

***PARK AND RECREATION COMMISSION MEETING – APRIL 21, 2022
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Vice-Chairperson Widmyer on April 21, 2022 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Commissioners Kristin Lackie, Sophia Newton, Shane Stenzel, Reuben Ustimchuck, and Jake Widmyer

Commissioners Absent: Chairperson Jim Lindahl and Commissioner Tracy Strombeck

Also Present: Parks & Streets Operations Manager, Jason Baumunk

RESIDENT FORUM

No one appeared before the Commission.

APPROVAL OF MINUTES

April 7, 2022 Regular Meeting

Motion by Stenzel, seconded by Newton, to approve the April 7, 2022 Regular Meeting minutes as presented. Motion passed 5 ayes, 2 absent (Lindahl and Strombeck).

CONSIDER NIGHTINGALE VILLAS PRELIMINARY PLAT PARK DEDICATION REQUIREMENTS

The Park and Recreation Commission is requested to consider Park Dedication requirements for Nightingale Villas. Brian Theis, Tamarack Development, came forward to present his development project. Mr. Theis stated Quinn Street will connect with Nightingale.

Commissioner Stenzel asked what parks are closest to the development. Parks & Streets Operations Manager Baumunk stated Purple Park is just a few blocks away and Woodland is also nearby.

Motion by Stenzel, seconded by Newton, to accept cash-in-lieu of land for Park Dedication for Nightingale Villas. Motion passed 5 ayes, 2 absent (Lindahl and Strombeck).

RECOMMEND 2023-2027 PARK PLAYGROUND EQUIPMENT REPLACEMENT PLAN

The Park and Recreation Commission is requested to review and make a recommendation to the City Council for the 2023-2027 Park Playground Equipment Replacement Plan. Parks & Streets Operations Manager Baumunk explained that staff has completed playground inspections and is recommending parks for playground replacement.

Vice-Chairperson Widmyer asked if things would need to be moved around as in the past. Mr. Baumunk stated staff are comfortable with the list and the parks identified need replacement.

Motion by Stenzel, seconded by Newton, to recommend the 2023-2027 Park Playground Equipment Plan to the City Council. Motion passed 5 ayes, 2 absent (Lindahl and Strombeck).

DISCUSS 2022 MOVIE IN THE PARK

The Park and Recreation Commission is requested to discuss and set a date for the 2022 Movie in the Park event. The Commission discussed dates and reached consensus to hold the movie on Friday, August 26, 2022. Commissioner Newton suggested placing signs along busy routes to advertise for the event. Parks & Streets Operations Manager Baumunk stated staff will promote the movie heavily. Commissioner Newton stated White Rabbit may be interested in operating their food truck at the event.

PARK DEDICATION IMPROVEMENT FUND 1ST QUARTERLY REPORT

The Park and Recreation Commission is requested to review the quarterly report of the Park Improvement Fund.

ANOKA COUNTY SHERIFF'S DEPARTMENT 1ST QUARTERLY REPORT

The Park and Recreation Commission is requested to review the quarterly report of the Anoka County Sheriff's Department.

OUTSTANDING ITEMS

- 1. Completed Projects:** nothing new to report.
- 2. On-going Projects:** Equipment has been ordered for Rose, Prairie Knoll, and Strootman playgrounds.

3. **On-Hold Projects:** Youth/bike trail.
4. **Updates from Previous Meetings:** The Nature Preserve Commission will be discussing passive parks at their next meeting.
5. **Other Items of Interest:** Trail Segment 1 (Crosstown to 159th Avenue) is being planned and may not be ready to be installed in 2023 due to the complexity of the plans. The Commission discussed meeting at a park prior to a meeting. Staff received bids for the Sunshine Park ballfield fencing. Staff is meeting with athletic associations.
6. **Parks Maintenance Update:** presented in the staff report.

OTHER ITEMS

Parks & Streets Operations Manager Baumunk met with the YMCA for yoga and dance in the park. He also met with a group looking to reserve the sand volleyball court at Sunshine Park to host a youth volleyball camp.

CHAIR'S REPORT

Nothing to report.

ADJOURNMENT

Motion by Stenzel, seconded by Newton, to adjourn the meeting at 7:26 p.m. Motion passed 5 ayes, 2 absent (Lindahl and Strombeck).

Respectfully Submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

***PARK AND RECREATION COMMISSION WORKSHOP MEETING
APRIL 21, 2022 MINUTES***

The Workshop Meeting of the Andover Park and Recreation Commission was called to order by Vice-Chairperson Widmyer on April 21, 7:30 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Commissioners Kristin Lackie, Sophia Newton, Shane Stenzel, Reuben Ustimchuck, and Jake Widmyer

Commissioners Absent: Chairperson Jim Lindahl and Commissioner Tracy Strombeck

Also Present: Parks & Streets Operations Manager, Jason Baumunk

DISCUSS 2023-2027 PARK CAPITAL IMPROVEMENT PLAN

The Park and Recreation Commission is requested to discuss the 2023-2027 Park Capital Improvement Plan (CIP). Mr. Baumunk stated the Park and Recreation Commission can budget the CIP in zones. The Park and Recreation Department discussed the Park CIP and asked staff to make a list of their priorities. They discussed using the \$25,000 miscellaneous project budget to complete smaller projects.

DISCUSS 2023-2027 TRAIL CAPITAL IMPROVEMENT PLAN

The Park and Recreation Commission is requested to review and discuss the Trail Capital Improvement Plan (CIP). Mr. Baumunk stated he checked into grants for Safer Routes to School and found the City does not qualify for it. Mr. Baumunk researched the Trail Connection Grant and found that the goal is to construct a trail that connects where people live to a significant resource.

The Park and Recreation Commission discussed a trail in the Catchers Creek East Development and staff have not heard back from the Mohlencamp family for an easement. The Park and Recreation Commission discussed alternative trail options for this neighborhood.

The Park and Recreation Commission discussed the importance of trails, trail connections, and having a trail Master Plan.

ADJOURNMENT

Motion by Stenzel, seconded by Ustimchuck, to adjourn the meeting at 8:17 p.m. Motion passed 5 ayes, 2 absent (Lindahl and Strombeck).

Respectfully Submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.