

***REGULAR ANDOVER CITY COUNCIL MEETING – MARCH 15, 2016  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, March 15, 2016, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, and James Goodrich  
Councilmember absent: Valerie Holthus  
Also present: City Administrator, Jim Dickinson  
Director of Public Works/City Engineer,  
David Berkowitz  
City Attorney, Scott Baumgartner  
Others

***PLEDGE OF ALLEGIANCE***

***RESIDENT FORUM***

No one wished to address the Council.

***SPECIAL PRESENTATION - ANDOVER FOOTBALL ASSOCIATION***

John Heath, board member for the Andover Football Association, presented a \$1,500 check as a donation to help make Andover a Heart Safe City. Mr. Heath stated that they were very excited to support the effort. Mayor Trude explained that there is special pricing on AEDs during this time and that the Heart Safe team would like to see them placed where the City's young people gather such as Prairie Knoll Park, where there are activities almost year-around. There are plans for training community members to use the equipment, noting that AEDs are for bystander CPR. The AEDs that will be purchased are ones that are compatible with hospital and ambulance equipment. Mayor Trude thanked the Andover Football Association on behalf of the City Council and the Heart Safe team and indicated that the Council appreciates those that want to give back to the community.

***AGENDA APPROVAL***

Consent item 9A was added. Mr. Dickinson noted it is a partnership bid with the City of Coon Rapids, and is in the amount of \$680,000 to prolong the life of pavement sections throughout the City, which includes roads, parking lots and trails. He stated this is a favorable bid.

**Motion** by Knight, Seconded by Bukkila, to approve the Agenda as amended above. Motion carried unanimously.

**APPROVAL OF MINUTES**

*February 23, 2016, Special Meeting:* Correct as amended.

Mayor Trude requested a correction on page 5, line 40, to change it to past tense so it would now read, “noted there were, and these have all been corrected.”

**Motion** by Goodrich, Seconded by Knight, to approve the minutes as indicated above. Motion carried with 3 ayes, 1 present (Bukkila).

*March 2, 2016, Regular Meeting:* Correct as amended.

Mayor Trude requested a correction on page 5, line 13, to change County Road 16 to County Road 116.

On page 6, line 5, the minutes should state “her community,” instead of “our neighborhood.” On page 11, line 1, in reference to Mr. Emmerich it should state, “Mayor Trude noted that he was involved in developing nearly the whole east section of the City, including Bunker Hills, The Hills of Bunker, Shadowbrook and more, even The Lakes in Blaine. Mr. Berkowitz noted that he was instrumental in starting the Andover Station project with the theatre, The Courtyards and Tanners. Mayor Trude added he really understood and worked well with the farmers, the staff and understood the City’s topography.”

On page 11, line 8, in reference to the sign for Depot Pond the minutes should read, “a sign put up on the existing wood poles on the north side of the pond.”

**Motion** by Goodrich, Seconded by Knight, to approve the minutes as indicated above. Motion carried 3 ayes, 1 present (Bukkila).

**CONSENT ITEMS**

- Item 2 Approve Payment of Claims
- Item 3 Approve Resolution Authorizing the Sale of Property – 2604 138<sup>th</sup> Avenue NW (See Resolution R028-16)
- Item 4 Approve Resolution Authorizing City Administrator to Execute Closing Documents (See Resolution R029-16)
- Item 5 Annual Review/Seasonal Greenhouse/Mickman Brothers, Inc./2218 Bunker Lake Blvd. NW
- Item 6 Accept 2016 Residential Recycling Agreement with Anoka County
- Item 7 Approve Application for Exempt Permit/Fishing for Life
- Item 8 Accept Donation Andover Football Association (See Resolution R030-16)
- Item 9 Approve Fuel Management System Replacement
- Item 9A Award Bids/16-3, 2016 Crack Sealing/16-4, 2016 Seal Coating/16-5, 2016 Pavement Markings/16-7, 2016 Trial Maintenance/16-10, 2016 Parking Lot Maintenance (See Resolution R031-16)

**Motion** by Bukkila, Seconded by Knight, approval of the Consent Agenda as read. Motion carried unanimously.

#### ***ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT***

Investigator Knealing presented the February 2016 Anoka County Sheriff's Department Monthly Report to the City Council.

