

CITY OF ANDOVER
COUNTY OF ANOKA
STATE OF MINNESOTA

ORD. NO. 454

AN ORDINANCE AMENDING CITY CODE 1-7-3 ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF ANDOVER.

THE CITY COUNCIL OF THE CITY OF ANDOVER HEREBY RESOLVES:

The following permit fees and service charges are hereby established for the year 2016.

Administration:

Administrative Fee: (non project related activity)	15% of total charges for overhead costs
Advertising: Ice Arena Wall Banner – 4x8 Wall Banner – 8x8 Dasher Board – 3x8 In Ice Ad Zamboni – side panel Scoreboard – lighted Scoreboard – non-lighted Field House Wall Banner – 4x8 Wall Banner – 8x8 Scoreboard – 2x8	 \$600.00 per year \$1,000.00 per year \$500.00 per year \$1,200.00 per year \$600.00 per year \$1,000.00 per year \$750.00 per year \$600.00 per year \$1,000.00 per year \$350.00 per year
Approval/Recording of Deeds: Abstract & Torrens Properties	\$100.00
Bad Check Fee:	\$30.00
Canvasser/Solicitor License:	Investigation Fee \$25.00 per individual – 30 day license (Ord 352)
City Publications: Budget Financial Statements Comp Plan	\$25.00 \$25.00 \$25.00
Convenience Fee – Online Permits	3.95% plus \$2.00 (rounded up to the nearest dollar)
Copies: (per sheet) Up to 8 1/2” x 14” Oversize 18”x24” 24”x36” Larger Sizes Surveys Surveys Requested by Owner City Code – paper copy	\$0.35 \$0.50 \$3.00 \$4.00 \$7.00 \$3.00 \$1.25 \$50.00
Dog Licensing: Yearly License Commercial Kennel (more than 3 dogs) Commercial Kennel Recording Fees Abstract and Torrens Private Kennel (more than 3 dogs) Annual Kennel Renewals	\$6.00 per year \$380.00 - includes mailing labels \$100.00 \$200.00 Includes mailing labels \$25.00
Facility Use Fees: Sunshine Park Gazebo Rental Non-Profit/Service Organizations Sunshine Park Conference Room Non-Profit/Service Organizations For-Profit Organizations. /Businesses	\$30.00 per 4 hour period N/C weeknights after 4:30 p.m. Monday - Friday \$100.00 refundable key/damage/maintenance deposit \$25.00 + \$100.00 refundable key/damage/maintenance deposit

Sunshine Park Building – Athletic Assns	\$100.00 refundable key/damage/maintenance deposit
City Hall Front Conference Room Non-Profit/Service Organizations For-Profit Orgs/Businesses	\$100.00 refundable key/damage/maintenance deposit \$25.00 + \$100.00 refundable key/damage/maintenance deposit
Council Chambers Non-Profit/Service Organizations For-Profit Orgs/Businesses	\$100.00 refundable key/damage/maintenance deposit \$25.00 + \$100.00 refundable key/damage/maintenance deposit
City Hall Lunchroom Non-Profit/Service Organizations For-Profit Orgs/Businesses	\$100.00 refundable key/damage/maintenance deposit \$25.00 + \$100.00 refundable key/damage/maintenance deposit
Field Lights	\$100.00 refundable key/damage/maintenance deposit
Community Center Prime Time Ice Rental Weekdays 3:00 p.m. to 10:00 p.m. Weekends 7:00 a.m. to 10:00 p.m.	\$198.00 per hour \$198.00 per hour
Non-Prime Ice Rental	\$150.00 per hour
Open Skate	\$5.00 adults \$4.00 students age 18 and under
Prime Time Field House Rental Weekdays 3:00 p.m. to 10:00 p.m. Weekends 7:00 a.m. to 10:00 p.m.	\$48.00 per hour \$48.00 per hour
Non-Prime Field House Rental	\$40.00 per hour
Open Gym Youth Adult – Resident Adult – Non Resident	\$3.00 per session \$3.00 per session \$5.00 per session
Helmet Rental	\$2.00
Skate Rental	\$3.00
Skate Sharpening	\$4.00
Meeting Rooms ½ Room Full Room	\$25.00 – fee waived for qualified non-profits \$50.00 – fee waived for qualified non-profits
False Alarm Fine: Police	\$75.00 fee upon receipt of third false alarm notice at an address in one calendar year. Each additional false alarm after the third is \$75.00.
Fire	\$150.00 fee upon receipt of third false fire alarm notice at an address in one calendar year. Each additional false fire alarm after the third is \$150.00.
Garbage Hauler License:	\$150.00 per year + \$25.00 per truck inspection \$50.00 re-inspections per truck
Horses: Boarding & Stable Fee of Stray Horses By City Impoundment of Horses (city ordered) Transportation (trailer rental)	Per contracted rate + administrative fee Per contracted rate + administrative fee Per contracted rate + administrative fee
Illegal Dumping:	\$50.00 plus the cost of disposal
Interest Charge on Past Due Escrows:	18% annually (if not paid within 30 days of bill date)
Liquor: <u>3.2 % Malt Liquor</u> Off Sale On Sale Temporary On Sale	\$75.00 per year \$200.00 per year \$25.00 – 3 day maximum

