

***REGULAR ANDOVER CITY COUNCIL MEETING – FEBRUARY 16, 2016
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Julie Trude, February 16, 2016, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present: Mike Knight, Sheri Bukkila, Valerie Holthus and James Goodrich
Councilmember absent: None
Also present: City Administrator, Jim Dickinson
Director of Public Works/City Engineer,
David Berkowitz
Natural Resource Technician, Kameron Kytonen
Utilities Manager, Brian Kraabel
Others

PLEDGE OF ALLEGIANCE

***SPECIAL PRESENTATION – INTRODUCTION OF ANOKA COUNTY SHERIFF
DEPUTIES***

Mayor Trude welcomed Anoka County Sheriff James Stuart.

Sheriff Stuart introduced himself and described the role of the deputies who serve the City of Andover through its contract with Anoka County and act as the City's ambassadors. He provided updates on the shortcomings with the Public Safety Data Records Management System and their efforts to resolve those issues, use of their Mobile Digital Forensic Laboratory to improve efficiencies, UAS unit comprised of drones that would only be used for life saving cases, and 3-D laser scanner to measure and create a 3-D model of crime scenes.

Sheriff Stuart announced that Deputy Slavik from their Crime Scene Unit, received the Minnesota Sheriff's Association Deputy Sheriff of the Year for 2015 Award. He described the Department's work with charitable events including the February 27th Polar Plunge and May 21st Walk a Mile in Her Shoes that will partner with the Alexandra House.

Sheriff Stuart stated they strive to make a positive impact and raise the bar and offered to answer questions. Mayor Trude stated the City is pleased with the advances made with crime investigation that results in arrests and expressed the City's appreciation of their efforts including working on a broader level that benefits Andover.

Commander Halweg reviewed the bid process that occurs each fall and the resulting selection of deputies to serve Andover, which fills quickly because officers like working in the community. Commander Halweg introduced the deputies designated to serve the City of Andover in 2016 and described the professional background of each.

Mayor Trude stated she was pleased that Andover has dedicated officers and appreciates the safety they provide. She noted that in the most recent City survey, over 95% of residents indicated they feel safe walking on our streets at night. She noted that residents have been trying to work with the Sheriff's Department and the utilization of social media adds to that effort.

Councilmember Knight complimented the Department on its initiatives to address human trafficking. Sheriff Stuart agreed this is a prevalent issue in Anoka County and described their efforts including specialized training, forums, presentations to school districts, training for hotels, and stated they will meet with any groups. Sheriff Stuart stated they are committed to address this serious issue during their watch.

Councilmember Bukkila stated she has not received complaints about the Sheriff's Department, knows residents like to see patrols in their neighborhood, and that Facebook is being utilized. She urged the deputies to keep up the good work.

Councilmember Holthus thanked the deputies for their work with Andover's kids and in the schools, specifically noting the Explorer Program. She commented on the upcoming bowling event in support of the Special Olympics.

Councilmember Goodrich noted there are two police officers represented on the Council. He stated he knows there are challenges and that there has been good service here in Andover. Councilmember Goodrich encouraged the deputies to keep up the good work.

RESIDENT FORUM

No one wished to address the Council.

AGENDA APPROVAL

Consent Item 6A was added to include the plans and specifications for the well construction at Timber Trails Park.

Supplemental information was provided for Consent Item 4 – Approve Easement Agreements/15-44/14327 7th Avenue NW/WM Extension and Agenda Item 20 – Call for the Issuance & Sale of Bonds/Resolution Levying & Tax for the Payment of General Obligation Equipment Certificate, Series 2016A.

Motion by Holthus, Seconded by Bukkila, to approve the Agenda as amended above. Motion carried unanimously.

APPROVAL OF MINUTES

*January 19, 2016, Regular Meeting: Correct as written.
January 19, 2016, Special Meeting: Correct as written.
January 21, 2016, Special Meeting: Correct as written.*

Motion by Bukkila, Seconded by Knight, to approve the minutes as presented above. Motion carried unanimously.