Investigator Knealing reported on the Polar Plunge event that took place at Crooked Lake. There were 745 plungers and \$187,000 was raised for the Special Olympics in Minnesota. There was a little smaller turnout than the previous year due to the warm weather. He stated there was good cooperation between law enforcement, fire department, and the community.

#### ***CONSIDER RECOMMENDATION FOR APPOINTMENT/COON CREEK WATERSHED DISTRICT VACANCIES***

This agenda item was in regard to recommending to the Anoka County Board of Commissioners an individual or individuals to serve as a manager on the Coon Creek Watershed District (CCWD).

The City Council is requested to consider submitting a letter recommending an individual or individuals to the Anoka County Board of Commissioners to serve on the Coon Creek Watershed District (CCWD) Board as there are two managers whose term expires on May 27, 2016. At this time, the only new individual expressing interest in serving on the Board is Ronald Boulton who is an Andover resident.

Mayor Trude expressed her support for a candidate with an Andover address as there is a lot of representation from other districts and she has had concerns regarding the budget. She stated that Mr. Boulton has an interest and history on this topic.

Councilmember Bukkila noted that in order for names submitted to the County to be considered, the list must contain the names of at least three nominees to be eligible for consideration.

Mayor Trude indicated that in the past fewer than three names had been submitted because there has not been enough interest. Mr. Dickinson responded that to meet statutory requirements it does need to be three names that are submitted and if not the submission does not have to be considered by the Board.

Councilmember Bukkila confirmed that she did not want them not to be considered because the Council did not meet the legal requirement.

Mayor Trude commented that she thought the vacancy letter went to everyone in the County.

Mr. Dickinson confirmed that the notice goes to the Mayors and City Administrators within the district and that the minimum requirement for Anoka County is to place an advertisement in the Anoka County Record. If no list is presented to the Board, then they have the right to appoint members to the CCWD board.

Councilmember Bukkila stated that she would like to meet the legal requirement with a preference for a resident.

Mayor Trude stated that there had been an Andover resident on the Board in the past but they had lost their reappointment. She recommended submitting three names and ranking them. Her recommendation in order is Mr. Boulton, Mr. Hoffman, and Mr. Kearns.

Councilmember Bukkila stated that she did not know Mr. Kearns and did not feel comfortable ranking them. Councilmember Bukkila indicated that she felt it was not appropriate to rank them, as individuals did not come before the Council for an interview. She would like to meet the statutory requirement by giving the Board a list of three, but recommending Mr. Boulton.

Mayor Trude indicated that she would be happy to work with staff on the letter and plan to note that the City has not had representation for some time. She recommended ranking the applicants in the order the applications were received.

**Motion** by Bukkila, Seconded by Goodrich, to recommend Mr. Boulton, Mr. Hoffman and Mr. Kerns as nominees, with a preference of support for Andover resident, Mr. Boulton. Motion carried unanimously.

#### ***SCHEDULE APRIL EDA MEETING***

Mr. Dickinson requested the Council schedule an EDA Meeting to discuss topics as detailed in the staff report.

The Council discussed the draft agenda and available dates.

**Motion** by Bukkila, Seconded by Knight, to approve the April 5, 2016 at 6:00 p.m. Motion carried unanimously.

### ***SCHEDULE APRIL CITY COUNCIL WORKSHOP MEETING***

Mr. Dickinson requested the Council schedule a Workshop Meeting to discuss topics as detailed in the staff report.

The Council discussed the draft agenda and available dates.

Motion by Goodrich, Seconded by Bukkila, to schedule a Workshop Meeting on April 26, 2016, at 6:00 p.m. Motion carried unanimously.

### ***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

**(Meetings)** Mr. Dickinson reported that he had participated in several meetings on behalf of the City including the North Metro Mayor's Water Group, which is working toward the streamlining of the approval process of storm water related issues for developments. The Metro Cities Regional Solicitation Meeting focused on transportation funding and looking at opportunities for funding projects in the City. Mr. Dickinson indicated this meeting was an opportunity to educate himself on the regional solicitation process. He gave the example of the Hanson Boulevard expansion project that will receive \$7M from this program. The total cost of the project is \$11.5M and there will be a need for City money going into this project in the future. Mr. Dickinson reminded the Council about the upcoming Workshop next week.