2:00 a.m. Closing	\$50.00 per year
Intoxicating: Sunday Liquor On Sale Liquor On Sale Wine Off Sale Liquor 2 a.m. Closing	\$200.00 per year \$5,250.00 per year \$500.00 per year \$200.00 per year \$50.00 per year
Liquor Compliance Violations 1 st Violation 2 nd Violation 3 rd Violation 4 th Violation	\$750.00 \$1,500.00 \$3,000.00 Suspension or revocation
Maps: City Maps Zoning Maps 11"x17" colored Topographical Maps Full Size Color Maps 36"x36" ½ Section / Address Book Custom GIS Maps	\$3.00 \$4.00 \$11.00 per acre \$15.00 \$38.00 Time and materials
Notary Fee:	\$3.00 per document
Ordinance Violations:	City of Andover, 10 th Judicial District Fines for Ordinance Violations - on file with the City Clerk.
Outdoor Food & Beverage Sales/Temp. Retail Food Establishment:	\$25.00 – 10 day license
Outdoor Party Permit Fee: Barricades	\$10.00 \$50.00 refundable damage deposit
Outdoor Promotional Fee-Temporary:	\$100.00 per event
Parking Violations: Street Obstructions: Golf Carts, Motorized Vehicles, Snowmobiles, ATVs, Off-Highway Motorcycles, Abandoned and Disabled Vehicles Trailer Parking	\$50.00, plus any court imposed fees and/or surcharges \$50.00
Peddler License:	\$100.00 – 30 day license
Project Recovery Rate Factor: Engineering Inspection Services City Staff Services (All projects directly related to staff time. All public & private improvement projects.)	2.9 x hourly rate 2.0 x hourly rate
Searches: Special Assessment	\$25.00 each
Therapeutic Massage Establishment **: Single Application Fee Corporate Application Fee Partnership Application Fee Renewal Fee ** Residential Application Requires a Conditional Use Permit	All fees include investigation fee \$200.00 \$300.00 \$300.00 \$150.00
Therapeutic Massage Therapist:	\$175.00 annually
Tobacco License: Admin & Enforcement Tobacco Compliance Violations 1 st Violation 2 nd Violation within 24 months 3 rd Violation within 24 months Individual selling to a minor	\$250.00 \$75.00 \$200.00 \$250.00 in addition to license suspension for not less than 7 days \$50.00
Transient Merchant License:	\$50.00 - 7 day license
Tree Trimmer License: Commercial License Fee	\$50.00 per year
Vehicle Sales License:	\$105.00 per year

ELECTRICAL PERMIT FEE SCHEDULE

Electrical wiring installed or altered in any new or existing buildings shall have an electrical permit filed on or before any work has been started. Permits and permit fees shall be filed by the responsible individual/electrical contractor that is providing the electrical work.

SINGLE FAMILY RESIDENTIAL

1. **NEW RESIDENTIAL SERVICE** - Per Living Unit, Includes thirty (30) new circuits and/or feeders per service, and three (3) inspection trips \$ 150.00

2. **EXISTING RESIDENTIAL SERVICE**
 - a. **Electrical Service Alteration** - Includes one (1) inspection trip (Work Examples Include: Power Supply/Feeder to Separate Structure/Detached Garage, Electrical Service Upgrade / Repair/ Replacement, Riser/Mast, Meter Socket) \$ 45.00
 - b. **New Circuits / Feeders, Remodeling, Additions** - Includes all circuits / feeders and two (2) inspection trips (Work Examples Include: Electrical Panel Change-out, Subpanel Addition, Basement Finish Swimming Pool/Spa, Solar Electric, Remodeling and Additions) \$ 90.00
 - c. **Replacement or Alteration of Hard-Wired Equipment / Appliance** - Includes one (1) inspection trip (Work Examples Include: Water Heater, HVAC/Furnace/Boiler, Air Conditioning, Baseboard or Radiant Heat, Pumps, Appliances, Machinery and Equipment) \$ 45.00

3. **ADDITIONAL RESIDENTIAL CIRCUITS / FEEDERS** \$ 8.00 each

4. **ADDITIONAL PER INSPECTION TRIP CHARGES** \$ 45.00 each

5. **ELECTRICAL WORK WITHOUT A PERMIT** \$ double the inspection fee

MULTIFAMILY / COMMERCIAL / INDUSTRIAL / INSTITUTIONAL

1. **NEW COMMERCIAL SERVICE** - Per Individual Service, Includes three (3) inspection trips, but NO CIRCUITS OR FEEDERS are included. \$ 150.00

2. **EXISTING COMMERCIAL SERVICE**
 - a. **Electrical Service Alteration** - Includes one (1) inspection trip (Work Examples Include: Power Supply/Feeder to Separate Structure OR Tenant Space, Electrical Service Upgrade / Repair / Replacement, Riser/Mast, Meter Socket) \$ 75.00

 - b. **New Circuits / Feeders, Remodeling, Additions** - Includes two (2) inspection trips, but NO CIRCUITS OR FEEDERS are included. (Work Examples Include: Electrical Panel Change-out, Subpanel Addition, Tenant Finish, Swimming Pool/Spa, Solar Electric, Remodeling and Additions) \$ 90.00

 - c. **Replacement or Alteration of Hard-Wired Equipment / Appliance** - Includes one (1) inspection trip (Work Examples Include: Water Heater, HVAC/Furnace/Boiler, \$ 45.00

Air Conditioning, Baseboard or Radiant Heat, Pumps, Appliances,
Machinery and Equipment)

