

***PARK AND RECREATION COMMISSION MEETING – AUGUST 4, 2022
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chairperson Lindahl on August 4, 2022 6:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chairperson Jim Lindahl, Commissioners Kristin Lackie, Sophia Newton, Shane Stenzel, and Reuben Ustimchuck

Commissioners Absent: Tracy Strombeck and Jake Widmyer

Also Present: Parks & Streets Operations Manager, Jason Baumunk
Public Works Director/City Engineer, Dave Berkowitz
City Administrator, Jim Dickinson
Others

RESIDENT FORUM

No one appeared before the Commission.

APPROVAL OF MINUTES

June 16, 2022 Regular Meeting

Motion by Lackie, seconded by Newton, to approve the June 16, 2022 Regular Meeting minutes as presented. Motion passed 4 ayes, 1 present (Stenzel), 2 absent (Strombeck and Widmyer).

APPROVAL OF AGENDA

Motion by Newton, seconded by Stenzel, to approve the agenda as presented. Motion passed 5 ayes and 2 absent (Strombeck and Widmyer).

COMMUNITY CENTER 2ND QUARTER REPORT/ADMINISTRATION

The Park and Recreation Commission is requested to hear a presentation on the 2nd quarter performance OF the Andover Community Center. City Administrator Dickinson summarized the 2nd Quarter Report as presented in the staff report. Mr. Dickinson stated there are fewer events, but the facility is still busy with summer camps. He explained the turf rental window is short and staff will be strategic about when it is installed. Mr. Dickinson stated Crooked Lake Concessions is prepping the concession stand with a soft opening in early September. The Community Center will be looking for part-time staff for the 2022-2023 busy season. Mr. Dickinson announced the US Hockey Hall of Fame is hosting the Women’s Fall Classic at the Community Center with the Minnesota Gophers playing the St. Cloud State Huskies.

Commissioner Stenzel asked if there were requests for ice when the turf was in. Mr. Dickinson stated there were requests.

PARK DEDICATION IMPROVEMENT FUND 2ND QUARTERLY REPORT/FINANCE

The Parks and Recreation Commission is requested to receive a report on the Park Dedication Improvement Fund for the first quarter. Parks & Streets Operations Manager Baumunk stated there has been a big influx of funds into the Park Dedication Fund due to development projects.

Commissioner Stenzel recommended allocating the funds to projects soon. Chairperson Lindahl asked for the item to be on a September agenda.

SHERIFF’S REPORT – 2ND QUARTER

The Park and Recreation Commission is requested to receive the Anoka County Sheriff’s Department report for calls to Andover Parks for the second quarter of 2022. Parks & Streets Operations Manager Baumunk reviewed the Sheriff’s report and stated residents have been a good job watching the parks.

OUTSTANDING ITEMS

1. **Completed Projects:** Rose Park Playground and Prairie Knoll. The Community Builds were not successful. Community Builds are scheduled for Saturdays at 7:00 a.m. and take 4-5 hours with around 10 committed adult volunteers.
2. **On-going Projects:** Strootman Park design approved and install date in late August. Prairie Knoll hockey rink replacement in late August.
3. **On-Hold Projects:** Bike/Youth Trail
4. **Updates from Previous Meetings:**
 - a. Movie in the Park (Encanto) scheduled for August 26, 2022.
 - b. SilverCrest Senior Development moving along
 - c. Playground Replacement Cost Study – staff is preparing

5. Other Items of Interest:

- Pedestrian Trails:
 - i. Kelsey Round Lake Park Trail has DNR grant for 2023
 - ii. Trail Segment 1 – Crosstown Boulevard to 159th Ave in design process
 - iii. Coon Creek Restoration Project has started up again.
- August 18 meeting at Prairie Knoll Park at 6:00 p.m.
- Staff are looking at the field use application process to make it easier for customers and staff

6. Parks Maintenance Update: presented in the staff report.

CHAIR'S REPORT

Commissioner Newton stated the landscaping around Veterans Memorial looks nice.

Commissioner Stenzel stated the parks look great.

Chairperson Lindahl stated football will be starting soon and the parks will be busy again.

ADJOURNMENT

Motion by Newton, seconded by Lackie, to adjourn the meeting at 6:30 p.m. Motion passed unanimously.

Respectfully Submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.