

***PARK AND RECREATION COMMISSION MEETING – FEBRUARY 18, 2021
MINUTES***

The Regular Bi-Monthly Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on February 18, 2021, 7:00 p.m., at the Andover City Hall, 1885 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Mark Miskowiec, Jake Widmyer, Tracy Strombeck, Sophia Newton, Shane Stenzel, and Scott Roth

Commissioners Absent: None

Also Present: Assistant Public Works Director, Todd Haas
Parks Maintenance Supervisor, Jason Grode
Parks Maintenance Lead Person, Terry Seeger

RESIDENT FORUM

No one appeared before the Commission.

APPROVAL OF MINUTES

February 4, 2021 Regular Meeting and Workshop Meeting

Motion by Stenzel, seconded by Widmyer, to approve the February 4, 2021 Regular Meeting and Workshop Meeting minutes as presented. Motion passed 5 ayes, 2 present (Miskowiec and Newton).

Motion by Stenzel, seconded by Strombeck, to approve the February 4, 2021 Regular Meeting and Workshop Meeting minutes as presented. Motion passed 5 ayes, 2 present (Miskowiec and Newton).

APPROVAL OF THE AGENDA

Motion by Widmyer, seconded by Stenzel, to approve the agenda as presented. Motion passed unanimously.

REVIEW OF PRAIRIE KNOLL NORTH PARKING LOT/20-18

Assistant Public Works Director Haas stated the Park Commission is asked to review plans for the paving of Prairie Knoll Park north parking lot. Mr. Haas stated the project will be bid on March 31 in conjunction with the Tom Anderson Trail project. He explained the lot does not have curb but does have concrete medians to direct traffic. He stated the trail entrance from the new parking lot will meet ADA requirements.

Chair Lindahl asked if there should be a direct connection to the shelter. Commissioner Miskowiec stated there is a low area that wouldn't be appropriate for a trail. Chair Lindahl stated it was a long way to go on the trail to get to the shelter. Mr. Haas stated he will look at it.

Commissioner Stenzel asked if this will alleviate people parking on Prairie Road. Mr. Haas replied that is the intent of the parking lot. Commissioner Stenzel asked if there is a trail that cuts through the parking lot to the east field. Mr. Haas stated there is not a trail. Commissioner Stenzel stated it appears unsafe when walking the trail after games on the east field at night. Mr. Haas stated lights have been recently added along the north-south trail and there will be 5 new lights in the north parking lot.

Commissioner Newton stated she is happy with the number of stalls being added.

CONSIDER USING PARK DEDICATION FUNDS FOR REPLACEMENT OF SHELTER AT HAWK RIDGE PARK/21-12

Assistant Public Works Director Haas stated the Commission is asked to consider a larger shelter at Hawk Ridge Park. Mr. Haas stated the shelter at Hawk Ridge needs to be replaced and it is not ADA accessible. He asked the Commission if they want a 20x20 or a 24x24 size shelter. Mr. Haas stated if the Commission wants a 24x24, the cost will come out of Park Dedication fees. He explained the item is not in the CIP and would need City Council approval.

Chair Lindahl asked how long a metal shelter is expected to last. Mr. Haas replied it can last over 35 years just as the existing shelter has.

Commissioner Strombeck asked how many quotes the City received and who they are from. Mr. Haas replied the City took the price from the Stated Contract and there is no need for additional quotes. Mr. Haas replied he did ask for a quote on a similar shelter and found the price slightly higher than the quote that was presented to the Commission. He stated that Minnesota Wisconsin Playground can purchase the shelter from the State Contract.

Commissioner Strombeck stated it is more cost efficient to place a 24x24 shelter because it is less per square foot to purchase and construct it.

Commissioner Miskowiec stated the Park Commission was getting pushback from the neighbors. He asked if the concrete slab was getting torn out. Mr. Haas replied it needed to

be replaced for the new footings and potentially staff is looking at shifting the location a bit but generally in the same area.

Parks Maintenance Supervisor Grode stated the shelter does not have an ADA trail leading to the parking lot and so the shelter can be moved closer to the parking lot.

Commissioner Miskowiec asked if the concrete slab can be repurposed for another use.

Commissioner Stenzel asked how many picnic tables are under the shelter. Mr. Haas stated there are two picnic tables. Commissioner Stenzel asked why the shelter should be bigger if there isn't more seating? Mr. Haas stated that they will make sure there will be sufficient picnic tables placed under the shelter.

Commissioner Stenzel stated he likes the idea of moving the shelter closer to the parking lot.

Motion by Strombeck, seconded by Miskowiec, to recommend a 24x24-foot shelter at Hawk Ridge Park with the additional funding to cover the increase in the size of the shelter from the park dedication fund. Motion passed unanimously.

