

**ANDOVER CITY COUNCIL WORKSHOP MEETING – JUNE 28, 2016
MINUTES**

The Workshop Meeting of the Andover City Council was called to order by Mayor Julie Trude, June 28, 2016, 6:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and James Goodrich
Councilmember absent: None
Also present: City Administrator, Jim Dickinson
Community Development Director, Dave Carlberg
Public Works Director/City Engineer, David Berkowitz
City Planner, Stephanie Hanson
Others

***PRESENTATION BY ANOKA COUNTY HIGHWAY DEPT. – DISCUSS PROPOSED
HANSON BLVD NW IMPROVEMENTS FROM JAY ST NW TO CROSSTOWN DR NW/15-
16***

Mr. Berkowitz explained Hanson Boulevard from Jay Street to approximately 1500 feet north of Crosstown Boulevard is set to begin construction in 2019. He introduced Mr. Jason Orcutt, Anoka County Design Engineering Supervisor, and Nick Dunda, who made a presentation to the Council.

Mayor Trude asked if the dedicated right turn lane would impact the WDE. Mr. Orcutt indicated there would not be any impact. He noted the more they can stay outside of the WDE area the better, they do not want to disturb anything.

Mr. Orcutt indicated they are trying to keep all of the trails within the right-of-way for less impact to the residents.

Councilmember Goodrich asked if the City would need to pay entirely for an underpass to the school or would the school pay for part of it. Mr. Orcutt indicated that would be up to the City and School District. Mayor Trude thought the School District would be interested to provide safe passage of the children. Mr. Berkowitz stated staff would work with the School District if needed.

Mayor Trude wondered if they could square up the intersection of Hanson Boulevard and Crosstown Boulevard. Mr. Orcutt was not sure if there was a possibility of doing that.

Mr. Orcutt stated they plan on having two open houses and a public hearing on this before work

will begin to get resident input.

Mayor Trude appreciated seeing a trail going all the way up Hanson Boulevard because she has heard from the residents that they want a trail.

Mayor Trude wondered where on Hanson Boulevard there would be sound walls. Mr. Orcutt showed the Council where the sound walls would be added if the residents wanted them.

Councilmember Goodrich wondered if there was any safety space between the road and trail. Mr. Orcutt stated there is a standard ten feet spacing. Mr. Berkowitz indicated there is still a need for snow storage along the road which will need to be reviewed because the Public Works Dept. will not be able to throw the snow over the sound walls, they will need to pile the snow up along the trail.

Mayor Trude thanked Mr. Orcutt and Mr. Dunda for the presentation.

PREDATORY OFFENDER RESIDENCY RESTRICTION ORDINANCE

Mr. Carlberg explained the City Council is requested to review and discuss the draft Predatory Offender Residency Restriction Ordinance.

Mr. Carlberg reviewed the staff report with the Council.

Councilmember Bukkila wondered if there is anything regarding distance from each other, where there are two or more living by each other. City Attorney Baumgartner stated that is covered under Minnesota Statute, there is a residency Statute.

Councilmember Knight asked if there is some process where this can be all overseen. Mr. Carlberg thought it would be up to local law enforcement. City Attorney Baumgartner stated when released the offender will need to register with the State and the State comply with notification requirements.

There was discussion between staff, City Attorney and Council on how the State regulates the release of the offenders.

Councilmember Goodrich thought it was important to not be the only City in the northern suburbs not having some type of regulation in place.

Councilmember Trude wondered how the City can fill in the white spaces on the map so offenders cannot live in the City. She wondered if homeschooled homes can be included. Mr. Carlberg stated they could have the homeschooled homes included in the register. He noted he would look into this.

City Council felt the ordinance looked good.

Councilmember Holthus stated on the map it talks about select business buffer and she would like that better defined. Mr. Carlberg stated it will be changed in the ordinance to refer to facilities with children buffer areas.