CONSENT ITEMS

- Item 2 Approve Payment of Claims
- Item 3 Consider Extension of Amended Conditional Use Permit Time Extension – Bulk Storage of Liquid Fuels at 14327 7th Avenue NW – CenterPoint Energy
- Item 4 Approve Easement Agreements/15-44/14327 7th Avenue NW/WM Extension
- Item 5 Accept Petition/Accept Feasibility Report/Waive Public Hearing/Order Assessment Roll/16-22/2062/2064-140th Lane NW/WM (See Resolution R014-16)
- Item 6 Approve Plans & Specs/Order Quotes/16-12/Timber Trails Park Reconstruction (See Resolution R015-16)
- Item 6a Approve Plans & Specs/Order Advertisement for Bids/16-12/Timber Trail Park Well Construction (See Resolution R021-16)
- Item 7 Approve No Parking Resolution/15-38/167th Avenue NW from Hanson Boulevard NW to Country Oaks North West Plat Line (See Resolution R061-16)
- Item 8 Approve Revised Park Advertising Policy
- Item 9 Approve Plans & Specs/Order Advertisement for Bids/16-2, 2016 Street Reconstruction & 16-11, 173rd Lane NW Reconstruction (See Resolution R017-16)
- Item 10 Accept Contribution/North Metro Soccer Association/Andover Community Center (See Resolution R018-16)
- Item 11 Approve Used Vehicle Sales Business Licenses/3138-162nd Lane NW
- Item 12 Approve Commission Appointments
- Item 13 Accept Resignation/Retirement of Kevin Starr, Parks Maintenance Supervisor
- Item 14 Approve Application for Exempt Permit/Rum River Chapter of MN Deer Hunters Association
- Item 15 Approve Fire Department Relief Association By-Law Changes

Motion by Knight, Seconded by Goodrich, approval of the Consent Agenda as read. Motion carried unanimously.

ANOKA COUNTY SHERIFF'S OFFICE MONTHLY REPORT

Commander Halweg presented the January 2016 Anoka County Sheriff's Department Monthly Report to the City Council. He reminded Councilmembers and residents about the Polar Plunge taking place on February 27th at 1 p.m.

Sergeant Bluml thanked the Council for joining the Department in the bowling event and described the activities that will occur. She stated they also look forward to the Polar Plunge that benefits Special Olympics and explained how those interested can donate. She invited the Council and residents to attend, even as participants.

***NPDES (NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM)
PRESENTATION & PUBLIC MEETING/16-1***

Mr. Berkowitz stated the City of Andover is required to comply with the latest NPDES regulations set forth by the Minnesota Pollution Control Agency (MPCA). One requirement as part of this process is to hold a public meeting to receive feedback on the Program.

Mr. Kytonen explained that to satisfy the MPCA mandates, the City has to fulfill the objectives under several Best Management Practices (BMP's), which are part of a larger Storm Water Pollution Prevention Program (SWPPP).

Mr. Kraabel provided a brief PowerPoint presentation describing the components of the storm sewer system and maintenance involved to keep it operating effectively. He indicated that the City has 36 square miles to maintain and a crew of three to work on these issues.

Councilmember Knight inquired as to what ultimately happens to the contaminants. Mr. Kraabel stated the City is doing a study of ponds with contaminants that need to be addressed. Mr. Berkowitz added that drainage ponds are designed to treat the water so residents should not let their dogs swim in those ponds as they contain sediment. That pond sediment needs to be tested and then determine how to properly dispose of it. The cost to dispose of the sediment will also need to be determined.

Mayor Trude said that residents at times have asked why they have to pay storm water fees. Mr. Berkowitz stated residents pay \$32.00 per year for this service and it benefits all.

Councilmember Holthus stated some residents who live in northern Andover have 6 to 10 acres of land, some designated as DNR wetlands. Those residents wonder why they need to pay the storm water fee when that water run off is held on their land. Mr. Berkowitz responded that 99% of the time when someone calls, staff can pull up an aerial map with contours and show how that water overflows to other property and ultimately to the Rum River. He explained the water drainage system is extremely large and the City is mandated to maintain it. In addition part of the fee goes to street sweeping because it keeps leaves and sediment from getting into the catch basin. He confirmed that by end of April of each year, the City's roads are swept and typically all streets are swept twice a year.

Mr. Dickinson stated that staff can print copies of maps for residents, if requested.

Mayor Trude asked if anyone in the audience wanted to make a public comment.