OUTSTANDING ITEMS

1. **Andover Community Center Advisory Committee Update:** Commissioner Strombeck stated the walking track is used well all hours of the day. The gym is being used by baseball, volleyball, and basketball tournaments. She stated wearing masks have hurt drop-in programs a bit. Ice in the Sports Complex will be out the week of March 22 and turf will go in the week of March 29. Staff are scheduling summer programs now. Meeting rooms are open with limited capacity.
2. **Completed Projects:** nothing new to report
3. **On-going Projects:** Mr. Haas reviewed the remaining on-going items. Surveys were sent to neighbors of Wild Iris Park. The Pickleball Study will be presented at the next meeting.
4. **On-Hold Projects** – nothing new to report.
5. **Other Items of Interest** – Mr. Haas provided an update on pedestrian trails.
6. **Parks Maintenance Update:** Mr. Grode provided an update on maintenance activities since the last meeting. Commissioner Widmyer asked if there was a date that the City will stop maintaining the rinks. Mr. Grode stated the City will maintain them through the end of February and then it is weather dependent.

CHAIR'S REPORT

Chair Lindahl thanked Mr. Grode for his years of service to the City of Andover and wished him good luck.

ADJOURNMENT

Motion by Strombeck, seconded by Stenzel, to adjourn the meeting at 7:22 p.m. Motion passed unanimously.

Respectfully Submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

***PARK AND RECREATION COMMISSION MEETING – FEBRUARY 18, 2021
WORK SESSION MINUTES***

The Work Session Meeting of the Andover Park and Recreation Commission was called to order by Chair Lindahl on February 18, 2021 at 7:23 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Commissioners Present: Chair Jim Lindahl, Commissioners Shane Stenzel, Tracy Strombeck, Jake Widmyer, Mark Miskowiec, Sophia Newton and Scott Roth

Commissioners Absent: None

Also Present: Assistant Public Works Director, Todd Haas
Jason Grode, Parks Maintenance Supervisor (Virtual)
Terry Seeger, Parks Maintenance Lead Person

RECONSIDER FUTURE IMPROVEMENTS / 2020 EXISTING AND FUTURE PARK FACILITIES CHART / PARK ZONE D

The Park and Recreation Commission discussed the Future Park Facilities Chart for Zone D.

Mr. Haas explained that Area D is the Southeastern quadrant of the City and has the largest number of parks. The Park & Recreation Commission already reviewed Zones A, B & C and will review Zone D tonight. This spreadsheet contains existing, future and replacement park facilities, but only the future amenities will be reviewed tonight. The future items highlighted in red are recommended by staff (and based on previous Park and Recreation Commission input) to not be installed in the future and yellow items were either highlighted for discussion or were recommended to be adjusted up or down for the future value. This reconsideration comes from a directive by the City Council to reduce the future facilities to help with balancing the park dedication fees.

For Andover Lions Park (#59D), it was recommended to remove the security light \$7500 since it gets lit up by Bunker Lake Blvd. street lighting and remove new outfield fence \$33,750 as younger aged groups play there and home run fencing not needed. Also, it was recommended to remove the bleachers \$7500 since a set is being donated by ABA for this park. It was recommended to keep the small shelter at a cost of \$20,000.

For Andover Station North Park (#60D), it was recommended to reduce the Landscaping cost from \$5000 to \$1000. It was recommended to remove the picnic shelter picnic table \$10,000, the ½ basketball court \$15,000 as there is no room for a court. It was also

recommended to keep the netting around concession area \$10,000 as this is a safety concern from foul balls.

For Chesterton Commons Park (#62D) No changes.

For City Hall Hockey Complex (#63D), it was recommended to remove the landscaping \$2500.

For City Hall Complex #1 (#64D), the future playground and future pickle ball courts are to be remain but combined together and retain as \$1,000,000 in the spreadsheet for these future facilities.

For Coon Creek Park/Tom Anderson Trail (#65D), it was recommended to keep the landscaping and benches at \$2500.

For Creek View Crossing Park (#66D), it was recommended to keep the landscaping cost of \$1000.

For Eveland Fields (#67D), the following items would be removed: small shelter \$10,000, dugouts \$20,000 since they have recently been covered, raise ballfield fence to 8' \$45,000 since they have recently been moved. It was recommended to remove scoreboards and discussed that shall be a donation item by the associations.

For Hartfiel's Park (#68D), It was recommended to remove landscaping \$1000 as this park is mainly low land and would never be developed.

For Hickory Meadows Park (#69D), It was recommended to remove the future park expansion item \$15,000, and to remove the ½ basketball court \$15,000. It was recommended to remove irrigation \$5,000 and discussed it should be a donation item from the neighborhood. It is recommended to keep the shelter and to raise the amount from \$10,000 to \$20,000.

