

**ANDOVER ECONOMIC DEVELOPMENT AUTHORITY MEETING–
JANUARY 5, 2016 - MINUTES**

The Meeting of the Andover Economic Development Authority was called to order by President Julie Trude, January 5, 2016, 6:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Present: Commissioners Sheri Bukkila, James Goodrich, Mike Knight,
Valerie Holthus and Joyce Twistol

Absent: Commissioner Timothy Cleven

Also present: Executive Director, Jim Dickinson
Community Development Director, Dave Carlberg
Public Works Direct/City Engineer, Dave Berkowitz

APPROVAL OF MINUTES

December 15, 2015, Regular Meeting: Correct as presented.

Motion by Twistol, Seconded by Goodrich, to approve the minutes as presented. Motion carried 5 ayes, 0 nays and 1 present (Holthus).

ORGANIZATIONAL ITEMS

Mr. Dickinson indicated the current Andover EDA officers and staff appointments are as follows:

President – Julie Trude	Term expired 1/2/17
Vice-President – Valerie Holthus	Term expires 1/1/19
Secretary – Joyce Twistol	Term expired 1/1/20
Treasurer – Mike Knight	Term expires 1/2/17
Assistant Treasurer – Sheri Bukkila	Term expires 1/2/17
Resident Commissioner – Timothy Cleven	Term expires 1/1/20

Staff

Executive Director – Jim Dickinson
Staff Support – Dave Carlberg
Recording Secretary – Michelle Hartner

Motion by Knight, Seconded by Twistol, to appoint EDA Officers and Staff for 2016:

President – Julie Trude, Vice President – Valerie Holthus, Secretary – Joyce Twistol, Treasurer – Mike Knight, Assistant Treasurer – Sheri Bukkila, Commissioner – James Goodrich, Resident Commissioner – Timothy Cleven, Executive Director – Jim Dickinson, Recording Secretary – Michelle Hartner, Staff Support – Dave Carlberg. Motion carried unanimously.

DISCUSS POND NAME-ANDOVER STATION

Mr. Carlberg indicated 72 names were submitted to staff for the pond by Target. President Trude requested the EDA Commissioners go through the list and pick their top 5 and turn them into Mr. Carlberg. He will then bring a shorter list back to the EDA at a future meeting.

LAND SALE UPDATES

Mr. Carlberg stated the Stop N Shop site has a closing date of March 1, 2016. He indicated Inventure Properties LLC is working on the commercial site plan application and will be submitting their plans within the next couple weeks. The plans will go through the commercial site plan review process with staff.

President Trude asked about the inventory of land for the sale the City has. Mr. Carlberg answered the City does not have any at this time for sale and he has been helping market property for other property owners in the City, such as the Kottkes property and the TCF Bank parcel. It was noted the EDA does still own a 4-plex lot.

REDEVELOPMENT UPDATES

Mr. Dickinson gave a brief update of the area of Bunker Lake Boulevard and Crosstown Drive indicating staff has been working with a local broker and at this time there are no parcels on the market in the area.

OTHER BUSINESS

President Trude asked about having a workshop meeting in February like they had last year. Mr. Carlberg indicated Presbyterian Homes will be giving their presentation to the EDA on February 2nd. President Trude suggested having a workshop later in the month.

Commissioner Bukkila stated the topics to be discussed at a workshop could be placed on a regular EDA meeting agenda.

Mr. Carlberg indicated last year he provided a spreadsheet with the previous year's activities, he could provide that again this year at the February meeting.

ADJOURNMENT

Motion by Bukkila, Seconded by Goodrich to adjourn. Motion carried unanimously. The meeting adjourned at 6:25 p.m.

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Respectfully submitted,

Michelle Hartner, Recording Secretary