

**REGULAR ANDOVER CITY COUNCIL MEETING – NOVEMBER 3, 2021
MINUTES**

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Sheri Bukkila, November 3, 2021, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Jamie Barthel, Ted Butler, Valerie Holthus, and Randy Nelson

Councilmember absent: None

Also present: Public Works Director/City Engineer, David Berkowitz
 Finance Manager, Lee Brezinka
 City Attorney, Scott Baumgartner
 Others

PLEDGE OF ALLEGIANCE

RESIDENT FORUM

Richard Kulkey, 16683 Sycamore Street NW, came forward and asked why he is paying for the cleanouts every month. Public Works Director/City Engineer Berkowitz stated the City cleans the spillways out as needed. Mr. Kulkey asked why they have to keep paying the fee. Mr. Berkowitz stated the stormwater fee is a quarterly fee that residents pay. Mr. Kulkey stated he is paying for the City to do nothing. Mayor Bukkila explained the stormwater fee is used for management across the City. Mr. Berkowitz explained the fee covers street sweeping which occurs twice per year, addressing State and National stormwater requirements, and equipment.

AGENDA APPROVAL

Motion by Barthel, Seconded by Nelson, to approve the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

October 19, 2021 Regular Meeting

Motion by Butler, Seconded by Barthel, to approve the October 19, 2021 Regular Meeting, and minutes as presented. Motion carried unanimously.

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Reimbursement Resolution/2022 Equipment Purchases (See Resolution R078-21)
- Item 4 Approve Dental Renewal and Employer Contribution
- Item 5 Approve Health Insurance Contract and Employer Contribution
- Item 6 Approve Declaration of Encroachment Easement/14183 Guarani Street NW and 4355 – 141st Lane NW
- Item 7 Approve Resolution/Anoka County Municipal Wellhead Protection Implementation Joint Powers Agreement (Amended and Restated) (See Resolution R079-21)
- Item 8 Approve 2022 Polling Locations (See Resolutions R080-21)
- Item 9 Approve 2022 Residential Recycling Agreement with Anoka County

Motion by Holthus, Seconded by Barthel, to approve the Consent Agenda as read. Motion carried unanimously.

HOLD PUBLIC HEARING/ADOPT ASSESSMENT ROLL/21-17/2021 MILL AND OVERLAY/SE CORNER OF CITY

The City Council is requested to hold a public hearing and approve the resolution adopting the assessment roll for Project 21-17, 2021 Mill & Overlay/SE Corner of City. Public Works Director/City Engineer Berkowitz stated the project covers 855 properties. He identified the location of the project and stated the cost was \$1,580,000 with the City paying 75% of the project cost and assessments covering 25%. Mr. Berkowitz noted the assessment was estimated at \$750 per lot but the final assessment is \$387.77 per lot. Mr. Berkowitz displayed before and after photos of the street project. He stated the interest rate is 4.5% over 5 years and residents can pay the full amount with no interest or pay over 5 years with interest.

Mayor Bukkila asked Mr. Berkowitz to address the flaking on City roads and why the City stopped the seal coat program. Mr. Berkowitz explained the City stopped sealcoating all roads because they found the wear layer was flaking and causing potholes.

Motion by Holthus, Seconded by Barthel, to open the public hearing at 7:15 p.m. Motion carried unanimously.

No one appeared before the Council.

Motion by Holthus, Seconded by Butler, to close the public hearing at 7:16 p.m. Motion carried unanimously.

Motion by Barthel, Seconded by Butler, to adopt Resolution No. R081-21 adopting the assessment roll for the improvement of Project 21-17, 2021 Mill & Overlay/SE Corner of City. Motion carried unanimously.

HOLD PUBLIC HEARING – 2021 DELINQUENT SERVICE CHARGES

The City Council is requested to hold a public hearing and approve a resolution adopting the assessment roll for outstanding City charges. Finance Manager Brezinka explained the City notified residents of the delinquent fees and received some payments, reducing the request from \$267,249 to \$208,949. He announced that payments can be received through November 5, 2021 with no fee. After that date, the City assesses a 15% fee and when certified by the County, an additional 8% interest is assessed. Mayor Bukkila clarified the 15% administrative fee is to cover the City's cost in collecting the outstanding fees.

Councilmember Holthus asked how residents are notified of the collection and if they are given reminders. Mr. Brezinka stated letters went out in September with the balances along with the public notice.

Motion by Holthus, Seconded by Butler, to open the public hearing at 7:19 p.m. Motion carried unanimously.

No one appeared before the Council.

Motion by Holthus, Seconded by Barthel, to close the public hearing at 7:19 p.m. Motion carried unanimously.

Motion by Butler, Seconded by Barthel, to adopt Resolution No. R082-21 adopting the assessment roll for the certification of delinquent sewer, water, storm sewer, street lighting charges, false alarm fines, tree removal, mowing fees and/or miscellaneous abatement fees. Motion carried unanimously.

HOLD PUBLIC HEARING/ADOPT THE STREET RECONSTRUCTION PLAN WITH THE INTENTION OF ISSUING GENERAL OBLIGATION STREET RECONSTRUCTION PLAN BONDS

The City Council is requested to hold a public hearing on the proposed 2022-2026 Street Reconstruction Plan (SRP) and the proposed issuance of general obligation bonds. Finance Manager Brezinka explained State Statute directs cities to develop a SRP in order to issue general obligation bonds.

Motion by Holthus, Seconded by Nelson, to open the public hearing at 7:20 p.m. Motion carried unanimously.

No one appeared before the Council.

Motion by Holthus, Seconded by Nelson, to close the public hearing at 7:21 p.m. Motion carried unanimously.

Motion by Holthus, Seconded by Butler, to adopt Resolution No. R083-21 giving preliminary approval for the issuance of the City’s General Obligation Street Reconstruction Plan Bonds in an amount not to exceed \$7,500,000 and adopting the City of Andover, Minnesota Street Reconstruction Plan. Motion carried unanimously.

ADMINISTRATOR’S REPORT

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Public Works) – Mr. Berkowitz updated the Council on the AMI project for meter readers indicating they hope to start installing the remaining units soon. Mr. Berkowitz updated the Council on development projects stating Oakview Acres is paved, the Meadows at Nightingale will start utility work this week, and the Fields at Winslow Cove has received all necessary permits to start grading. Mr. Berkowitz stated Todd Haas is officially retired, and Brian Kraabel is retiring at the end of the year.

Councilmember Butler asked if the AMI project has generated calls from residents. Mr. Berkowitz said staff anticipated more calls than they have received. He noted that 5 residents have refused the installation of the unit and they will be charged a monthly fee to read the meter.

MAYOR/COUNCIL INPUT

Mayor Bukkila reminded residents that overnight parking is not allowed on City streets beginning in November from 1:00 a.m. to 6:00 a.m. Mr. Berkowitz noted that with a 2-inch snowfall or greater, parking on City streets is prohibited at any time.

Mayor Bukkila reminded residents to pick up stakes to mark their curb. Mr. Berkowitz stated residents can pick up to 8 stakes at City Hall to mark their curb.

ADJOURNMENT

Motion by Barthel, Seconded by Nelson, to adjourn. Motion carried unanimously. The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver OffSite Secretarial, Inc.

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