3. SPECIAL COMMERCIAL ELECTRICAL INSTALLATIONS

- a. **Multifamily Units With Common Service** – Per Apartment or
Condominium Unit - Includes one (1) inspection trip \$ 75.00
 - 1. Add in one new commercial service above,
 - 2. Add in total number of dwelling units here;
 - 3. Add in total number of circuits below; then
 - 4. Add in total number of expected inspection trip charges below.
- b. **Fire Alarm, Fire Sprinkler Monitoring, Remote Control, Signal Circuit** - \$ 45.00
Less Than 50 Volts – Includes all circuits and inspections
- c. **Traffic Signal** -- Includes all circuits and inspections \$ 225.00
- d. **Transformer** (light / heat / power) - Includes all circuits and inspections \$ 45.00

4. **ADDITIONAL COMMERCIAL CIRCUITS / FEEDERS** \$ 8.00 each

5. **ADDITIONAL COMMERCIAL PER INSPECTION TRIP CHARGES** \$ 45.00 each

6. **ELECTRICAL WORK WITHOUT A PERMIT** \$ double the
inspection fee

NOTE: ** Add \$5.00 per permit for State Surcharge **

BUILDING INSPECTIONS & PERMITTING

BUILDING PERMIT FEES:

Valuation Based Building Permit Fees <i>(Fees are to be based on Building Valuation as determined by current State of Minnesota Building Valuation Data and Building Official)</i>	Building Permit	1997 Uniform Building Permit Fee Schedule as Extracted from the 1997 Uniform Building Code, Table No. 1-A	
	Plan Review	If building valuation exceeds \$1,000 and a plan is required to be submitted, a plan review fee of 65% of the building permit fee must be paid in addition to the building permit fee. <i>(Except as per MN Rules 1300.0160, Subp. 5 for similar plans after the first submittal, a 25% plan review fee may be paid)</i>	
	State Surcharge	State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.	
Fixed Fee Building Permits	Agricultural Land Use Permit	\$25.00	
	Basement Finish Permit	\$150.00	
	House Moving Permit	\$150.00	
	Roofing or Siding Permit	\$75.00	
	Demolition Permit	Single Family Dwelling	\$100.00
		Two-family Dwelling	\$150.00
		Residential Garage	\$75.00
		Agricultural Structures	\$75.00
		Multifamily Structures: 1st Two Units	\$150.00
		Each Additional Unit	\$50.00
	Commercial/Industrial	\$250.00	
	State Surcharge	State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.	

MECHANICAL PERMIT FEES:

Fixed Fee Permits	New Residential Complete HVAC Combination Permit	\$175.00 <i>(Does not include Gas Fireplaces – permitted separately, see below)</i>
	Existing Residential Repair/Replacement Mechanical Permit	\$75.00 per Fixture <i>(“Fixture” includes: Heating/Air Conditioning Combination, Air to Air Exchanger, Gas Fireplace, Geo-Thermal Heating/Cooling, Boiler, In-Floor Heating & Boiler, Exhaust Fan, Direct Fired Heater, Unit Heater, Heat Pump and other mechanical equipment)</i>
	Commercial Mechanical Permit	\$75.00 per Fixture or 1.5% of job valuation, whichever is greater <i>(“Fixture” includes: Furnace, Air Conditioning, Air to Air Exchanger, Gas Fireplace, Geo-Thermal Heating / Cooling, Boiler, In-Floor Heating & Boiler, Exhaust Fan, Direct Fired Heater, Unit Heater, Heat Pump, Commercial Hood, Make-Up Air Unit, and other mechanical equipment)</i>
	Commercial Mechanical Plan Review	10% of permit fee when job valuation exceeds \$50,000
	Gas Piping Permit - Not Associated With A Fixture	\$75.00 minimum or \$12.00 per gas opening, whichever is greater
	State Surcharge	State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.

PLUMBING PERMIT FEES:

Fixed Fee Permits	New Single Family Residential Plumbing Permit	\$175.00	
	Commercial & Residential Plumbing Permit	\$75.00 minimum or \$12.00 per opening or fixture, whichever is greater (<i>"Fixture" includes all plumbing fixtures regulated by the Minnesota Plumbing Code; and, "Opening" includes water supply or waste piping installed for a future fixture. </i>)	
	Commercial Plumbing Plan Review	Water distribution and drain, waste and vent systems, including interceptors, separators, or catch basins:	
		26 to 50 drainage fixture units	\$250.00
		51 to 150 drainage fixture units	\$350.00
		151 to 249 drainage fixture units	\$500.00
		250 or more drainage fixture units	\$3.00 per drainage fixture unit to a maximum of \$4,000.00
		Interceptor, separator, or catch basin:	\$70.00
		Building sewer service only:	\$150.00
Building water service only:	\$150.00		
	Building water distribution system only, no drainage system: \$5.00 per supply fixture unit or \$150.00 whichever is greater		
	Storm drainage system a minimum fee of: \$150.00, or \$50.00 per drain opening, up to a maximum of \$500.00, and \$70.00 per interceptor, separator, or catch basin		
	Manufactured home park or campground:		
	1 to 25 sites	\$300.00	
	26 to 50 sites	\$350.00	
	51 to 125 sites	\$400.00	
	more than 125 sites	\$500.00	
	Water Heater or Water Softener, New or Replacement	\$45.00	
	Landscape Irrigation System Backflow Preventer Installation	\$45.00	
	State Surcharge	State Surcharge must be paid per MN Statutes 326B.148, in addition to the building permit fee.	

