$75.00 per day</p> <p>\$20.00 per hour or \$100.00 per day</p> <p>\$6.00 per tournament</p> <p>\$7.00 per bag</p> <p>\$3.00 per tournament</p> <p>\$3.00 per tournament</p> <p>\$3.00 per tournament</p> <p>\$275.00 tournament fee for the park plus \$200.00 field usage fee per field</p> <p>\$275.00 tournament fee for the park plus \$100.00 field usage fee per field for youth organizations not affiliated with Andover Youth</p> <p>\$650.00 tournament fee for the park plus \$200.00 field usage fee per field plus \$300.00 escrow per field for additional maintenance (see tournament app.)</p> <p>\$650.00 tournament fee for the park plus \$100.00 field usage fee per field for youth organizations not affiliated with Andover Youth</p> <p>Note: 1 day tournaments will be charged 75% of the tournament and field usage fee.</p>
<p><b>Hockey Rink Usage:</b></p> <p>Adult Rec Play</p> <p>Youth Rec Play</p> <p>Rink without Lights (Private Use)</p> <p>Rink with Lights (Private Use)</p> <p><u>Tournaments</u></p> <p>No Rink Maintenance/Adult</p>	<p>\$75.00 per team, per season \$10.00 additional, per player, non-resident fee</p> <p>\$0.00 per team, per person \$0.00 additional, per player, non-resident fee</p> <p>Note: Includes the use of rinks for both lighted and non-lighted</p> <p>\$15.00 per hour or \$75.00 per day</p> <p>\$20.00 per hour or \$100.00 per day</p> <p>\$200.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink</p>

<p>No Rink Maintenance/Youth</p> <p>With Rink Maintenance/Adult</p> <p>With Rink Maintenance/Youth</p>	<p>\$200.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink for youth organizations not affiliated with Andover youth</p> <p>\$400.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink plus \$300.00 escrow per rink for additional maintenance (see tournament app.)</p> <p>\$400.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink for youth organizations not affiliated with Andover youth plus \$300.00 escrow per rink for additional maintenance (see tournament app.)</p> <p>Note: 1 day tournaments will be charged 75% of the tournament and rink usage fee.</p>
<p><b>Park Dedication Fees:</b></p> <p>Single Family Residences</p> <p>Town Home and Twin Home</p> <p>Apartment (Multi-Family)</p> <p>Lot Splits</p> <p>Commercial/Industrial</p> <p>Collected pursuant to development contract or Council resolution</p>	<p>\$4,400.00 per unit</p> <p>\$4,400.00 per unit</p> <p>\$4,400.00 per unit</p> <p>\$4,400.00 per unit</p> <p>\$13,200.00 per acre or 10% of market value of land, whichever is less (per Ord. 10 Sec.9.07.5)</p>
<p><b>Vehicle Rental – Truckster:</b></p>	<p>\$50.00 per day and \$350.00 refundable damage deposit</p>



## Planning

<b>Adult Use Business License:</b> (see ordinance)	\$8,000.00 per year
<b>Commercial Site Plan Review:</b> Escrow for services & agree to reimburse city for services provided.	\$1,500.00 for small projects less than 5,000 sq. ft. \$2,000.00 for projects between 5,000 and 10,000 sq. ft. \$2,500.00 for projects 10,000 sq. ft. and greater  Billable Staff Time x Project Recovery Rate Factor (2.0)
<b>Comprehensive Plan Amendment:</b> Public Notification Sign	\$500.00 - Includes mailing labels \$30.00
<b>Conditional Use Permit:</b> Commercial Residential Amended Conditional Use Permit Public Notification Sign Recording Fee	\$1,000.00 escrow - to facilitate ARC review \$350.00 - Includes mailing labels \$200.00 - Includes mailing labels \$30.00 \$100.00
<b>Interim Use Permit:</b> Amended Interim Use Permit Recording Fee Public Notification Sign Land Reclamation or Mining	\$350.00 - Includes mailing labels \$200.00 – Includes mailing labels \$100.00 \$30.00 \$1,000.00 escrow
<b>Lot Split Fee:</b> Lot Split Public Notification Sign Administrative Lot Split Lot Split Escrow Deposit	\$400.00 - Includes mailing labels \$30.00 \$200.00 – 5 acres or more \$400.00 (to cover additional costs)
<b>Lot Line Adjustment Fee:</b>	\$150.00
<b>Pawnbroker, secondhand goods dealer, precious metal License:</b> New Renewal	\$5,500.00 per year \$5,000.00 per year
<b>Planned Unit Development Fee:</b> PUD Review Fee  Amended PUD Review Fee  Public Notification Sign	\$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0)  \$350.00 – Includes mailing labels \$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0)  \$30.00
<b>Plat Fees:</b> Sketch Plan Fee  Preliminary Plat Filing Fee Final Plat Fee Plat Escrow Deposit Urban Lot Rural Lot Commercial Public Notification Sign	\$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0)  \$400.00 \$150.00  \$400.00 per lot \$750.00 per lot \$1,000.00 per lot \$30.00
<b>Re-zoning:</b> Public Notification Sign	\$350.00 - Includes mailing labels \$30.00
<b>Sign Permit:</b>	\$2.00 per square foot/side \$4.00 per square foot per side erected without permit if approved
<b>Towers &amp; Antennas:</b> Application Fee Conditional Use Application Fee Conditional Use – Water Tower Small Cell Facilities Lease Rates Public Notification Sign	\$3,000.00 escrow - Includes mailing labels \$8,000.00 escrow - Includes mailing labels \$1,500.00 permit application fee Negotiated \$30.00

