

***PARK AND RECREATION COMMISSION MEETING – JUNE 16, 2022  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chairperson Lindahl on June 16, 2022 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chairperson Jim Lindahl, Commissioners Kristin Lackie, Sophia Newton, Tracy Strombeck, Reuben Ustimchuck, and Jake Widmyer

Commissioners Absent: Shane Stenzel

Also Present: Parks & Streets Operations Manager, Jason Baumunk

***RESIDENT FORUM***

No one appeared before the Commission.

***APPROVAL OF MINUTES***

May 19, 2022 Regular Meeting

***Motion*** by Strombeck, seconded by Widmyer, to approve the May 19, 2022 Regular Meeting minutes as presented. Motion passed 5 ayes, 1 present (Newton), 1 absent (Stenzel).

***APPROVAL OF AGENDA***

***Motion*** by Strombeck, seconded by Newton, to approve the agenda as presented. Motion passed unanimously.

***ANDOVER FOOTBALL – PRAIRIE KNOLL WARMING HOUSE DISCUSSION***

The Park and Recreation Commission is requested to discuss an expansion of Prairie Knoll warming house and hear a presentation from Andover Football. Parks and Streets Operations

Manager Baumunk stated Andover Football is having difficulty getting estimates on the cost of an expansion because they do not have access to City information. He stated the City will take the lead on the project and Andover Football will commit funds for the expansion.

***BOREAL FUTBALL CLUB – PINE HILLS NORTH BUILDING DISCUSSION***

The Parks and Recreation Commission is requested to receive a presentation from Boreal Futball Club and discuss a building at Pine Hills North. Parks and Streets Operations Manager Baumunk stated there is a need for storage at Pine Hills North for the City and the club. Mr. Baumunk stated there is no need for concessions.

Chris Randall, with Boreal Futball Club, came forward and stated Pine Hills North is considered a home field for the club. Mr. Randall stated the club is committed to \$5000 a year for five years for the parking lot. He stated the club will commit \$25,000 to the building at Pine Hills North for storage. Mr. Baumunk stated the building will consist of storage and restrooms.

***RECOMMEND 2023-2027 PARK CAPITAL IMPROVEMENT PLAN***

The Park and Recreation Commission is requested to review the Park Capital Improvement Plan and make a recommendation to City Council. Parks and Streets Operations Manager Baumunk presented the updated plan. He would like to have a building and shelter in the plan for Prairie Knoll, Pine Hills North, and Kelsey Park. Mr. Baumunk stated the building and shelter can be the same design at each park. He stated the design for the building and shelters at Prairie Knoll and Pine Hills north would be completed in 2023 and construction in 2024. Mr. Baumunk stated design for the building at Kelsey is slated for 2025.

Commissioner Lackie asked if the shelters would be able to be reserved by the community. Mr. Baumunk stated they would be available for rental. Commissioner Lackie asked if the product would be hardy and last longer than the gazebo. Mr. Baumunk stated the gazebo is a wooden structure and the new shelters would be a hardy structure.

Commissioner Strombeck asked if the three tiered roof is more expensive than a gabled roof. Mr. Baumunk stated it is more expensive and the photos he provided are examples. Commissioner Strombeck asked what kind of park is going into Fields of Winslow Cove. Mr. Baumunk stated it will be a neighborhood park.

Commissioner Newton commented that she likes the idea of the shelters being available to the public. Mr. Baumunk stated the City gets calls on what spaces are available for rent and the shelters are needed.

Chris Randall, Boreal Futball Club, came forward and stated they plan on having tournaments in the City and a shelter would be outstanding.

Commissioner Newton asked if it made sense to design the Kelsey restroom building if construction wasn't on the CIP. Mr. Baumunk replied having a design will give the City the

cost of construction. Chairperson Lindahl stated it will also open the door to funding from the State.

**Motion** by Widmyer, seconded by Newton to recommend approval of the 2023-2027 Park Capital Improvement Plan as presented by staff. Motion passed unanimously.

***OUTSTANDING ITEMS***

1. **Completed Projects:** Community Garden and ASN pitching mounds
2. **On-going Projects:** Rose Park Community Build is set for Saturday, June 25. Prairie Knoll playground will be replaced July 30 with a community build.
3. **On-Hold Projects:**
4. **Updates from Previous Meetings:**
  - Movie in the Park scheduled for August 26, 2022. Movie fee is \$425. The Commission will advertise at Andover Fun Fest.
5. **Other Items of Interest:**
  - Schedule August 4, 2022 meeting at Prairie Knoll Park. Joint meeting with the City Council on June 28.
  - Sunshine Park fencing was replaced.
6. **Parks Maintenance Update:** presented in the staff report.

***CHAIR'S REPORT***

Commissioner Widmyer asked if the next meeting will start at 6:00 p.m. Mr. Baumunk stated the meetings will begin at 6:00 p.m. starting in July.

Chairperson Lindahl requested a signup sheet for the Commission's table at Fun Fest.

***ADJOURNMENT***

**Motion** by Newton, seconded by Strombeck, to adjourn the meeting at 7:33 p.m. Motion passed unanimously.

Respectfully Submitted,

Shari Kunza, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc.*