ON-SITE SEWAGE TREATMENT SYSTEM PERMIT FEES:

Septic System - New or Repair	At Grade System	\$75.00
	Mound or Bed System	\$100.00
	Pumping	\$15.00

CONTRACTOR LICENSE FEES:

	Contractor License Verification Fee	\$5.00
	Contractor License	\$50.00

SITE DEVELOPMENT FEES:

	Grading Inspection Fees: (<i>engineering</i>)	1st & 2nd	No Charge
		3rd	\$75.00
		4th	\$125.00
		5th & subsequent	\$150.00
	Escrow Inspection Fee		\$50.00 per inspection

	Plan Check Trees Protection/Inspection	\$65.00
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BUILDING DEPARTMENT ESCROWS:

	As-Built Survey	\$500.00
	Grading & Erosion Control	\$1,500.00
	Topsoil, Seed & Mulch 18 ft. wide (Rural lot)	\$0.09 per sq. ft
	Front Yard Sod or Seed (Urban Lot)	\$2,500.00
	Hydro-seeding (in addition to sod escrow)	\$160.00
	Retaining Wall	\$30.00 per sq. ft.
	Driveway (Urban lot)	\$2,000.00
	Driveway Apron (Rural lot)	\$500.00
	Steps	\$100.00 per riser
	Sidewalk	\$4.00 per sq. ft.
	Garage Floor	\$4.00 per sq. ft.
	Trees	\$750.00

RENTAL HOUSING LICENSE FEES:

Single-Family Rental Housing License (SEE ORDINANCE)	Two-Year Rental License & Inspection Fee	\$50.00 per unit
Multi-Family Rental Housing License (SEE ORDINANCE)	Two-Year Rental License & Inspection Fee - Structure without fire suppression systems	\$75.00 per licensed unit (except owner occupied)
	Two-Year Rental License & Inspection Fee - Structure with fire suppression systems	\$52.00 per licensed unit (except owner occupied)
Single Family & Multi - Family	Re-inspection – Fee Per Valid Complaint	\$50.00 per re-inspection

Engineering

Curb Cut Permit:	\$50.00 permit issuance
Driveway – Secondary: Request / Construction	\$600.00 refundable deposit. Note: will be refunded once driveway requirements are inspected and approved.
Hold Harmless / Encroachment Agreement Fee:	\$100.00
Fence (Plan Check):	\$30.00
Flood Zone Search/Map:	\$15.00
Illicit Discharge: Grass Clipping Cleanup	\$50.00
Retaining Wall (Plan Check):	\$30.00
Rights-of-Way Permit Fee Structure:	
Annual Registration Fee	\$50.00
Excavation Permit Fee	\$200.00
Per Add'l Excavation (paved area)	\$30.00
Per Add'l Excavation (unpaved area)	\$15.00
Trench Fee	
Underground Utility/Telecom Installation	\$40.00 per 100 L.F.
Directional Boring or Tunneling (in addition to excavation permit fee)	
Underground Utility/Telecom Installation Open Trenching (in addition to excavation permit fee)	\$55.00 per 100 L.F.
Overhead Utility/Telecom Installation (in addition to excavation permit fee)	\$5.00 per 100 L.F.
Obstruction Permit Fee	\$50.00
Permit Extension Fee	\$55.00
Annual Mapping Fee	\$10.00 per Permit (\$0.00 if in the City format)
Delay Penalty (up to 3 days late)	\$60.00
(each day late over 3 days)	Plus \$10.00 per Day
Individual Service Work in the Right-of-Way	\$250.00 annual fee or \$10.00 per service
Per Lot Fee (Can be used as an alternative for new developments)	
	<u>Urban</u> <u>Rural</u>
Connexus Energy	\$31.00 per lot \$35.00 per lot
Reliant Energy	\$39.00 per lot \$60.00 per lot
Qwest	\$24.00 per lot \$40.00 per lot
AT & T	\$34.00 per lot \$47.00 per lot
Special Assessment Costs (Estimated):	See Development Contract Escrows
Street Opening Permit (Sewer & Water):	\$350.00 – Permit & Engineering Inspection
Trail Fee (Bikeway/Pathway):	
Residential	\$784.00 per unit
Internal Trails (New Plats)	Developer's Responsibility
Commercial/Industrial	Developer's Responsibility
Collected pursuant to development contract or Council resolution	
Vacation of Easement	\$125.00 – Includes mailing labels
Recording Fee:	
Abstract and Torrens	\$100.00

CITY INSTALLED IMPROVEMENTS

Part A of Development Contract

1. Developer's Improvements Costs

- Erosion Control..... \$750.00
- Tree Protection..... \$750.00
- Street Sweeping..... \$1,000.00
- Iron Monuments..... \$100.00 per Lot
- Grading, Clearing & Grubbing Certification, As-Builts..... Value of Work Not Completed
- Tree Removal..... \$1,000.00
- Installation of Street Lights..... Value of Work Not Completed
- Grading Certification & As-Builts..... \$2,500.00
- Landscaping Improvements (if required) Value of Work Not Completed
- Sodding of Boulevard (if required in common areas) Value of Work Not Completed

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer's improvements.

- The total Developer's Improvement costs (including engineering, legal, and administrative) are then multiplied by 150% to establish the Developer's Security for the project.

Part B of Development Contract

1. Developer's Improvements Costs

- Streets & Utilities (Based on Developer's estimated construction cost)..... Value of Work

- Trails/Sidewalks..... Value of Work

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer's improvements.

- The total Developer's Improvement costs (including engineering, legal, and administrative) are then multiplied by 105% to establish the Developer's Security for the project.

2. Project Security Requirements Prior to Final Street & Utility Plans & Specifications are as follows:

- a. Developer to escrow 6% of estimated construction cost to complete street and utility construction plan, if plans are requested prior to the execution of the development contract. This will be returned to the developer when the development contract is executed. This only applies to urban developments.

