

**REGULAR ANDOVER CITY COUNCIL MEETING – JULY 5, 2016  
MINUTES**

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, July 5, 2016, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and James Goodrich

Councilmember absent: None

Also present:

City Administrator, Jim Dickinson

City Attorney, Scott Baumgartner

Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

Carroll Abbott, 2917 142<sup>nd</sup> Lane began by saying he did not intend to cause problems at the City Council meeting. He expressed concerns about the delivery of DEX books indicating one was left at his door along with a bunch of garbage. He went on to say he had made phone calls to follow up and someone in the Philippines answered the phone.

Mayor Trude indicated there is an opt-out process, but she is not sure how much it would help.

Mr. Dickinson commented previously during a snowstorm DEX books were thrown in the yards of residents and City staff had made contact with the company previously, he would do so again.

Mayor Trude stated when the books are dropped at the mailbox then they simply become liter.

Mr. Dickinson indicated he has Mr. Abbott's contact information and would follow up with him.

No one else indicated an interest in addressing the Council.

***AGENDA APPROVAL***

An Agenda Item was added as #11 - Reschedule the August 2<sup>nd</sup> City Council meeting.

***Motion*** by Holthus, Seconded by Bukkila, to approve the Agenda as amended above. Motion carried unanimously.

**APPROVAL OF MINUTES**

*June 21, 2016, Regular Meeting:* Correct as written.

**Motion** by Bukkila, Seconded by Knight, to approve the minutes as presented above. Motion carried unanimously.

**CONSENT ITEMS**

- Item 2 Approve Payment of Claims
- Item 3 Order & Approve Plans & Specs/Order Advertisement for Bids/12-23/Woodland Creek Wetland Bank(See Resolution R063-16 & Resolution R064-16)
- Item 4 Approve Election Judges for the Primary Election (See Resolution R065-16)
- Item 5 Approve Purchase of Additional Hot Water Pressure Washer
- Item 6 Approve Appointment – Streets Maintenance Worker
- Item 7 Approve Application for Exempt Permit/Andover Center Ice Club
- Item 8 Approve Social Media Policy
- Item 9 Approve Funds Transfers/Advance/Pilot Project/Developer Installed Improvements/Fee Collection
- Item 10 Approve Communication Site Lease Agreement with T-Mobile Central LLC/1717 Crosstown Blvd. NW – City Water Tower (Tower 2)

**Motion** by Knight, Seconded by Bukkila, to approve the Consent Agenda as read. Motion carried unanimously.

**DISCUSS/ADOPT PREDATORY OFFENDER RESIDENCY RESTRICTION ORDINANCE AND ORDINANCE SUMMARY**

Mr. Dickinson indicated where level 3 predatory defenders can reside. He went on to state the issue had been discussed briefly in a Council Workshop and work had been done on the ordinance by the City Attorney with the wording being very similar to neighboring cities of Anoka and Coon Rapids. The ordinance specifies that a level 3 predatory offender cannot reside within 2,000 feet of a school, daycare, park, place of assembly or where children would be present. Mr. Dickinson displayed a map indicating where a predatory offender could reside. They also may not participate in holiday events where there may be distribution of items to children at such an event. The primary basis of the ordinance is the protection of children.

Mayor Trude stated the Council noted the 2,000-foot zone could also apply to a home daycare if it was private or a private home school that was registered. Mr. Dickinson encouraged residents to contact the City Planner to see if they are already on the list and if not and they meet the requirements they can ask to be on the list.

The level 3 offender needs to notify the appropriate state agencies. The Department of Corrections also notifies the local law enforcement. This process is set up by the State. If they

move to Andover and do not go through the registration process, the City may not know. There are also level 1 and level 2 offenders. Level 3 is considered most likely to re-offend.

Mr. Dickinson stated the process is only as good as the registration process itself.

**Motion** by Holthus, Seconded by Goodrich, to approve the Predatory Offender Residency Restriction Ordinance and Ordinance Summary.

Mayor Trude stated the City is trying to be proactive on this issue not wanting to be the last city to act.

Motion carried unanimously. (See Ordinance 464)

### ***RESCHEDULE AUGUST 2, 2016 CITY COUNCIL MEETING***

Mr. Dickinson requested the Council reschedule the August 2<sup>nd</sup> City Council Meeting due to the conflict with Night to Unite as detailed in the staff report.

The Council discussed the available dates.