No comments were offered.

Mayor Trude encouraged anyone with comments and watching the meeting on television to send an email to City Hall or call staff who will be sure to respond. She stated it is also appreciated when residents report damaged culverts.

Mayor Trude stated there will be an upcoming newsletter article with ideas about how residents can conserve water.

PRESENTATION & APPROVE PREFERRED CITY CAMPUS EXPANSION MASTER PLAN/15-22

Mr. Dickinson referenced the meeting packet materials related to the preferred City Campus Master Plan option that, once approved, can be included in the Capital Improvement Plan and cost estimates obtained.

Mr. Berkowitz commented that the planning process over the last nine months resulted in a Preferred City Campus Expansion Master Plan. He described the storage shortage at the Public Works facility that expanded the scope of the process to include the entire campus. Bids were advertised and HCM Architects and Loucks & Associates were selected to put together the Master Plan.

Tim McIlwain, HCM Architects, described past presentations and revisions to the Master Plan. He provided a PowerPoint presentation relating to the process taken to get to the Preferred Master Plan including review of the existing site and creation of concept plans, impact and costs for renovating or relocating the Public Works campus, deficiencies in the existing Public Works facility, and anticipated energy savings.

Mr. McIlwain stated the seven stakeholder groups determined goals and objectives as follows: future facility expansion; creating a large public gathering space; improved vehicular circulation and connections to major roadways; pedestrian and bike connections to parks and schools; improved safety for pedestrians and vehicles; creating buffers, landscaping, and picnic areas between Public Works and the rest of the City Campus and neighborhoods; and, providing shared parking adjacent to need.

Nate Ekhoﬀ, Loucks & Associates, stated Concepts A through E were developed. The first three were reviewed with all stakeholders and then a traffic study was conducted to address concerns that were raised. That traffic study led to the development of Concepts D and E. He explained that multiple options were studied, reviewed with the school, and in the end it was determined that the option with the most minimal impact would be having a one-way intersection heading

north from the Community Center, at the 154th Avenue intersection, and connecting with the school district property.

Mayor Trude indicated she does not want to cause alarm in the community over a change in the road because there have been no conclusions, only a traffic study of the possible options. Mr. Berkowitz said the one-way street option worked for the school district, so it can be included in the Master Plan. He noted that as the process moves forward, some things may stay in the Master Plan and some may not.

Mr. Ekhoﬀ presented Option D, the Preferred Expansion Master Plan, noting the major factors are: Public Works shifts, allowing the Community Center to expand to the west; the Community Center parking shifts to the west; Tower Drive shifts to the west to give more space to the Community Center; the outdoor recreational hard surface would be north of the Community Center and provide ice in the winter and other activities in the summer; expanded parking on the east side of the Community Center along Hanson Boulevard; and, potential one-way at the 154th Avenue intersection that results in shifting the school district ballfield to the west. He noted the City Hall and soccer field remain essentially the same with some modifications to the parking lot. The Water Treatment Plant has areas of future expansion and the large playground area in the center will have easy pedestrian access and a potential bandshell/restroom structure. Another area is identified for flexible open space with picnic tables, creating a buffer to the residential area. He noted a change in Concept D to relocate the splash pad closer to the day care at the YMCA

Dan Lind, HCM Architects, presented costs for renovation and addition to the existing Public Works facility at \$12,007,860 in 2016 dollars. A new relocated Public Works facility will have a high level overall cost of \$14,520,000 in 2016 dollars, a difference in cost of \$2,512,140.

Mayor Trude noted the existing wood framed pole barn Public Works facility was built in the late 1970s-early 1980s, has undergone several additions, and the HVAC systems do not work well.

Mr. Lind addressed vehicle maintenance deficiencies relating to air handling, narrow mechanics bay and low roof that prevents large trucks from being maintained. He presented energy savings that could be realized with a new Public Works facility in the range of 30-40% annually as compared to the existing facility with inefficient mechanical systems.

Mr. Lind stated in looking at all of this information, staff recommends moving forward with the Preferred Expansion Master Plan.