Special Assessment Costs (estimated)

1. Estimated Construction Costs (costs vary according to project requirements):

- | | |
|--------------------------|---------------|
| ✓ Lateral Sanitary Sewer | ✓ Storm Sewer |
| ✓ Trunk Sanitary Sewer | ✓ Streets |
| ✓ Lateral Water Main | ✓ Sidewalks |
| ✓ Trunk Water Main | ✓ Other |

All project cost estimates are identified within the project feasibility report. The construction cost estimates are based on current industry construction cost standards. The final construction costs are based on competitive bids and final construction quantities.

Development of Street & Utility Feasibility Report.....\$7,500.00

2. Estimated Project Expenses:

- ✓ **Engineering** - The estimate is based upon project size, scope and complexity. The amount assessed is based upon billable hourly rates times project recovery rate factor.
- ✓ **Aerial Mapping** - 1% of Street. The estimate is based upon 1% of the value of the street construction. The final value is based upon 1% of the final street costs.
- ✓ **Administration** - 3%. The estimate is based upon 3% of the estimated construction cost. The final value is based upon 3% of the final construction cost.
- ✓ **Assessing** - 1%. The estimate is based upon 1% of the estimated construction cost. The final value is based upon 1% of the final construction cost.
- ✓ **Legal** - Legal costs will be actual billing.

- ✓ **Easement** - Estimates are project-specific.
- ✓ **Advertising** – Project specific.
- ✓ **City Costs** - Includes inspection and city related project costs.
- ✓ **Street Signs** - The cost is based upon the size of the project. See Signs under the Public Works section for cost determination.
- ✓ **Construction Interest** – Rate is determined at time of project estimate.
- ✓ **Bonding** - 0.5% of total project cost.
- ✓ **Drainage Plan** - 0.3% of street & storm sewer costs.
- ✓ **County Road Improvement Fee (if applicable)** – Project-specific, determined at Preliminary or Final Plat

3. Crack Seal and Seal Coating: \$2.30 x sq. yd. of paved street surface.

DEVELOPER INSTALLED IMPROVEMENTS

Part A of Development Contract

1. Developer’s Improvements Costs

- Erosion Control..... \$750.00
- Tree Protection..... \$750.00
- Street Sweeping..... \$1,000.00
- Iron Monuments..... \$100.00 per Lot
- Grading, Clearing & Grubbing Certification, As-Built..... Value of Work Not Completed
- Tree Removal..... \$1,000.00
- Installation of Street Lights..... Value of Work Not Completed
- Grading Certification & As-Built..... \$2,500.00
- Landscaping Improvements (if required) Value of Work Not Completed
- Sodding of Boulevard (if required in common areas) Value of Work Not Completed

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer’s improvements.

- The total Developer’s Improvement costs (including engineering, legal, and administrative) are then multiplied by 150% to establish the Developer’s Security for the project.

Part B of Development Contract

1. Developer’s Improvements Costs

- Streets & Utilities (Based on Developer’s estimated construction cost)..... Value of Work

- Trails/Sidewalks..... Value of Work

- The estimated engineering, legal, and administrative fees are 15% of the total estimated cost for the developer’s improvements.

- The total Developer’s Improvement costs (including engineering, legal, and administrative) are then multiplied by 105% to establish the Developer’s Security for the project.

Project Expenses

1. Project Expenses – collection of expenses will be outlined in the development contract agreed to before street and utility construction can begin:

- ✓ **Aerial Mapping** - 1% of Street. The estimate is based upon 1% of the value of the street construction. The final value is based upon 1% of the final street costs.
- ✓ **Administration** - 2%. The estimate is based upon 2% of the estimated construction cost. The final value is based upon 2% of the final construction cost.
- ✓ **Crack Seal and Seal Coating** - \$2.30 x sq. yd. of paved street surface.
- ✓ *** Water Area Charge** – Refer to Water Fees, Page 17
- ✓ *** Water Connection Fee** - Refer to Water Fees, Page 17
- ✓ *** Sanitary Sewer Area Charge** – Refer to Sanitary Sewer Fees, Page 16
- ✓ *** Sanitary Sewer Connection Fee** - Refer to Sanitary Sewer Fees, Page 16
- ✓ *** Sanitary Sewer Lift Station Connection Fee (if applicable)** – Refer to Sanitary Sewer Fees, Page 16
- ✓ *** Sanitary Sewer 2nd Lift Station Connection Fee (if applicable)** – Refer to Sanitary Sewer Fees, Page 16
- ✓ *** Sanitary Sewer & Water Main Railroad Crossing Fee** – Refer to Sanitary Sewer Fees, Page 16
- ✓ **County Road Improvement Fee (if applicable)** – Project specific, determined at Preliminary or Final Plat

2. Project Security Requirements Prior to Final Street & Utility Plans & Specifications are as follows:

- a. Developer to escrow 6% of estimated construction cost to complete street and utility construction plan, if plans are requested prior to the execution of the development contract. This will be returned to the developer when the development contract is executed. This only applies to urban developments.

3. City Costs including engineering (design), inspection and City related project costs. The amount of expenses shall be invoiced to the developer as work is completed.