For Hidden Creek East Park (#70D), It is recommended to remove the shelter \$10,000. It was recommended to keep the landscaping of \$1,000.

For Hills of Bunker Lake West (#71D), It is recommended to remove new outfield fence \$33,750 since the field is primarily used by young age groups and a home run fence is not needed and it would impede use of the large green space for other activities. It is also recommended to remove the ADA access trail \$6,250 since a new trail was constructed in 2020. It was recommended that the bleachers w/ concrete pad \$7,500 be removed and discussed it shall be a donation item by the associations. It is recommended to keep the Pave Existing parking lot w/ C & G \$45,000 due to issues with parking on grass and neighbors fence getting damaged by vehicles.

For Landlocked Park (#72D) No changes. Question was asked if this park could be sold as it is not accessible, Mr. Haas stated it could not.

For Moores Estates Park (#73D), This is an undeveloped park which could potentially be expanded when the nearby properties are developed. No changes were made.

For Nordeen's Park (#74D), No change, no future facilities anticipated.

For Oak Bluff Park (#75D), It is recommended to remove the ½ basketball court \$15,000 and to remove small shelter \$20,000 as there is no room for either. It was recommended to keep the landscaping \$1,000. It was also recommended to add \$1,000 for the installation a single basketball pole at the east end of parking lot.

For Prairie Knoll Park (#76D), It was recommended to keep the landscaping \$1,000, and the Pave 1 large and 1 small parking lot \$180,00, the lot is scheduled to be paved in 2021. It is recommended to remove the warming house addition \$100,000 as that should be a donation item by the association. It is recommended to remove Pave Hockey Rink Concrete Upgrade \$25,000. It was discussed as a potential pickle ball site but decided not a good fit and existing asphalt should be reclaimed and rink left as gravel for future. It is recommended to reduce the Trail from North to East lots to East field item from \$35,000 as that trail is not feasible due to topography issues to \$20,000 for a potential trail somewhere else.

For Red Oaks East Park (#77D), It is recommended to remove Sustainable Landscape and trees \$2500. That was planted a couple of years ago.

For Red Oaks West Park (#78D), It is recommended to remove the Landscaping \$1,000.

For Redwood Park (#79D), \$0.00 No change, no future facilities anticipated.

For Shadowbrook East Park (#80D), It is recommended to remove Field Lights \$250,000 as this field is backed up by homes and because of the age group using fields would not anticipate requiring lights. It is recommended to keep the Raise Ballfield Fencing to 8 ft (sideline fencing along both fields) as this is a safety concern from spectators getting hit from foul balls and overthrows down the first and third baselines.

For Shadowbrook West Park (#81D), \$0.00 No change. No future facilities anticipated.

For Shady Knoll Park (#82D), It is recommended to keep Landscaping of \$1,000. It was recommended to remove the Irrigation System \$50,000, and the Dredge Pond \$5,000 items from the list.

For Sophies Park (#83D), It was recommended to remove the Future Park Expansion \$10,000 as this was completed in 2020. It is recommended to reduce the Irrigation from \$40,000 to \$30,000 due to the fact the water supply connection was installed with the utility installation as part of Winslow Cove development.

For Sunshine Park (#84D), It was recommended to remove the following items: Soccer Field Shelter (South Field, should be a donation from the association) \$20,000, Playground Equipment (5 – 12 yr. old) \$35,000 since there is one at the school, Horseshoe pit \$2,500, Scoreboard (North Soccer Field, should be a donation from associations \$10,000, Dugouts (2 small fields, they are already covered) \$20,000, Trail to School \$15,000 and Raise Ballfield fencing height to 8' since most fields are at 8' already \$90,000. It was recommended to keep Landscaping \$1,000, Lighting of Parking lots (West and South) \$30,000 and Skateboard Park Expansion \$50,000.

For The Oaks Park (#85D) No change \$0.00. No future facilities anticipated.

For Woodland Estates Park (#86D) It is recommended to remove Landscaping \$1,000.

For Future Neighborhood Park (Fields of Winslow Cove Development) It is recommended to increase funds from \$442,500 to \$500,000.

For Future Community Play Area, it was discussed and recommended to change the Future Facilities description from “Future Community Play Field Area” to “Needs of the Park System” and decrease the amount from \$2,000,000 to \$1,000,000.

ADJOURNMENT OF WORK SESSION MEETING

Motion by Stenzel, seconded by Widmyer, to adjourn the meeting at 9:15 p.m.

Motion carried unanimously.

Respectfully Submitted,

Todd J. Haas, Recording Secretary
City of Andover