**(Martin Meadows)** Last week Mr. Dickinson and two other Councilmembers toured Martin Meadows with the Open Space Advisory Commission. The purpose was to review the project done by Great River Greening. They were very pleased with the work that has been done and acknowledged this is what was needed for long term health of the property.

**(Property Closing)** Mr. Dickinson will be going to the property closing on the REMAX project on Crosstown Drive and Bunker Lake Boulevard. There is an EDA parcel and a City parcel involved in that closing.

**(New Homes)** Fifteen new homes have been permitted in 2016, which is almost double compared to 2015, in only two months. The hope is for 50-70 homes by the end of the year. Mr. Dickinson noted that the Parade of Homes is on now and there are two pages in the book dedicated to homes in Andover. It is also a great opportunity for the Council to see what the builders are doing in our community.

**(Engineering)** Mr. Berkowitz stated that street reconstruction project is out for bids and there are two trail projects planned that are in the design phase, as well as a sidewalk along Bunker Lake Boulevard to serve Hidden Creek Park. Mr. Berkowitz reported that the street sweepers have gotten out early due to the good weather and they will first focus on helping to reduce the sediment going into the lakes. Street sweeping takes about a month city-wide. Tree trimming is ongoing and helps emergency vehicles and snow plows to get through. Water main flushing happens every other year and will begin on April 11<sup>th</sup>. He noted that it can dislodge sediment in the pipes and cause discoloration in the water and to not be alarmed and that the actual amount of iron is less than it has been prior, primarily due to the construction of the water treatment plant. That is why it can now be done every other year rather than every year.

Mayor Trude indicated that she had been seeing a lot of pot hole patching happening in the City and there was a lot of noise in the area where the trees are being removed. This will be ongoing through the end of the month near Bunker Hills Park. The trees being removed are clearly marked. Doug Fisher noted that oak wilt was not a threat. Mayor Trude stated she understands that people are turning to websites for updates on matters like this. Mr. Berkowitz responded by indicated that you can log in and register on the County website and automatically get an update each week on County highway projects and that is how he follows County work.

Mayor Trude stated the website had not been updated for quite some time and requested the information be put on Facebook when staff starts to see some activity.

### ***MAYOR/COUNCIL INPUT***

**(Heart Safe Communities)** Mayor Trude indicated that the Heart Safe Community group is interested in getting more AEDs into the community. The Fire Department is doing an inventory of the AEDs that are currently in place so it can be determined where more are needed. Processes will need to be put into place so that the batteries are checked regularly. Training will start when the City has trainers and there are teachers that will be available in the summer to help. Training could happen at Fun Fest and the City can use some of the resources from Allina, in addition to already providing help with training and training equipment. The Mayor asked residents to send her an email if they have interest in the project and stated that there will be a web page on the City's website. The Andover Post Office would like to get an AED, stating that local publicity and the news has brought this to people's attention.

**(Miller's Woods)** Councilmember Knight stated there had been a request to upgrade the trail in the Miller's Woods area and to provide a connection to other City trails. He had passed that email request on to Mr. Dickinson. He commented there are a lot of trail conscious people in the City.

Mayor Trude indicated this is one of the new trails on the CIP list, and there are a lot of young families in that area and over 200 homes. She mentioned previous discussions related to a safe pedestrian crossing over the railroad tracks in that area.

Mr. Dickinson indicated there will be more discussion coming up related to trails as part of the CIP process at the next workshop meeting. A particular project for the Miller's Woods area is scheduled out for 2019.

***(Open Space Advisory Commission)*** Councilmember Knight stated the Open Space Advisory Commission has done a wonderful job and that the Martin Meadows visit created an opportunity to wander around and passively enjoy the area.

***(Home Show)*** Councilmember Goodrich stated he appreciated the good work that the staff had done to represent the City. Mayor Trude indicated that the attendance was a little down in the afternoon due to the exceptionally warm weather.

***ADJOURNMENT***

Motion by Bukkila, Seconded by Goodrich, to adjourn. Motion carried unanimously. The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Marlene White, Recording Secretary

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