Fire

Accident Response Fees **:	
Each Fire Engine/Pumper	\$250.00 per hour
Each Utility Vehicle or Pickup, Command Van	\$125.00 per hour
Ladder / Aerial Truck	\$500.00 per hour
6-wheel ATV	\$75.00 per hour
Each Firefighter	\$18.00 each, per hour
Chief(s) response	\$100.00 per hour
Fire Marshal response	\$70.00 per hour
** Fees would be charged to the insurance companies of the parties involved. Fire officer would collect information needed to charge on the scene. The resident, should the insurance company not pay, will <u>not</u> be responsible for the charges.	
Copies of Fire Reports:	\$20.00
Building and Fire Re-inspection Fees:	\$50.00 per hour
Burning Permits:	\$20.00
Fire & Pyrotechnics Special Effects:	\$250.00
Gas Pipeline Response Fees **:	
Each Fire Engine/Pumper	\$250.00 per hour
Each Utility Vehicle or Pickup, Command Van	\$125.00 per hour
Ladder / Aerial Truck	\$500.00 per hour
6-wheel ATV	\$75.00 per hour
Each Firefighter	\$15.00 each, per hour
Chief(s) response	\$100.00 per hour
Fire Marshal response	\$70.00 per hour
** This fee would be charged to contractors or sub-contractors who hit properly marked gas lines. Charges would not apply to residents who hit a gas line.	
Home Occupation Inspections:	\$50.00 per hour
Inspection Fees:	
Aboveground Storage Tanks	Permit Fee – 1.25% of total project value (minimum \$25.00). Plan Review Fee – 65% of permit fee (minimum \$25.00).
Commercial Hood Extinguishing Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$25.00). Plan Review Fee – 65% of permit fee (minimum \$25.00).
Day Care Licensing Inspections	\$50.00 per inspection (includes 1 re-inspection)
Fire Alarm Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$25.00). Plan Review Fee – 65% of permit fee (minimum \$25.00).
Fire Sprinkler Monitoring Systems (plan review, permit, inspection, modification)	Permit Fee – 1.25% of total project value (minimum \$25.00). Plan Review Fee – 65% of permit fee (minimum \$25.00).
Fire Sprinkler Systems (plan review, permit, inspection, modifications)	Permit Fee – 1.25% of total project value (minimum \$25.00). Plan Review Fee – 65% of permit fee (minimum \$25.00).
Underground Storage tanks (plan review, install and removal)	Permit Fee – 1.25% of total project value (minimum \$25.00). Plan Review Fee – 65% of permit fee (minimum \$25.00).
Other Inspections as Requested:	\$50.00 per hour
Special Investigation as Requested:	\$50.00 per hour

Parks

<p>Ball Field Usage:</p> <p>Adult Rec Play</p> <p>Youth Rec Play</p> <p>Field without Lights (Private Use)</p> <p>Field with Lights (Private Use)</p> <p><u>Rental Equipment for Tournament</u></p> <p>Limer</p> <p>Lime</p> <p>Drag</p> <p>Hose and Nozzle</p> <p>Batter's Box</p> <p><u>Tournaments</u></p> <p>No Field Maintenance/Adult</p> <p>No Field Maintenance/Youth</p> <p>With Field Maintenance/Adult</p> <p>With Field Maintenance/Youth</p>	<p>\$75.00 per team, per season \$10.00 additional, per player, non-resident fee</p> <p>\$0.00 per team, per person \$0.00 additional, per player, non-resident fee</p> <p>Note: Includes the use of fields for both lighted and non-lighted</p> <p>\$15.00 per hour or \$75.00 per day</p> <p>\$20.00 per hour or \$100.00 per day</p> <p>\$6.00 per tournament</p> <p>\$7.00 per bag</p> <p>\$3.00 per tournament</p> <p>\$3.00 per tournament</p> <p>\$3.00 per tournament</p> <p>\$275.00 tournament fee for the park plus \$200.00 field usage fee per field</p> <p>\$275.00 tournament fee for the park plus \$100.00 field usage fee per field for youth organizations not affiliated with Andover Youth</p> <p>\$650.00 tournament fee for the park plus \$200.00 field usage fee per field plus \$300.00 escrow per field for additional maintenance (see tournament app.)</p> <p>\$650.00 tournament fee for the park plus \$100.00 field usage fee per field for youth organizations not affiliated with Andover Youth</p> <p>Note: 1 day tournaments will be charged 75% of the tournament and field usage fee.</p>
<p>Hockey Rink Usage:</p> <p>Adult Rec Play</p> <p>Youth Rec Play</p> <p>Rink without Lights (Private Use)</p> <p>Rink with Lights (Private Use)</p> <p><u>Tournaments</u></p> <p>No Rink Maintenance/Adult</p>	<p>\$75.00 per team, per season \$10.00 additional, per player, non-resident fee</p> <p>\$0.00 per team, per person \$0.00 additional, per player, non-resident fee</p> <p>Note: Includes the use of rinks for both lighted and non-lighted</p> <p>\$15.00 per hour or \$75.00 per day</p> <p>\$20.00 per hour or \$100.00 per day</p> <p>\$200.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink</p>

No Rink Maintenance/Youth	\$200.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink for youth organizations not affiliated with Andover youth
With Rink Maintenance/Adult	\$400.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink plus \$300.00 escrow per rink for additional maintenance (see tournament app.)
With Rink Maintenance/Youth	\$400.00 tournament fee for the rink or rinks plus \$100.00 rink usage fee per rink for youth organizations not affiliated with Andover youth plus \$300.00 escrow per rink for additional maintenance (see tournament app.) Note: 1 day tournaments will be charged 75% of the tournament and rink usage fee.
Park Dedication Fees: Single Family Residences Town Home and Twin Home Apartment (Multi-Family) Lot Splits Commercial/Industrial	\$2,952.00 per unit \$2,952.00 per unit \$2,952.00 per unit \$2,952.00 per unit \$8,849.00 per acre or 10% of market value of land, which ever is less (per Ord. 10 Sec.9.07.5)
Collected pursuant to development contract or Council resolution	
Vehicle Rental – Truckster:	\$50.00 per day and \$350.00 refundable damage deposit