Mayor Trude thought this should be published so the public will know this ordinance will be approved. Mr. Carlberg indicated he would bring this back to the July 19th City Council meeting for approval. Mayor Trude wondered if this item could be brought back at the July 5th Council meeting for discussion and approval. Mr. Dickinson indicated he would bring it to the July 5th meeting.

COMPREHENSIVE PLAN/METROPOLITAN COUNCIL SYSTEM STATEMENT REVIEW

Ms. Hanson explained the City Council is asked to discuss and provide direction to staff on the City Council's desire to proceed with the Metropolitan Council System Statements for the City of Andover.

Ms. Hanson reviewed the staff report with the Council.

Mayor Trude stated the Met Council requires them to develop to at least 3 to 5 units per acre of density, which they have worked out with the Met Council at 3 units per acre, which yet she still contests. She asked if the City agreed with the Met Council's definition of their community designation. Ms. Hanson indicated they did.

Councilmember Goodrich asked if the affordable housing units is more an income designation and not just a density designation. Ms. Hanson stated we will have to update the Comprehensive Plan to meet what the Met Council is saying what their population growth should be and to identify how the City will provide a land use designation that could provide low and moderate income housing.

Mr. Berkowitz stated staff's recommendation would be to just update the transportation plan per Met Council requirements because the last time they updated the transportation plan extensive work was done.

Councilmember Knight stated he is concerned with the "Granny Flats" housing coming in. Mayor Trude noted the City does have an ordinance now regarding this. Mr. Carlberg reviewed the new City ordinance with the Council.

Councilmember Bukkila stated the one concern with 480 units is when talking low income can they qualify that with a dollar amount. Mr. Carlberg stated for a family of four in the Anoka County area, the at or below forty percent would equal the median household income of \$25,980. He stated they have to guide enough land to accomplish targeted densities and to allow the ability for this to happen.

Mr. Carlberg reviewed with the Council areas in the City where high density residential housing could possibly occur.

Councilmember Bukkila stated her concern is if they are going to make a plan for high density housing they need to keep high density housing on the main corridors so they are not required to travel through the low density residential neighborhoods to get to them. They need to keep high density designations along the county roads. She did not want to start placing high density where it does not make sense.

Mr. Carlberg stated they need to find areas in the City that will accommodate low to moderate income housing otherwise the Met Council will penalize the City.

Mayor Trude stated she would like to see this put into their long-term plan. She wondered if staff could come back with some proposals showing where low and moderate income housing could occur in the City. She thought if they kept the Sostenby property strapped for high density housing they are not going to see a nice parcel of land with sewer and water and streets develop. She would like to keep that parcel as a commercial or industrial site.

Mr. Carlberg stated the Sostenby's have had some interest from commercial developers but someone needs to put in a signal light at the entrance to the gas line company which is expensive. Mayor Trude did not think it was ethically good to put senior housing next to the propane storage facility.

Mr. Carlberg reviewed with the Council different areas in the City where high density housing could be placed.

Councilmember Bukkila stated she did not want to put the Rural Reserve in the position of having to do all of the higher density housing and she is not comfortable releasing the Sostenby property high density housing designation because she felt that is one of the places it makes sense.

Mayor Trude stated she would like to entertain looking at alternative sites if there was a proposal for commercial or industrial interested in going in on the Sostenby property. Mr. Carlberg stated the only place with the same kind of acreage as the Sostenby property is the Rural Reserve. He stated they can designate any property in the City as high density, and that designation can be moved to a different parcel if industrial did want to build on a high density site.

Councilmember Holthus stated her concern with creating high density in the Rural Reserve if it is not senior housing they may be creating an island of poverty where there is no availability of transportation to get to a job or services.

Councilmember Goodrich thought they needed to keep the high density housing designation further south, closer to possible transit opportunities. Mayor Trude stated her concern is if the Sostenby property remains high density the land will likely be left vacant when commercial and

industrial use may have interest in developing there.

There was discussion between staff and Council regarding high density housing designations.

