

**PARK AND RECREATION COMMISSION REGULAR MEETING  
SEPTEMBER 15, 2016  
MINUTES**

A Regular Meeting of the Andover Park and Recreation Commission was called to order by Chair Stenzel on September 15, 2016, 7:00 p.m., at Rose Park Shelter, 14057 Rose Street NW Andover, Minnesota.

Commissioners Present: Chair Shane Stenzel, Commissioners Ted Butler, Sarah Elstrom, Angela Marinello, and Mark Miskowiec.

Commissioners Absent: Vice Chair Jim Lindahl and Commissioner Alisa Lewnau.

Others Present: Assistant Public Works Director, Todd Haas  
Parks Maintenance Supervisor Jason Grode

***RESIDENT FORUM***

No one appeared to address the Commission.

***APPROVAL OF MINUTES – AUGUST 18, 2016***

***Motion*** by Commissioner Marinello, seconded by Commissioner Elstrom, to approve the minutes from the August 18, 2016 Park and Recreation Commission Meeting as presented. Motion carried on a 5-ayes, 0-nays, 2-absent Lewnau and Lindahl), 0-present vote.

***UPDATE ON ANDOVER LIONS PARK PLAYGROUND EQUIPMENT/14-24***

Mr. Haas reviewed staff has been working with the neighborhood about selecting playground equipment for the park. The neighborhood's budget for playground equipment is \$19,000. After spending time reviewing various playground structures with a couple playground vendors catalogs and their websites, it was determined by the neighborhood that the playground structure for the park based on the funds available would be too small. The park has had a lot of users in the past and with the park located next to a regional trail system and Bunker Hills Park, the neighborhood feels additional funds should be allocated to purchase a larger playground structure.

During staff's discussion with the neighborhood about requesting additional funds from the City, staff was notified by one of the playground equipment suppliers about a matching grant program that became available to the Cities to apply for. Once the neighborhood identified a playground structure that was large enough to meet their needs and was within the budget, the application

was submitted. The playground equipment that the neighborhood has selected is valued at \$33,000.

Recently GameTime (playground manufacturer) notified the City that were awarded \$12,050 grant that can be used towards the purchase of the equipment. The neighborhood was aware the grant may not be 100% matching so most likely a donation may be necessary to purchase the equipment. The Park Maintenance Department Staff will be installing of the equipment later on this fall or next spring which will save some costs.

Ms. Lori Hinkel 13875 Redwood Street NW, was present and stated the neighborhood is happy to learn that they will be able to have a larger playground structure.

Ms. Tracy DeQuattro 13821 Redwood Street NW, was present and stated Willy McCoys of Andover will be donating funds to help with the cost of the equipment. Ms. DeQuattro stated the exercise equipment is used by residents.

Chair Stenzel stated that may be something the Commission should look at for future park renovations.

**Motion** by Commissioner Butler, seconded by Commissioner Marinello, to accept the \$12,050 matching grant for Andover Lions Park Playground Equipment. Motion carried on a 5-ayes, 0-nays, and 2-absent (Lewnau and Lindahl) vote.

***CONSIDER ROSE PARK SHELTER REPAIRS/14-13 CONT.***

Mr. Haas reviewed with the Commission the status of Rose Park shelter repairs or determine if the existing shelter should be replaced with a new shelter. At the May 5, 2016 Park Commission meeting, it was decided to hold off on the discussion regarding the shelter until September and invite the neighborhood to the meeting at the park to hear residents' comments regarding use of the shelter and determine if the shelter repairs should be made or if the shelter should be replaced. The Presidents of the Andover Baseball Association and the Andover Football Association were also invited to the park since both of the associations schedule the fields for practices and/or games. Staff has previously mentioned that if a new structure is being considered that a larger shelter could be considered. The existing concrete slab will need to be removed since it doesn't match the existing elevations or size of the proposed shelter if it were decided to be larger.

In discussions with the Finance Department, it was determined that the Park and Recreation Commission could advance fund the construction of a new shelter with any future lease rental fees received from Verizon.

Ms. Marie Kyle, 14056 Rose Street NW, stated she is in favor of any upgrades to the park. Ms. Kyle indicated that the shelter is often used.

Chair Stenzel asked what the cost would be to fix the existing shelter and what would be the cost to replace the shelter. Mr. Haas stated replacement would depend on what is wanted in a new shelter. Mr. Haas did not recall the replacement cost for the roof.

Commissioner Butler noted at the last meeting, \$5,000 – \$7,000 would be the cost for extending the life of the current shelter approximately 7 years. Mr. Haas stated the cost of a 14 x 14 shelter at another park (Maple View), which did not include the concrete slab, was around \$11,000. This shelter would be considered a medium shelter. The large gazebo at Sunshine Park was built at a cost of about \$100,000.

Commissioner Miskowiec asked if the existing concrete slab can be extended. Mr. Haas stated the recommendation is to remove the existing slab. Commissioner Miskowiec asked what the cost would be for a new larger pad. Mr. Grode stated it would depend on how large and who did it.

Commissioner Butler suggested if a larger shelter is built, the Commission may want to increase the side of the playground equipment and decide what direction it would go before determining the location and size of the shelter. We are in year 3 of the 10-year contract with Verizon. The contract is \$100,000 over ten years.

Chair Stenzel asked what other enhancements could be made to the park. Ms. Kyle suggested restrooms. Chair Stenzel also suggested a drinking fountain and that consideration be tabled for staff to come back with some costs for additional enhancements to the park. The costs should be provided for all the enhancements mentioned.

Commissioner Butler stated the Commission needs to accommodate the sports as well as the neighborhood.

Chair Stenzel stated it would be nice to have places for people to sit between games. Everything would not need to be done in one year but there would be a plan for the park. He asked Ms. Kyle if she and the neighbors come up with a wish list for the park they should submit it for consideration.

**Motion** by Commissioner Butler, seconded by Commissioner Miskowiec, to table consideration of enhancements to Rose Park. Motion carried on a 7-ayes, 0-nays, and 2-absent vote.

### ***REVIEW OUTSTANDING ITEMS / MAINTENANCE UPDATE***

Mr. Haas reviewed on-going projects and other items of interest.

Commissioner Butler stated the Community Center Task Force met earlier this week. New floor matting was installed in the locker room areas and the locker rooms are being re-painted as well as new coat racks.

Mr. Grode reviewed the weekly parks maintenance update and described some vandalism that has occurred in City parks.

Informational; no action required.

***CHAIR'S REPORT***

Chair Stenzel asked about netting at the baseball fields. He would like the subject revisited with the Andover Baseball Association.

***ADJOURNMENT***

***Motion*** by Commissioner Miskowiec, seconded by Commissioner Butler, to adjourn the meeting at 7:40 p.m. Motion carried on a 5-ayes, 0-nays, and 2-absent (Lewnau and Lindahl) vote.

Respectfully Submitted,

Debbie Wolfe, Recording Secretary  
*TimeSaver off Site Secretarial, Inc.*