

***REGULAR ANDOVER CITY COUNCIL MEETING – NOVEMBER 1, 2016
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Acting Mayor Mike Knight, November 1, 2016, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Sheri Bukkila, Valerie Holthus and James Goodrich
Councilmember absent: Mayor, Julie Trude
Also present: City Administrator, Jim Dickinson
Others

PLEDGE OF ALLEGIANCE

Mayor Trude prepared a statement that was read by Mr. Dickinson expressing her regrets for missing the evening's meeting. She is with family right now as her father is on hospice and she thanked everyone for their thoughts and prayers at this difficult time.

RESIDENT FORUM

No one wished to address the Council.

AGENDA APPROVAL

There were two supplemental items.

Item 6A – Accept Petition/Accept Feasibility Report/Waive Public Hearing/Order Assessment
Roll/16-42/14317 Crosstown Boulevard NW/SS

Item 6B – Approve Appointment/New Community Development Director

Motion by Bukkila, Seconded by Goodrich, to approve the Agenda as amended above. Motion carried unanimously.

APPROVAL OF MINUTES

None.

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Accept Tree Donation/Andover Lions Park
- Item 4 Authorizing 2017 Equipment Proposals
- Item 5 Approve Funds Transfers/Advance/Pilot Project/Developer Installed Improvements/Fee Collection
- Item 6 Accept Contribution/MN Premier Volleyball/Andover Community Center (See Resolution R095-16)
- Item 6A Accept Petition/Accept Feasibility Report/Waive Public Hearing/Order Assessment Rolls 16-42/14317 Crosstown Boulevard (See Resolution R096-16)
- Item 6B Approve Appointment/Community Development Director

Motion by Bukkila, Seconded by Holthus, approval of the Consent Agenda as read. Motion carried unanimously.

PUBLIC HEARING – DELINQUENT UTILITIES

Mr. Dickinson explained that City Code Title 10 Chapter 3, 10-3- 31; City Code Title 10 Chapter 1, 10- 1- 917; and City Code Title 8 Chapter 5, 8-5- 3D provide for the collection by assessment of unpaid sewer, water, storm sewer, street lighting, service charges, false alarm fines, tree removal, mowing fees and miscellaneous abatement fees. The assessment procedures directed by State Statute 429 is being followed by holding a public hearing to act upon the proposed assessment.

The total delinquent service charges were \$302,806.75 as of September 21, 2016, when written notification to the property owners and preparation of the preliminary assessment worksheets began. Payments received prior to October 25th have been applied to the delinquent accounts, reducing the delinquent balance to \$249,637.12. Delinquent balances as of October 25, 2016 are charged an administrative fee of 15% and will carry an 8% interest rate when certified to Anoka County for collection with the 2017 taxes. Therefore, the total assessment for delinquent sewer, water, storm sewer, street lighting services, false alarm fines, tree removal, mowing fees and miscellaneous abatement fees is \$307,053.66. This request will assist in reducing outstanding receivables for the City.

The Andover City Council is requested to approve the resolution adopting the assessment roll after Council has heard and passed upon all objections for delinquent sewer, water, storm sewer, street lighting charges, false alarm fines, tree removal, mowing fees and miscellaneous abatement fees.

Mr. Dickinson reviewed the information with the Council and noted that there was a 3-4% delinquency rate overall.

Motion by Holthus, Seconded by Bukkila, to open the public hearing at 7:06 p.m. Motion carried unanimously.

No one desired to make a public comment.

Motion by Holthus, Seconded by Goodrich, to close the public hearing at 7:07 p.m. Motion carried unanimously.

Motion by Bukkila, Seconded by Holthus, to approve Resolution No. R097-16 Providing for the adoption of the assessment roll. Motion carried unanimously.

SET DATE TO CANVASS ELECTION RESULTS

Mr. Dickinson requested the Council schedule a date to canvass the election results as detailed in the staff report. He stated it could be handled during a regular Council meeting.

The Council discussed the available dates.

Motion by Goodrich, Seconded by Holthus, to canvass General Election results on November 15, 2016, at 7:00 p.m. as part of the regular Council meeting. Motion carried unanimously.

ADMINISTRATOR'S REPORT

City Staff updated the Council on the Administration and City Department Activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

(Community Development) Mr. Dickinson stated Joe Janish who has worked previously in Benton County and the City of Jordan, has been hired to be the new Community Development Director. He comes highly recommended. He is originally from Ham Lake, went to Blaine High School, and is a St. Cloud State graduate and Master Degrees from Hamline. A start date has not yet been set.

(Estates at Arbor Oaks) Mr. Dickinson acknowledged the ground-breaking of the Estates at Arbor Oaks. The underground parking super structure is now being put into place.

(City/County/School District) The City/County/School District meeting was held at Pizza Ranch. Several topics were discussed. The primary purpose is to update on activities of mutual interest.

(Nuisance dog) Mr. Dickinson confirmed that the nuisance dog issue discussed at the last meeting has come to a close.

(Cable Franchise) A franchise agreement will be presented at a future Council meeting for CenturyLink to enter into the cable television market in Andover to compete with Comcast.

(Woodland Creek Restoration Project) The Woodland Creek Golf Course restoration project is having difficulty moving forward due to water levels being higher than they have ever been. Excavation work will need to be postponed until the ground freezes.

(New Homes) Homes permitted are at 102 for the year, plus 66 at the Estates at Arbor Oaks. There is a new permit technician in the building department as of this week. Her name is Jennifer Bailey. She is originally from Andover. Grey Oaks 4th Addition has 4 new detached town homes under construction.

(Commercial Construction) The ReMax building is near completion. They will receive their certificate of occupancy in a few weeks. Residents have commented that the final product is more impressive upon completion. Andover Veterinary Hospital is nearing completion and landscaping is in progress. The AT & T store is now open and there will be a ribbon cutting on November 15th. Dunkin Donuts and Joy's Kitchen are yet to be under construction. An 8-unit townhome building, to complete the Parkside at Andover Station development is now under construction.

Acting Mayor, Mike Knight, asked how this year's new home count was compared to previous years. Mr. Dickinson called this year an anomaly, noting we target 50 -75 homes.

ADJOURNMENT

Motion by Holthus, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 7:17 p.m.

Respectfully submitted,

Marlene White, Recording Secretary

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