<b>Variances:</b>	
Zoning Ordinance Variance Requests	\$350.00
Public Notification Sign	\$30.00
Recording Fee	\$100.00
<b>Zoning Letter:</b>	\$50.00

## Public Works

<b>Service Charges:</b> Equipment Fee Labor Non-Emergency After Hours Call In	\$150.00 per hour (minimum charge ½ hour) Billable hourly rate times project recovery rate factor \$100.00 minimum
<b>Signs:</b> Materials Labor	Cost plus administrative fee Billable hourly rate times project recovery rate factor

## Sanitary Sewer

<b>Laterals:</b>	\$54.35 per front foot															
<b>Plumbing:</b>	Homeowner contracts for															
<b>Sanitary Sewer Rates:</b> Sewer Area Charge Sewer Connection Fee Commercial Connection Fee	\$1,678.00 per acre \$452.00 per unit Rate = 1 connection fee for each SAC unit															
<b>Sanitary Sewer Extra Depth Lateral Fee:</b> South Coon Creek Drive Sewer Connection	\$59,138.00 plus cost index percentage (Engineers News Record) dated back to December 2012. Constructed with City Project #11-10.															
<b>Sanitary Sewer Lift Station Connection Fee:</b> Fox Hollow Lift Station Shadowbrook Lift Station Chesterton Commons Lift Station (Lift Station #4) Constance Corners Lift Station (Lift Station #6) Aztec Estates Lift Station (Lift Station #5)	\$279.00 per unit \$1,211.00 per unit \$688.00 per unit \$1,199.00 per unit \$57,345.00 plus construction cost index percentage dated back to Jan. 2004 (Amount to be charged to remaining benefiting properties when developed.)															
<b>Sanitary Sewer &amp; Water Main Railroad Crossing Fee @ 161<sup>st</sup> Avenue:</b>	\$258.00 per unit															
<b>Service Connection/Inspection Fee:</b>	\$90.00															
<b>Sewer Availability Charge – Met Council Fee:</b>	\$2,485.00															
<b>Sewer Contracting:</b> Equipment Fee Labor Fee	\$150.00 per hour Billable hourly rate times project recovery rate factor															
<b>Sewer Usage Rates:</b> Sewer Usage Rate Senior Citizen Reduced Rate* Disabled Persons Reduced Rate*  Penalty/Late Payment *must meet income eligibility	<table border="1"> <thead> <tr> <th></th> <th><u>Monthly</u></th> <th><u>Quarterly</u></th> </tr> </thead> <tbody> <tr> <td>Sewer Usage Rate</td> <td>\$20.39</td> <td>\$61.15</td> </tr> <tr> <td>Senior Citizen Reduced Rate*</td> <td>\$10.20</td> <td>\$30.58</td> </tr> <tr> <td>Disabled Persons Reduced Rate*</td> <td>\$10.20</td> <td>\$30.58</td> </tr> <tr> <td>Penalty/Late Payment</td> <td colspan="2">18% annually</td> </tr> </tbody> </table>		<u>Monthly</u>	<u>Quarterly</u>	Sewer Usage Rate	\$20.39	\$61.15	Senior Citizen Reduced Rate*	\$10.20	\$30.58	Disabled Persons Reduced Rate*	\$10.20	\$30.58	Penalty/Late Payment	18% annually	
	<u>Monthly</u>	<u>Quarterly</u>														
Sewer Usage Rate	\$20.39	\$61.15														
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Disabled Persons Reduced Rate*	\$10.20	\$30.58														
Penalty/Late Payment	18% annually															