Mayor Trude expressed her appreciation for the efforts of staff and stakeholders who have worked through this process. She stated she thinks community concerns relate to the one-way road option, noting the Council has already heard from people involved in the Andover Family Fun Fest. She stated it will improve safety to expand Tower Drive, which is important, and additional issues will be sorted out. Mayor Trude stated planning needs to start now even though the project may not move forward for a while.

Councilmember Holthus stated she likes how stands of trees will be maintained and open spaces will have a multi purpose. She asked about the timeline of this project. Mr. Dickinson stated the City will not have possession of the property to the west until the end of 2018 so the earliest the City could do a project in that area would be 2019. If adjacent to the Community Center, there is potential to start something earlier; however, that does not fit within the City's financial performa. Mr. Dickinson stated now that the City has cost estimates, staff would say the first priority is the Public Works facility and creating access points.

Councilmember Holthus asked if anything is contingent upon receipt of grants, State, or federal funding. Mr. Dickinson stated not at this point in time.

Councilmember Knight asked about the location for recycling within the Public Works facility. Mr. Berkowitz stated it will be a space similar in size to the current recycle center.

Councilmember Bukkila reviewed this process was started based on the City's budget, YMCA partnership, discussions about expansion of the Community Center, and real concerns identified with the Public Works facility. She stated the Council does not want taxes to fluctuate so it tries to plan costs on an even keel. At this point, the Council hasn't made any decisions but recognizes the Public Works facility needs to be updated as it is outdated, an unsafe work environment, and productivity could be improved. She stated this Master Plan will provide a guide to a full build out for current and future Councils to consider.

Councilmember Knight stated Andover will see a continuous increase in population, probably 40,000 at some point, so the Council needs to consider how to meet those needs.

Councilmember Holthus asked whether Anoka County has evaluated the Nightingale Street/Crosstown Boulevard roundabout plans. Mr. Berkowitz stated the City did submit that concept to Anoka County for transportation grant funding but it did not yet receive funding.

Mayor Trude commented on the importance of assuring safety with Public Works trucks and pedestrians in the City Campus and Community Center. She stated improving the Crosstown Boulevard access is also important to assure. Mayor Trude asked staff to note these concerns and stated there will also be concern with tree loss and this plan will help with tree preservation.

Dave Privette, 2119 150th Lane NW, stated he lives in Woodland Estates and this Master Plan was only recently brought to his attention through the Woodland Estates Facebook page. Mayor Trude stated the *Anoka Union* has been covering this item but it has not yet been included in the City's newsletter as it is still in process and there are no zoning changes.

Mr. Privette stated for most of the improvements, the Council does a great job; however, he has concerns with Option D as everything is shifting closer to the west, meaning closer to them. Residents have already expressed concern about the speed of traffic on the road across from

Veterans Memorial Boulevard and they believe an extension will result in rolling stops, even higher speeds, and additional traffic.

Mr. Privette stated they understand the need to assure the Public Works facility is safe but residents on the southern side of Woodland Estates purchased residential properties and now because of this proposal, there will be more concrete on the east side of Nightingale Street and on the school side. He felt there was enough area on the City Campus to keep the Public Works facility, even if reconstructed, located close the existing concrete and to leave the green spaces as they are. He pointed out Nightingale Street does not have a tree line and with the community gardens, there is not much of a buffer for their neighborhood.

Mayor Trude stated she understands the concern about the concrete and views and mentioned that a new Public Works building would not have the same appearance as what exists. In addition, the City could consider planting trees and bushes along the property line. Mr. Privette stated that would give them less of an argument.

Mayor Trude noted this would create a new gateway to the City Campus so the Council wants to assure it will be safer and an attractive parkway concept with plantings. She stated she thinks Mr. Privette's concerns can be addressed moving forward.

Mr. Privette noted three of the five concepts have the buildings more centrally located. Mayor Trude explained that if the buildings remain in the same location, the Community Center and that parking lot cannot be expanded. She asked if he would prefer to have the green space surround the Public Works facility. Mr. Privette suggested the Public Works facility and green space be flip-flopped to keep that facility closer to the concrete area.

Mayor Trude stated the YMCA has indicated its summer day care is growing but they don't have a safe play space without bussing them to another location. They have asked for more safe green space near their location. She pointed out that the YMCA is used by families with children so it is important to assure a safe environment.

