



1685 CROSSTOWN BOULEVARD N.W. • ANDOVER, MINNESOTA 55304 • (763) 755-5100
FAX (763) 755-8923 • WWW.ANDOVERMN.GOV

Application For Outdoor Party License

1. Name of Applicant: _____
 First Middle Last Date of Birth
Address: _____
Phone: _____
Email: _____

(If more than one applicant, provide the above information on the reverse side)

2. Location of Party: _____
3. Type of Party: _____
4. Date party is to be held: _____
5. Hours during which party will be held: _____
6. Expected number of guests: _____
7. Name of owner of land: _____
 Address: _____
 Phone: _____

(NOTE: Written permission from owner must be furnished prior to issuance of license).

8. Will intoxicating beverages or 3.2 % malt liquor be present? _____
 a. If yes, will there be a fee charged? _____
 b. Will voluntary contributions to defray costs be accepted? _____

9. Describe the following plans:
 a. What type of security will be provided? _____
 b. What means will be available to summon emergency vehicles if needed?

c. Describe the means of access to the party location for emergency vehicles, including the location of nearby roads: _____

d. What type of sanitary facilities will be provided? _____

e. Will a band or DJ be providing music? _____
According to City Code Title 5, Chapter 6, Noise Control, the band/DJ can play until 10:00 p.m.

f. Do you plan to request barricades? _____ If yes, please attach a map showing where the barricades will be used. Sheriff's Office approval must be given for the use of barricades.

The use of barricades **can not** completely shut down the roadway. You **must** leave room for emergency vehicles and non-involved residents to be able to get through.

g. The means by which the party will be illuminated _____

Prior to consideration of the application an investigation shall be made by the county sheriff's department of all persons listed on the license application.

Dated: _____

Applicant's Signature

Application fee \$10.00 _____

Refundable damage deposit for use of barricades \$50.00 _____

Receipt # _____

Approved: _____ Denied: _____

Sheriff's Office

Approved: _____ Denied: _____

City Clerk

THIS LICENSE SHALL BE RENDERED VOID IF ANY OF THE FOLLOWING CONDITIONS ARE FOUND TO EXIST AT THE OUTDOOR PARTY SITE:

- A. The commission of the crime of assault, disorderly conduct, or breach of the peace by any participant on the outdoor party site.
- B. The consumption or possession of any intoxicating beverage or non-intoxicating malt liquor by any person under 21 years of age.
- C. The failure of any applicant to be physically present at the outdoor party site during the entire duration of the outdoor party.
- D. The maintenance of any nuisance under any existing or future municipal ordinance.

UPON OBSERVING THE VIOLATION OF ANY OF THE CONDITIONS OF A LICENSE, A PEACE OFFICER SHALL DECLARE THE LICENSE TO BE VOID, AND SHALL ORDER THE PARTICIPANTS TO DISPERSE.