Planning

Adult Use Business License: (see ordinance)	\$8,000.00 per year
Commercial Site Plan Review: Escrow for services & agree to reimburse city for services provided.	\$1,500.00 for small projects less than 5,000 sq. ft. \$2,000.00 for projects between 5,000 and 10,000 sq. ft. \$2,500.00 for projects 10,000 sq. ft. and greater Billable Staff Time x Project Recovery Rate Factor (2.0)
Comprehensive Plan Amendment: Public Notification Sign	\$500.00 - Includes mailing labels \$30.00
Conditional Use Permit : Commercial Residential Amended Special Use Permit Public Notification Sign Recording Fee	\$1,000.00 escrow - to facilitate ARC review \$350.00 - Includes mailing labels \$200.00 - Includes mailing labels \$30.00 \$100.00
Interim Use Permit: Public Notification Sign	\$350.00 - Includes mailing labels \$30.00
Lot Split Fee: Lot Split Public Notification Sign Administrative Lot Split	\$350.00 - Includes mailing labels \$30.00 \$30.00 – 5 acres or more
Pawnbroker, secondhand goods dealer, precious metal License: New Renewal	\$5,500.00 per year \$5,000.00 per year
Planned Unit Development Fee: PUD Review Fee Public Notification Sign	\$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0) \$30.00
Plat Fees: Sketch Plan Fee Preliminary Plat Filing Fee Final Plat Fee Plat Escrow Deposit Urban Lot Rural Lot Public Notification Sign	\$1,000 escrow for services & agree to reimburse city for all services provided. Billable Staff time x Project Recovery Rate Factor (2.0) \$350.00 \$150.00 \$350.00 per lot \$700.00 per lot \$30.00
Re-zoning: Public Notification Sign	\$350.00 - Includes mailing labels \$30.00
Sign Permit:	\$2.00 per square foot/side \$4.00 per square foot per side erected without permit if approved
Towers & Antennas: Application Fee Special Use Lease Rates	\$2,000.00 escrow - Includes mailing labels Negotiated
Variances: Zoning Ordinance Variance Requests	\$150.00 for single family \$125.00 for other requests
Zoning Letter:	\$50.00

Public Works

Equipment Fee Labor	\$110.00 per hour (minimum charge ½ hour) Billable hourly rate times project recovery rate factor
Signs: Materials Labor	Cost plus administrative fee Billable hourly rate times project recovery rate factor

Sanitary Sewer

Laterals:	\$47.00 per front foot															
Plumbing:	Homeowner contracts for															
Sanitary Sewer Rates: Sewer Area Charge Sewer Connection Fee Commercial Connection Fee	\$1,613.00 per acre \$435.00 per unit Rate = 1 connection fee for each SAC unit															
Sanitary Sewer Extra Depth Lateral Fee: Connection to lateral sanitary sewer at Xeon Street NW located within the Sophie's South Development South Coon Creek Drive Sewer Connection	\$15,000.00 plus cost index percentage (Engineers New Record) dated back to September of 2004. (This connection will only be allowed by City Council approval.) (Ord.367, 4-15-08) \$59,138.00 plus cost index percentage (Engineers News Record) dated back to December 2012. Constructed with City Project #11-10.															
Sanitary Sewer Lift Station Connection Fee: Fox Hollow Lift Station Shadowbrook Lift Station Chesterton Commons Lift Station (Lift Station #4) Constance Corners Lift Station (Lift Station #6) Aztec Estates Lift Station (Lift Station #5)	\$242.00 per unit \$1,055.00 per unit \$583.00 per unit \$1,045.00 per unit \$57,345.00 plus construction cost index percentage dated back to Jan. 2004 (Amount to be charged to remaining benefiting properties when developed.)															
Sanitary Sewer & Water Main Railroad Crossing Fee @ 161st Avenue:	\$225.00 per unit															
Service Connection/Inspection Fee:	\$75.00															
Sewer Availability Charge – Met Council Fee:	\$2,485.00															
Sewer Contracting: Equipment Fee Labor Fee	\$110.00 per hour Billable hourly rate times project recovery rate factor															
Sewer Usage Rates: Sewer Usage Rate Senior Citizen Reduced Rate* Disabled Persons Reduced Rate* Penalty/Late Payment *must meet income eligibility	<table border="1"> <thead> <tr> <th></th> <th><u>Monthly</u></th> <th><u>Quarterly</u></th> </tr> </thead> <tbody> <tr> <td>Sewer Usage Rate</td> <td>\$19.79</td> <td>\$59.37</td> </tr> <tr> <td>Senior Citizen Reduced Rate*</td> <td>\$ 9.90</td> <td>\$29.69</td> </tr> <tr> <td>Disabled Persons Reduced Rate*</td> <td>\$ 9.90</td> <td>\$29.69</td> </tr> <tr> <td>Penalty/Late Payment</td> <td colspan="2">18% annually</td> </tr> </tbody> </table>		<u>Monthly</u>	<u>Quarterly</u>	Sewer Usage Rate	\$19.79	\$59.37	Senior Citizen Reduced Rate*	\$ 9.90	\$29.69	Disabled Persons Reduced Rate*	\$ 9.90	\$29.69	Penalty/Late Payment	18% annually	
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Penalty/Late Payment	18% annually															