## Storm Water

<b>Storm Water Utility Fee:</b>	<u>Monthly</u>	<u>Quarterly</u>
Zoning Category:		
Single Family Urban (per unit)	\$3.98	\$11.94
Single Family Rural, Estates, Suburban & Farmstead (per unit)	\$3.98	\$11.94
Manufactured Housing	N/A	N/A
Multiple Dwelling (per acre)	\$8.77	\$26.31
Business, Comm. Industrial & Public (per acre)	N/A	\$50.75
Developed Parks (per unit)	N/A	\$11.94
Elementary & Middle Schools (per acre)	N/A	\$23.88
High Schools (per acre)	N/A	\$23.88
Religious Institutions (per acre)	N/A	\$23.88
Undeveloped Open Space	N/A	N/A
Penalty/Late Payment	18% annually	

## Water

<b>Hydrant Meter Deposit &amp; Rental Rates:</b>		<u>Deposit</u>	<u>Rental Rate</u>
3/4" hydrant meter setup		\$250.00	\$4.00 per day for the first 7 days \$2.00 per day thereafter for full rental period
3" hydrant meter setup		\$1,300.00	\$5.00 per day for the first 30 days \$3.00 per day thereafter for full rental period
<b>Hydrant Use:</b>	Deposit (as stated above) plus standard water rates		
<b>Laterals:</b>	\$54.35 per front foot		
<b>Service Charges:</b>			
Labor	Billable hourly rate times project recovery rate factor		
Testing 0 to 6" Meters	Cost plus administrative fee		
<b>Violation Penalties:</b>			
<u>May 1<sup>st</sup> through August 31<sup>st</sup></u>			
1 <sup>st</sup> Penalty	Warning		
2 <sup>nd</sup> Penalty	\$100.00		
3 <sup>rd</sup> Penalty	\$200.00		
4 <sup>th</sup> Penalty	\$200.00 & Turned over to the City Attorney for criminal prosecution.		
<b>Unit Connection Charges:</b>			
Residential	\$5,439.00 per unit		
Non-residential and Institutional (Land owned or operated by municipal, school district, county, state or other governmental agencies)	\$16,315.00 per acre		
<b>Water Area Charges:</b>			
Residential and Commercial	\$4,983.00 per acre		
<b>Water Meter Charges:</b>			
3/4" Meter	\$172.20		
#2 Horn (for 3/4" meter)	\$84.27		
3/4" Meter with #2 Horn	\$278.87		
Special Sizes	Cost plus administrative fee		
<b>Water Permit Fees:</b>			
Service/Connection/Inspection Fee	\$90.00		
Tapping Main	\$30.00		
Disconnection/Reconnection for Non-Repairs	\$50.00		
HVAC	\$15.00		
Re-Inspection (all)	\$50.00 per hour		
<b>Water Usage Rates:</b>			
<u>Monthly Rate Structure</u>			
	\$6.29 Base Rate		
	\$2.42 per 1,000 for 1 <sup>st</sup> 6,000 Gallons		
	\$2.63 per 1,000 for 6,001 - 16,000		
	\$3.07 per 1,000 for 16,001 - 33,000		
	\$3.94 per 1,000 for 33,001 and above		
Monthly Minimum	\$9.09		
Penalty/Late Payment	18% Annually		
<u>Quarterly Rate Structure</u>			
	\$14.43 Base Rate		
	\$2.42 per 1,000 for 1 <sup>st</sup> 18,000 Gallons		
	\$2.63 per 1,000 for 18,001 - 48,000		
	\$3.07 per 1,000 for 48,001 - 99,000		
	\$3.94 per 1,000 for 99,001 and above		
Quarterly Minimum	\$18.04		
Penalty/Late Payment	18% Annually		

## Street Lighting

<b>Charges:</b>	<u>Monthly</u>	<u>Quarterly</u>
Urban Residential Areas	\$2.15	\$6.45
Rural Residential Areas	\$3.65	\$10.95
Commercial Property	\$2.15	\$6.45

Adopted by the City Council of the City of Andover this 15<sup>th</sup> day of December 2020.

CITY OF ANDOVER

Attest:

\_\_\_\_\_  
Julie Trude - Mayor

\_\_\_\_\_  
Michelle Hartner – Deputy City Clerk