Consensus of the Council was to not designate the Rural Reserve as a place for all the high density housing. There was also agreement with staff on applying for planning grant funds for the water supply plan and transportation plan updates.

DISCUSS/REVIEW SOCIAL MEDIA POLICY

Mr. Dickinson explained at the March 22, 2016 Council workshop it was discussed that the City of Andover should research and see what type of social media policies were being used by other cities. The City of Andover does have a Social Media User Policy that is used for the City Facebook and Twitter pages.

Mr. Dickinson reviewed the staff report with the Council.

Mayor Trude stated she is comfortable with the new policy and the changes made.

Mr. Dickinson explained the social media definition to the City Council and indicated the policy would be brought forward to the July 5th Council meeting for formal approval.

2017-2021 CIP DEVELOPMENT DISCUSSION

Mr. Dickinson reviewed 2017-2021 CIP developments with the City Council.

Mr. Berkowitz reviewed the trail and sidewalk system, maintenance and improvement projects.

Mayor Trude wondered if a shoulder could be added on Crosstown Boulevard east of Hanson Boulevard because people are biking, walking, skateboarding on the travel lane because there is no shoulder. She thought that was very dangerous. She stated on Crosstown Boulevard from the corner to the railroad tracks and if Winslow Woods were ever to be built there will be even more houses with children and felt this was a dangerous section. She wondered if the shoulders could be paved if a trail could not be put in. Mr. Berkowitz indicated they could do that. He stated he would not want to promote walking on the shoulder though.

Mr. Dickinson reviewed future replacement of equipment and the Capital Projects Fund fund balance with the Council. He noted in 2017 they have debt falling off but no new major projects cued up. To keep the levy consistent and not go out and do a bond he would propose utilizing the five hundred thousand dropping off for purchasing equipment and not bond. That way they keep the levy consistent and avoid financing fees on a bond.

Mayor Trude noted they have not changed their park fee in a long time. Mr. Dickinson stated they will continue to try to pursue grants to help develop parks and trails.

Councilmember Goodrich stated he is looking at the trail plan as a wants list.

Councilmember Bukkila indicated she is not interested in bonding for park and trail projects. She stated she would like to get more realistic numbers when it comes to trail replacement and try to make a plan for repairs before they get so far ahead on adding new trails.

Mr. Dickinson stated more work still needs to be done properly placing CIP projects and thanked the Council for the direction given.

The Council recessed at 8:52 p.m. and reconvened at 8:57 p.m.

2017 BUDGET DEVELOPMENT DISCUSSION

Mr. Dickinson explained City Administration/Finance along with the Department Heads are working on the 2017 Annual Operating Budget Development process and are looking for City Council direction as the preparation of the 2017 Annual Operating Budget proceeds.

Mr. Dickinson reviewed the staff report with the Council.

Mr. Dickinson indicated staff is working to comply with the 2017 Budget Development Guidelines. Discussion included market values, estimated preliminary tax levy, debt service analysis, fund balance analysis and staffing.

MAY 2016 BUDGET PROGRESS REPORTS

Mr. Dickinson explained the City of Andover 2016 General Fund Budget contains total revenues of \$10,390,411 and total expenditures of \$10,753,788 which includes \$56,000 of 2015 budget carry forwards primarily for elections and facility management. A decrease in fund balance is planned.

Mr. Dickinson reviewed the staff report with the Council

MAY 2016 CITY INVESTMENTS REVIEW

Mr. Dickinson explained summary reporting of the City investment portfolio to the governing body is recommended financial practice and often viewed positively by rating agencies.

Mr. Dickinson reviewed the staff report with the Council.

OTHER TOPICS

No additions.

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ADJOURNMENT

Motion by Bukkila, Seconded by Holthus, to adjourn. Motion carried unanimously. The meeting adjourned at 9:35 p.m.

Respectfully Submitted,

Sue Osbeck, Recording Secretary
TimeSaver Off Site Secretarial, Inc.