Storm Water

Storm Water Utility Fee:	<u>Monthly</u>	<u>Quarterly</u>
Zoning Category:		
Single Family Urban (per unit)	\$3.12	\$ 9.36
Single Family Rural, Estates, Suburban & Farmstead (per unit)	\$3.12	\$ 9.36
Manufactured Housing	N/A	N/A
Multiple Dwelling (per acre)	\$6.87	\$20.61
Business, Comm. Industrial & Public (per acre)	N/A	\$39.76
Developed Parks (per unit)	N/A	\$ 9.36
Elementary & Middle Schools (per acre)	N/A	\$18.71
High Schools (per acre)	N/A	\$18.71
Churches (per acre)	N/A	\$18.71
Undeveloped Open Space	N/A	N/A
Penalty/Late Payment	18% annually	

Water

<p>Hydrant Meter Deposit & Rental Rates:</p> <p>3/4" hydrant meter setup</p> <p>3" hydrant meter setup</p> <p>Hydrant Use:</p>	<table border="0"> <thead> <tr> <th style="text-align: left;"><u>Deposit</u></th> <th style="text-align: left;"><u>Rental Rate</u></th> </tr> </thead> <tbody> <tr> <td>\$250.00</td> <td>\$4.00 per day for the first 7 days \$2.00 per day thereafter for full rental period</td> </tr> <tr> <td>\$1,300.00</td> <td>\$5.00 per day for the first 30 days \$3.00 per day thereafter for full rental period</td> </tr> <tr> <td colspan="2">Deposit (as stated above) plus standard water rates</td> </tr> </tbody> </table>	<u>Deposit</u>	<u>Rental Rate</u>	\$250.00	\$4.00 per day for the first 7 days \$2.00 per day thereafter for full rental period	\$1,300.00	\$5.00 per day for the first 30 days \$3.00 per day thereafter for full rental period	Deposit (as stated above) plus standard water rates	
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Deposit (as stated above) plus standard water rates									
<p>Laterals:</p>	<p>\$47.00 per front foot</p>								
<p>Service Charges:</p> <p>Labor</p> <p>Testing 0 to 6" Meters</p> <p>Violation Penalties:</p> <p><u>May 1st through August 31st</u></p> <p>1st Penalty</p> <p>2nd Penalty</p> <p>3rd Penalty</p> <p>4th Penalty</p>	<p>Billable hourly rate times project recovery rate factor</p> <p>Cost plus administrative fee</p> <p>Warning</p> <p>\$100.00</p> <p>\$200.00</p> <p>\$200.00 & Turned over to the City Attorney for criminal prosecution.</p>								
<p>Unit Connection Charges:</p> <p>Residential</p> <p>Non-residential and Institutional (Land owned or operated by municipal, school district, county, state or other governmental agencies)</p>	<p>\$4,647.00 per unit</p> <p>\$13,941.00 per acre</p>								
<p>Water Area Charges:</p> <p>Residential and Commercial</p>	<p>\$4,258.00 per acre</p>								
<p>Water Main Construction Fee:</p> <p>Water main extension north of White Pine Wilderness 2nd Addition / South of Aassness Open Space</p>	<p>\$78,652.34</p>								
<p>Water Meter Charges:</p> <p>3/4" Meter</p> <p>#2 Horn (for 3/4" meter)</p> <p>3/4" Meter with #2 Horn</p> <p>Special Sizes</p>	<p>\$154.19</p> <p>\$60.27</p> <p>\$228.57</p> <p>Cost plus administrative fee</p>								
<p>Water Permit Fees:</p> <p>Service/Connection/Inspection Fee</p> <p>Tapping Main</p> <p>Disconnection/Reconnection for Non-Repairs</p> <p>HVAC</p> <p>Re-Inspection (all)</p>	<p>\$75.00</p> <p>\$30.00</p> <p>\$50.00</p> <p>\$15.00</p> <p>\$50.00 per hour</p>								
<p>Water Usage Rates:</p> <p><u>Monthly Rate Structure</u></p> <p>Monthly Minimum</p> <p>Penalty/Late Payment</p> <p><u>Quarterly Rate Structure</u></p> <p>Quarterly Minimum</p>	<p>\$5.72 Base Rate</p> <p>\$2.12 per 1,000 for 1st 6,000 Gallons</p> <p>\$2.30 per 1,000 for 6,001 - 16,000</p> <p>\$2.70 per 1,000 for 16,001 - 33,000</p> <p>\$3.45 per 1,000 for 33,001 and above</p> <p>\$8.14</p> <p>18% Annually</p> <p>\$13.13 Base Rate</p> <p>\$2.12 per 1,000 for 1st 18,000 Gallons</p> <p>\$2.30 per 1,000 for 18,001 - 48,000</p> <p>\$2.70 per 1,000 for 48,001 - 99,000</p> <p>\$3.45 per 1,000 for 99,001 and above</p> <p>\$16.16</p>								

Penalty/Late Payment	18% Annually
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Street Lighting

Charges:	<u>Monthly</u>	<u>Quarterly</u>
Urban Residential Areas	\$ 2.67	\$ 8.00
Rural Residential Areas	\$ 4.54	\$13.60
Commercial Property	\$ 2.67	\$ 8.00

Adopted by the City Council of the City of Andover this 15th day of December 2015.

CITY OF ANDOVER

Attest:

Julie Trude - Mayor

Michelle Hartner – Deputy City Clerk