Mr. Privette stated Woodland Estates is one of the most sought after developments in Andover and has +500 households. The Council indicated they have also received comments of concern from other Woodland Estates residents. Mr. Privette asked the Council to open communications with these residents so all are aware what is being proposed. Mayor Trude explained that will be the next step in the process, to open it to public comment and input.

Councilmember Bukkila stated there were several factors in considering relocating the Public Works facility. One was to keep it functional during the rebuild and the Council felt the first priority was City Campus functions. The Council also felt the buildings would provide a buffer for the Woodland Estates development from the bandshell and gathering space that would be created.

Mr. Privette stated that could potentially be the best case scenario but he would prefer the view of a tree line to a building. Councilmember Bukkila stated she is like minded with that suggestion. Mr. Privette stated another option is to relocate the Public Works facility to another location.

Mayor Trude explained the Council has been focused on keeping taxes down to core public purposes and the City would not have bought that extra land if not for this public use. She stated the architects have explained the City Campus does not need be spread across the entire site but can be located within five or six acres to allow the creation of green space and a gathering place for community events. Mayor Trude stated this site is about one-half a mile wide so the Council can consider the amount of space to set aside for screening. She stated the neighborhood to the north is located closer to Public Works than Woodland Estates would be located and she has never heard complaints from them as the City has been a good neighbor. Mayor Trude stated this is the preferred plan at this point and the Council will continue to take input.

Councilmember Holthus stated the stakeholders and Council have been reviewing this for months, it won't happen for a long time, and she would support approving it tonight as the preferred plan.

Councilmember Knight stated Andover is one of the youngest cities in the metro with a growing school district so there is a high demand for services such as the Community Center. There is also considerable demand for senior services so the Council has to consider a global demographic picture.

Katie Wood, 15370 Uplander Street NW, stated she was excited when she first saw the plan as she has young girls but hopes the resident's concerns about increased commercial traffic into a neighborhood will be addressed. She stated traffic doesn't travel through the neighborhood to the north to get to Public Works. Mayor Trude explained the traffic route to Public Works will not be on city streets. Ms. Wood stated her children ride their bicycles and there are pedestrians on Nightingale Street that is one of her concerns.

Mr. Berkowitz described the proposed distribution of Public Works vehicular traffic, noting it will avoid the point where currently a lot of school children are walking. Ms. Wood stated if the Public Works facility stays on site, and with the increased foot traffic to the YMCA, she thinks it will be difficult to avoid the conflict between large Public Works vehicles and children.

Mr. Berkowitz stated the volume will be different as the traffic will be distributed to several locations and no longer be concentrated. He agreed the sidewalks will help along with traffic calming, curvature, and narrowing the road width.

Ms. Wood stated she hopes that is the case but her ultimate goal is to move the Public Works facility off site. Mayor Trude stated to move the Public Works facility off site, the City would have to sell this property for a different use and buy property at a new location. She stated that

option was considered along with the transportation costs but the Council wants to keep taxes low in this community.

Ms. Wood stated she lives two blocks northwest of City Hall and can hear the Andover FamilyFun Fest and even the High School band playing. She doubted noise can be eliminated. Councilmember Bukkila noted it would be even louder with no buildings or trees. She stated the Public Works facility will probably happen in the next three to five years along with street connections but the rest may be ten plus years out. Councilmember Bukkila stated once the City owns the property, landscaping can be considered but it needs to be assured the locations will not conflict with future building locations. Ms. Wood stated her biggest concern is with the Public Works facility moving closer to a neighborhood.

Mr. Lind stated they did consider all of these issues and that the roads would be narrow tree-lined parkways with trail connections from the Community Center to the schools. He stated Tower Drive is the biggest constraint for a Community Center expansion with relocating the Public Works facility space is provided. He noted that as the design is refined, more details will be considered including a buffer by Nightingale Street. Mr. Lind stated they can look at higher and opaque fences and evergreen trees along with other solutions.

Mayor Trude stated one of the recommendations was to segregate the Public Works traffic away from the Community Center. She noted that even if this is identified as the preferred plan, there will be future opportunities to address things like points of access and sidewalks.