Motion by Bukkila, Seconded by Goodrich, to schedule the August 2<sup>nd</sup> City Council Meeting on Monday, August 1, 2016, at 7:00 p.m. Motion carried unanimously.

### ***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

**(Projects)** Mr. Dickinson highlighted projects the City is engaged in – tree clearing on Crosstown Boulevard, punch list items for road reconstruction, and assessment hearings will begin in the later part of the summer. He stated the Andover Fun Fest preparation would be a big focus for the staff for the next week.

**(Cell Towers)** Mr. Dickinson stated cell phone companies have been active with interest in installing more cell towers. City staff will help direct companies where they may be likely to be successful. In one location there are plans to co-locate an emergency siren on a new cell tower. There would be lease revenue to the City due to placement of the tower in a park, and with extensive foliage in that area more siren coverage is needed.

**(Sheriff's Update)** Mr. Dickinson stated there have been increased thefts due to valuables being left in the open. There have been several complaints to City Hall about dogs running at large. City staff instruct residents to contact the Sheriff's Department. Mr. Dickinson called upon residents to keep their dogs in their yard. There have been several complaints recently about vandalism in the city parks, specifically Purple Park. They have been hearing that it is juveniles,

and there has been damage to playground equipment. He encouraged parents to make sure they know where their children are at all times. Mr. Dickinson concluded by reminding residents that ATVs cannot be driven on private roads or driveways of others. Runners would also be considered to not be trespassing if they run on private roads/driveways. Mayor Trude reminded residents that access roads along railroad tracks are also private property.

***MAYOR/COUNCIL INPUT***

***(League of Minnesota Cities Recognition)*** Mayor Trude indicated Senator Jim Abeler was being recognized by the League of Minnesota Cities with an award of distinction for working on statewide initiatives, while maintaining local control.

***(Mediation Services)*** Mayor Trude highlighted the benefits of this service to Andover residents in handling neighbor-to-neighbor disputes with only a small contribution made by the City.

***(Fun Fest)*** Councilmember Holthus highlighted some of the activities being planned for the Andover Family Fun Fest including a 5K run, parade, Bingo, entertainment and a display of emergency vehicles. Mayor Trude reminded residents the schedule can be found in the City newsletter and on the website.

***ADJOURNMENT***

Motion by Bukkila, Seconded by Holthus, to adjourn. Motion carried unanimously. The meeting adjourned at 7:32 p.m.

Respectfully submitted,

Marlene White, Recording Secretary

**REGULAR ANDOVER CITY COUNCIL MEETING MINUTES – JULY 5, 2016**  
**TABLE OF CONTENTS**

PLEDGE OF ALLEGIANCE..... 1  
RESIDENT FORUM..... 1  
AGENDA APPROVAL..... 1  
APPROVAL OF MINUTES..... 2  
    Item 2 Approve Payment of Claims..... 2  
    Item 3 Order & Approve Plans & Specs/Order Advertisement for Bids/12-23/Woodland  
        Creek Wetland Bank (R063-16 & R064-16)..... 2  
    Item 4 Approve Election Judges for the Primary Election (R065-16)..... 2  
    Item 5 Approve Purchase of Additional Hot Water Pressure Washer..... 2  
    Item 6 Approve Appointment – Streets Maintenance Worker..... 2  
    Item 7 Approve Application for Exempt Permit/Andover Center Ice Club..... 2  
    Item 8 Approve Social Media Policy..... 2  
    Item 9 Approve Funds Transfers/Advance/Pilot Project/Developer Installed  
        Improvements/Fee Collection..... 2  
    Item 10 Approve Communication Site Lease Agreement with T-Mobile Central LLC/1717  
        Crosstown Blvd. NW – City Water Tower (Tower 2)..... 2  
DISCUSS/ADOPT PREDATORY OFFENDER RESIDENCY RESTRICTION ORDINANCE  
    AND ORDINANCE SUMMARY (Ord. 464)..... 2  
RESCHEDULE AUGUST 2, 2016 CITY COUNCIL MEETING..... 3  
ADMINISTRATOR’S REPORT..... 3  
    (Projects)..... 3  
    (Cell Towers)..... 3  
    (Sheriff’s Update)..... 3  
MAYOR/COUNCIL INPUT..... 4  
    (League of Minnesota Cities Recognition)..... 4  
    (Mediation Services)..... 4  
    (Fun Fest)..... 4  
ADJOURNMENT..... 4