Councilmember Goodrich thanked Ms. Wood and Mr. Privette for their comments. He stated the plan details have been presented and explained that when the concepts were developed, neighborhood considerations were factored into the plans. He supported moving the Public Works facility to the west as it allowed the bandshell to be located away from the neighborhood. He stated he likes the Preferred Master Plan and hopes residents stay engaged.

The Council discussed the high student population and foot traffic it generates. It was noted the group of stakeholders included representation from the school district.

Motion by Holthus, Seconded by Bukkila, to accept the Preferred City Campus Expansion Master Plan as presented and direct staff to start planning with the Capital Improvement Plan. Motion carried unanimously.

Mayor Trude stated this is a plan in progress and there will be additional opportunities for public comment. She stated an article will be included in an upcoming City newsletter and encouraged residents to stay involved.

DISCUSS SPONSORING/SUPPORTING THE “HEART SAFE COMMUNITY” PROGRAM

Mayor Trude welcomed resident Blair Buccione and Coon Rapids Police Officer Bryan Platz. She referenced an article in today’s newspaper about Officer Platz and the Heart Safe Program,

noting he will be going to England next week to teach them how to be safe.

Blair Buccione, 849 140th Lane NW, introduced himself and Officer Platz. The Council viewed a short video reenactment on the use of CPR and an Automated External Defibrillator (AED) on a man in sudden cardiac arrest (SCA) who survived the event. Mr. Buccione described how his mother, a medical professional, performed CPR on a man in SCA to save his life.

Officer Platz stated he runs the Coon Rapids Heart Safe Program and would like Council to start a Heart Safe Program in Andover. He presented cardiac arrest statistics, noting 65% occur in the home with a 95% mortality rate nation wide. However, in Anoka County and Coon Rapids, that mortality rate is about 20% through life savings efforts like this. Officer Platz described how bystanders can immediately respond to raise survivability to 85%. He then explained the steps for Andover to start a Heart Safe Program and criteria to become a Heart Safe Community.

Officer Platz stated Andover residents have already expressed interest in this Program and asked when it will start. He noted there are 855 Heart Safe Communities in Minnesota and the effort starts with finding a resident to champion the Program, making a public announcement on the Program, verifying and registering existing AEDs, and setting a goal on the number of residents and staff that will be trained.

Mr. Buccione stated this weekend, the father of his six-year old daughter's hockey teammate suffered a heart attack and while he survived, the impact rippled across the community. He stated that event crystallized this issue for him, noting Heart Safe has saved lives and they are asking for the Council's support through a proclamation and starting this Program in Andover.

Councilmember Holthus asked who would handle the paperwork to get certified. Mr. Buccione stated it would be community volunteers. Officer Platz stated the application process, while confusing, is not an insurmountable task.

Councilmember Holthus asked about volunteers. Officer Platz stated the City is not being asked for money or staffing but is asked to promote the Program and the Fire Department would be asked to add a question to their business inspection form relating to AEDs. In addition, a Heart Safe e-mail could be set up for anyone to notify if they have an AED.

Mr. Dickinson stated the Council has a draft resolution to consider that does not commit dollars but promotes the Program to residents.

Mayor Trude stated staff has confirmed this would not be a staff run program but Andover does have mapping staff who could identify the location of AEDs. She stated she looked at Ramsey's website and thinks it would be simple to place the material on Andover's website. In addition, social media could be used as well as promoting it to Neighborhood Watch groups. Mayor Trude stated the high school has indicated an interest in training staff and she is comfortable that Heart Safe would be a volunteer run Program. Officer Platz stated in other locations, this Program is run by volunteers and not funded by cities.

Councilmember Bukkila thanked Officer Platz and Mr. Buccione for bringing this matter to the Council's attention. She stated she has had this experience in her family and is happy it turned out okay. Councilmember Bukkila stated she is fully on board with this Program and offered to serve as an instructor. Officer Platz suggested the Council be the first group trained in Heart Safe.

Motion by Bukkila, Seconded by Goodrich, to approve resolution no. R019-16, support for the Heart Safe Community Program within the City of Andover and urging its residents, businesses, and community entities participating as well to achieve designation as a Heart Safe Community. Motion carried unanimously.

Mayor Trude announced that Allina Heart Safe has lined up the donation of CPR mannequins and volunteers to help with training if Andover becomes a Heart Safe Community. The units would be purchased by the Mercy Unity Foundation Grant and donated to Andover. Officer Platz stated they will also donate an AED trainer to Andover.

Mr. Buccione reviewed how volunteers will promote this Program throughout the City.

CALL FOR ISSUANCE & SALE OF BONDS/RESOLUTION LEVYING & TAX FOR THE PAYMENT OF GENERAL OBLIGATION EQUIPMENT CERTIFICATE, SERIES 2016A

Mayor Trude stated the Council has spoken with staff about this item and asked if there had been any changes.

Mr. Dickinson stated the new supplemental resolution addressed the private placement of the bond sale as US Bank requested a provision for early redemption. He stated this placement will save substantial issuance costs, and utilize bond counsel to assist with legal issues. It was noted the bonds will provide for 2016 equipment purchases approved in the 2016-2020 Capital Improvement Plan and the 2016 Budget.

Motion by Bukkila, Seconded by Knight, to approve supplemental resolution no. R020-16 providing for the issuance and sale of a \$520,000 General Obligation Equipment Certificate, Series 2016A and levying a tax for the payment thereof. Motion carried unanimously.

SCHEDULE WORKSHOP MEETING

Motion by Bukkila, Seconded by Goodrich, to schedule a Workshop Meeting on March 22, 2016, at 6:00 p.m. Motion carried unanimously.

SCHEDULE EDA MEETING

Motion by Bukkila, Seconded by Knight, to schedule an EDA Meeting on Wednesday, March 2, 2016, at 6:00 p.m. Motion carried unanimously.

ADMINISTRATOR'S REPORT

(Finance Update) Mr. Dickinson provided an update on the staff's work with the year end finances to prepare for the annual audit.

(Board Meeting Attendance) Mr. Dickinson reviewed the outside Board meetings he has attended as the City's liaison.

(Election) Mr. Dickinson stated the election went well last week and thanked the election judges, City Clerk Michelle Hartner, and other staff who took care of the election and absentee voting.

(Governor Dayton's Bonding Bill) Mr. Dickinson stated the Governor's bonding bill of \$1.4 billion of projects includes \$12 million for Andover's WDE landfill hazardous waste pit cleanup.

(Kevin Starr's Retirement) Mr. Berkowitz displayed slides depicting the work history of Parks Maintenance Supervisor Kevin Starr who had been hired as a seasonal worker right out of high school and basically built the City's park systems. He publicly thanked Mr. Starr for his work and dedication to Andover and wished him well in his retirement.

The Council added their thanks and discussed ways to recognize Mr. Starr's contribution. A plaque inscribed with his name and years of service was suggested.

(Fire Department Report) Fire Chief Streich stated the Fire Department supports training for bystander CPR and proper use of AEDs as it is known to create a better outcome for the person in SCA.

Fire Chief Streich reported on their activities and quick response to emergency calls, noting they started a duty crew this year. He also reviewed the training offered, change in daily operations, and on-going recruitment efforts for the Station #2 as the majority of fire fighters have in more than 20 years. He commented on the importance of succession planning as it takes more than two years for training and benefit of over hiring at this time. He stated the FEMA grant will pay for that training

Fire Chief Streich stated the SCBA air tanks are 15 years old so they are going to a new system through the Capital Improvement Plan (CIP) that allows them to be on air longer and offers more life saving features. He stated with the new Records Management System, the Fire Department is not seeing any longer the challenges that law enforcement is seeing at this time.

MAYOR/COUNCIL INPUT

(Events Update) Mayor Trude noted the North Metro Mayors' meeting is tomorrow night and Senator Abeler will be formally sworn in next Monday. She reported on the successful Mites Winter Classic and huge fund raiser and silent auction held for a family suffering a medical crisis. Mayor Trude thanked all who provide winter events that keep the City's children active

and safe.

(Tree Trimming) Mayor Trude stated the Council received a letter relating to tree trimming and staff has been corresponding with residents as it occurs.

(Fire Relief Association) Mayor Trude thanked Councilmember Bukkila for her work on the Fire Relief Association documents.

ADJOURNMENT

Motion by Holthus, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 10:27 p.m.

Respectfully submitted,

Carla Wirth, Recording Secretary

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